

## **MINUTES OF THE REGULAR MEETING, WEDNESDAY, JUNE 20, 2018**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session June 20, 2018 at 5:33 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Phil Cochran, Billy Tyus, Dan Smallwood, Rob Jacobsen, and Megan Baskerville. Also present were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Christy Luka, Administrative Coordinator; and Ed Flynn, General Counsel for the District. The audience included Kevin Hannel and Steve Myers from the Farnsworth Group; and Terry Boyer from Donohue and Associates.

Mr. Smallwood called the meeting to order.

Mr. Flynn administered the Oath of Office for Megan Baskerville.

Mr. Tyus regretfully resigned effective immediately.

**12932** Mr. Jacobsen moved that the items on the Consent Agenda including minutes of the regular Meeting May 23, 2018; Payroll and Checks including travel expense reimbursements as submitted; and Resolution R18-03 Prevailing Wage be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Cochran. Trustees Smallwood, Cochran, and Jacobsen voted Aye.

Mr. Newton reviewed the Executive Director's report that was included in the packet. New t-shirts are in for use during high visibility construction areas. Operators and I&C will have their t-shirts soon. Their t-shirts will be made 100% cotton. Polo shirts for Supervisors and Trustees are on order. The audit is going well. The Auditors should be done this week until September. Matthew Young from I&C has resigned and is going to work at Fuyao.

Mr. Miller presented the Engineering Director's Report included in the packet. Primary Clarifier #5 & #6 are operational with the odor control covers replaced. The SE 36 lining project has demobilized and will restart July 16<sup>th</sup>. Cleaning is 100% complete. Mr. Miller received a phone call about a sewer line sink hole. It looks like the liner was not cured correctly for the length of 30 feet. SAK has been asked to look at this and give a quote to fix the problem. The Headworks loan should be finalized at the end of this month. Wildwood Sewer repair has begun. The Roads Rehab project is out for bid.

Mr. Malone reviewed the Maintenance Report included in the packet. 1,191 work orders were completed this month. The thickened sludge line force main failed because of a 1 1/2" hole in the force main. Burdick assisted in patching this hole. The front entry sign landscaping has been removed to redesign for our new sign. Hopefully the new sign will be set up for the next month's board meeting. I&C is working on rewiring the clarifiers. Interviews will be set up soon for the I&C position. Ameren came out and looked at the switch. #3 Digester had excessive vibrations in the linear motor mixer. Office 365 transition has been going well. Vincent will be arranging training for this. Two John Deere gators will be delivered next week.

Mr. Collard presented the Director of Operations Report. There have been 63 applications for the operator-in-training position. The thickened sludge spill was contained and cleaned up quickly in the plant. Plant process control testing is being worked on by David Collard and Keith Richard. Based on last month's request for the graphs, Mr. Collard has made up a graph that covers more of the information requested.

**12933** Mr. Jacobsen moved that the Executive Director be authorized and directed to issue a purchase order to Vandevanter Engineering for the purchase of a Model VCW, Single Stage, 30x29YDD pump and driver to replace the #2 effluent pump, that was custom engineered and will be manufactured by the sole source of Goulds in the amount of \$325,500. Motion seconded by Mr. Cochran. Motion carried unanimously.

**12934** Mr. Cochran moved that the Sanitary District of Decatur enter into a professional services agreement with Architectural Expressions in the actual cost not to exceed amount of \$35,000 for the Office Facilities Review Project subject to attorney review and approval- and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

**12935** Mr. Jacobsen moved that Ordinance No. 18-04, Budget and Appropriation Ordinance, including salary and wage increases for non-bargaining unit employees be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Cochran. Motion carried unanimously.

There was no Attorney Report or comments from the Public.

**12936** Mr. Jacobsen moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outlined in Sec 2c - 2, Collective Bargaining and/or Salary Schedule for 1 or more groups of Employees. Motion seconded by Mr. Cochran. Motion carried unanimously.

**12937** Mr. Jacobsen moved that the board adjourn. Motion seconded by Mr. Cochran. Motion carried unanimously.

The board adjourned at 6:42 pm.

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Clerk