

MINUTES OF THE REGULAR MEETING, WEDNESDAY, APRIL 20, 2016

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session April 20, 2016 at 5:35 pm at the District's office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Rob Jacobsen, Lee Slider, Dana Miller and Jim Gresham. Also present were Kent Newton, Interim Executive Director and Director of Administration; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Steve Nightingale, Director of Compliance; Christy Luka, Administrative Coordinator; and Ed Flynn, General Counsel for the District. The audience included Allison Petty from the Herald & Review, Steve Meyers from the Farnsworth Group, and Billy Tyus; and staff members Brian Tish, Marla Durst, Sam Mattox, Jeff Runyon, Zachary Drum, Matt Nihiser, and Tisha Greeve.

There were no public comments.

12781 Mr. Gresham moved that the items on the Consent Agenda including minutes from the Special Meeting of March 14, 2016, Regular Meeting of March 16, 2016, and Closed Session on March 14 and March 16, 2016; payroll and checks as submitted; Setting the regularly Scheduled Board Meeting Dates for FY 2016-17; Retaining CliftonLarsonAllen as auditors for FY 2015-16 financial statements; Pretreatment permit for Carry Transit; and the Annexation of 4825 East Evergreen Court be accepted, approved, set, and issued; that the President, Clerk, Interim Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the closed session minutes from March 14 and March 16, 2016 not be made public without additional board approval. Motion seconded by Ms. Miller. Motion carried unanimously.

Mr. Newton reviewed the Executive Director's report that was included in the packet. Mr. Newton stated that he had met with Vulcan Materials. He also had a meeting with the Employee Assistance Program who is merging with Ceridian. There will be a future meet and greet between the new company and the staff. Mr. Newton said that Dan Beck had produced a lightning safety sheet. He also stated that the new Trustee Handbook is completed except for the mission statement and values.

Mr. Miller presented the Engineering Director's Report included in the packet. Mr. Miller provided an in-depth discussion of each of the pictures provided in the board packet. Mr. Miller stated that Fuyao (former PPG) re-layout has been approved for the manhole.

Mr. Malone reviewed the Maintenance Report included in the packet. Mr. Malone stated that the Surplus Auction sold all items and totaled over \$30,000. Mr. Malone thanked all the maintenance staff who helped with the check valve that had flooded. It was a difficult project. Mr. Malone thanked Mark Lindgren for all of his hard work and help during Dave Sleeth's absence.

Mr. Nightingale presented the Technical Director's Report by reviewing the Operations and Pretreatment Report included in the packet. Mr. Nightingale stated that he has a meeting the the US EPA on May 19th via conference call. Mr. Nightingale reported that the chemical bids were all lower this year than the previous year except for carbon which remained the

same. There was a gate failure at a CSO, but the problem was corrected. Mr. Nightingale is working on new manifests and procedures for hauling special waste.

Mr. Newton reviewed the Director of Administration Report included in the packet. Mr. Newton stated that the IEPA sent us three checks totaling two million dollars. Mr. Newton announced the diesel fuel tank at the treatment plant will be converted to off-road use only. On road diesel vehicles will now refill at the Wyckles Facility. Mr. Newton has requested that off road unleaded fuel not be included in the new City of Decatur motor fuel tax calculation due to it being exempt from the State tax.

Mr. Flynn reported that Allison Petty from the Herald and Review received an award for her column in the newspaper. Mr. Flynn also expressed good luck to Ms. Miller and Mr. Slider in their future endeavors.

- 12782** Mr. Jacobsen moved that purchase orders be issued to the lowest responsive, responsible bidders for plant chemicals and fuel for FY 2016/2017 as follows: PVS Technologies, Inc., ferrous chloride, \$0.243 per pound; Evergreen FS, gasoline and diesel fuel, \$0.128 above rack price; U.S. Peroxide LLC, hydrogen peroxide, \$0.271 per pound; Hydrite Chemical Company, sodium bisulfite, \$12.00 per 100 pounds; Vertex Chemical Company, sodium hypochlorite, \$0.609 per gallon; Evergreen FS, liquid ammonia fertilizer, \$305.00 per ton; Calgon Carbon Corporation, granular activated carbon, \$3.98 per pound, and that the Director of Administration be authorized and directed to issue said purchase orders. Motion seconded by Mr. Slider. Motion carried unanimously.
- 12783** Mr. Gresham moved that the Ordinance No. 16-01, Budget and Appropriation Ordinance, including salaries and wages for non-bargaining unit employees be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Jacobsen. Motion carried unanimously.
- 12784** Ms. Miller moved that the Ordinance No. 16-02, Re-Appropriation Ordinance, be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Slider. Motion carried unanimously.
- 12785** Mr. Slider moved that the Ordinance No. 16-03, User Charge Ordinance, be passed and that the President and Clerk be authorized and directed to sign said ordinance and that the Director of Administration publish said ordinance. Motion seconded by Mr. Jacobsen. Motion carried unanimously.
- 12786** Mr. Jacobsen made a motion to appoint Kent D. Newton as Executive Director and Chief Financial Officer with an annual salary of \$112,000 and a \$500 per month car allowance effective May 1, 2016. Motion seconded by Mr. Gresham. Motion carried unanimously.
- 12787** Mr. Jacobsen made a motion to modify the vacation policy to clarify the accrual method. Motion seconded by Ms. Miller. Motion carried unanimously.
- 12788** Mr. Gresham moved that the board approve a proclamation recognizing Dana Miller on her years of service as a Trustee of the Sanitary District of Decatur and direct Mr. Newton to

read the proclamation for the record. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

12789 Mr. Gresham moved that the board approve a proclamation recognizing Lee Slider on his years of service as a Trustee of the Sanitary District of Decatur and direct Mr. Newton to read the proclamation for the record. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

Trustee Comments - Ms. Miller announced that she really enjoyed being on the board and good luck to the new Trustees. Mr. Slider announced that he found it exhilarating working with everyone and good luck. Mr. Smallwood thanked both Ms. Miller and Mr. Slider for all their contributions to the Board, expressed heartfelt thanks, and stated that they will be missed. Mr. Jacobsen expressed that they will always have a special place and thank you.

There were no public comments

12790 Mr. Smallwood moved that the board adjourn. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

The board adjourned at 6:43 pm.

Clerk