

MINUTES OF THE REGULAR MEETING, WEDNESDAY, May18, 2016

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session May 18, 2016 at 5:31 pm at the District’s office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Rob Jacobsen, Jim Gresham, Billy Tyus and Phil Cochran. Also present were Kent Newton, Executive Director / CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Steve Nightingale, Director of Compliance and Ed Flynn, General Counsel for the District. The audience included Allison Petty from the Herald & Review, Terry Boyer with Donohue, Steve Meyers from the Farnsworth Group; and staff member Marla Durst.

Mr. Smallwood turned the meeting over to Mr. Flynn. Mr. Flynn swore in Mr. Cochran and Mr. Tyus for their terms of office.

Mr. Flynn then called for nomination of officers.

12791 Mr. Gresham moved that the following officers be elected for FY 15/16 and serve without additional compensation.

President	Mr. Smallwood
Vice President	Mr. Cochran
Clerk	Mr. Jacobsen
Treasurer	Mr. Gresham
and Asst. Clerk	Mr. Newton

Motion seconded by Mr. Tyus. Motion carried unanimously

12792 Mr. Gresham moved that the salaries of the Trustees of the Sanitary District of Decatur for FY 16/17 be set at \$6,000.00 per year and the President, Vice President, Clerk and Treasurer serve without additional compensation. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

Mr. Flynn yielded to Mr. Smallwood.

12793 Mr. Cochran moved that Mr. Flynn be retained as general counsel for the Sanitary District of Decatur for FY 16/17 and his compensation be set at \$210.00 per hour. Motion seconded by Mr. Gresham. Motion carried unanimously.

There were no public comments.

12794 Mr. Cochran moved that the items on the Consent Agenda including minutes from the Public Hearing of April 20, 2016, Regular Meeting of April 20, 2016; payroll and checks as submitted; Pretreatment Permit - Transport Service; Letter Agreement - Ameren - Sewer Relocation and Annexation Ordinance No 16-03 - 76 North East Court Drive be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Tyus. Motion carried unanimously.

Mr. Newton reviewed the Executive Director's report that was included in the packet. Mr. Newton initiated a discussion about the performance benchmarks with the Trustees. Mr. Cochran made positive comments about the program and Mr. Jacobsen commented that the process was better this year. Mr. Jacobsen and Mr. Smallwood indicated that they would not be at the June meeting.

Mr. Miller presented the Engineering Director's Report included in the packet. Mr. Miller provided an update on the status of the digester lid issues. Mr. Cochran inquired about cost recovery and the claims procedure. Mr. Miller provided an in-depth discussion of each of the pictures provided in the board packet. Mr. Jacobsen questioned the use of flanges for pipe connections and investigating the need to guards on the sludge pumps.

Mr. Malone reviewed the Maintenance Report included in the packet. Mr. Jacobsen inquired about ultrasonic testing during greasing tasks. Mr. Malone stated that he had experience with the process but the District does not currently use it.

Mr. Nightingale presented the Technical Director's Report by reviewing the Operations and Pretreatment Report included in the packet.

- 12795** Mr. Jacobsen moved That the Sanitary District of Decatur approve Change Order #05 to the 2015 Odor Control Upgrades – Phase 2 project with Leander Construction increasing the contract amount by \$44,806.42 to a new contract price of \$3,053,708.54; with no increase in contract time; and that the executive director be authorized and directed to approve said change order. Motion seconded by Mr. Gresham. Motion carried unanimously.
- 12796** Mr. Cochran moved That the Sanitary District of Decatur enter into a unit price contract for the 2016 Sewer Cleaning and CCTV project with TeleScan, Inc., the lowest responsive responsible bidder in the contract amount of \$130,010.00; and that the president and clerk be authorized and directed to execute said contract. Motion seconded by Mr. Jacobsen. Mr. Cochran mentioned the disparity in price between the low bidder and the second lowest bidder. Mr. Miller explained that the bid was similar to previous bids from the contractor and that the District was satisfied with the work from those contracts. Motion carried unanimously.
- 12797** Mr. Gresham moved That the Sanitary District of Decatur enter in a lump sum contract for the 2016 Hickory Point Pump Station Rehabilitation project with Otto Baum, Inc., the lowest responsive responsible bidder in the contract amount of \$1,377,300.00; and that the president and clerk be authorized and directed to execute said contract. Motion seconded by Mr. Cochran. Motion carried unanimously.
- 12798** Mr. Jacobsen moved That the Sanitary District of Decatur enter into the professional services agreement for construction related services with Clark Dietz Engineers, as outlined in the contract documents, for the Hickory Point Pump Station Rehab project in the actual cost reimbursable, not to exceed amount of \$64,040.00; and that the president and clerk be authorized and directed to execute said contract. Motion seconded by Mr. Tyus. Mr. Cochran reiterated that the design engineer should be involved with the construction supervision. He also stated a concern about travel charges for onsite construction supervision requirements. Motion carried unanimously.

12799 Mr. Gresham moved that the 2015 -16 performance incentive for non-bargaining unit employees be set at seventy (70) percent of the budgeted amount and be paid on the first practical pay date. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

Trustee Comments – Mr. Smallwood stated that he was impressed with the new Trustees preparation for their first meeting. Mr. Cochran stated that his impression of the plant following his tour was very good and that he was impressed with the cleanliness of the plant and the knowledge of the staff.

There were no public comments

12800 Mr. Gresham moved that the board adjourn. Motion seconded by Mr. Tyus. Motion carried unanimously.

The board adjourned at 8:10 pm.

Clerk