

Executive Director / CFO Report
July 20, 2016

Safety and Training

The minutes from the Safety Committee meeting are included with this report.

Registration is open for WEFTEC, which is the largest annual event for water quality professionals. WEFTEC is a great learning experience for employees and Trustees as all of the latest knowledge and equipment is either presented or on display. There are 23 focus areas of continuous education to help focus on training needs.

Collection Systems; Disinfection and Public Health; Energy Production, Conservation, and Management; Facility Operations and Maintenance, and Wastewater Treatment; Global Perspectives; Industrial Issues, Including Mining and Petro-Chemical Industries; Leading Edge Research and Innovation; Membrane Technologies; Microconstituents; Modeling, GIS, Computer Applications, Instrumentation, and Automation; Nutrients; Odors and Air Emissions; Public Officials; Regulations and Public Communication; Residuals and Biosolids; Small Communities and Decentralized Systems; Stormwater, Green Infrastructure, and Wet Weather; Sustainability, Climate Change, and Resource Recovery; Urban Systems; Utility Management, Leadership, and EMS; Water Reclamation and Reuse; Water Supply and Management; Water Quality, Groundwater, and Watershed Management.

The Conference is September 24-28 and is in New Orleans this year. It will be in Chicago next year as they rotate between the two cities.

Awards and Recognitions

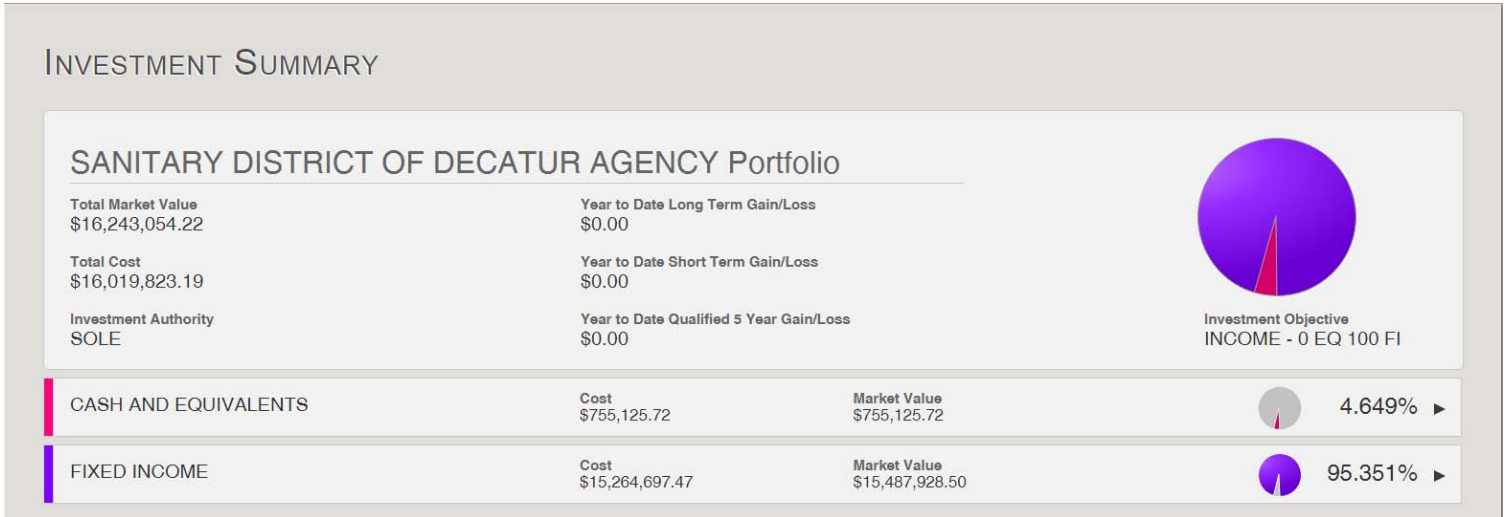
Five employees have their anniversary in July. Including Joe Chapman 15 years; Brent Deardorff 9 years; Mark Lindgren 26 years; Matt McElroy 25 years; Todd Speckman 20 years and Darren Williams 27 years.

Labor Management

The minutes from the Labor Management meeting are included with this report.

Financial Summary

- ❖ Cash balances, all funds \$22,423,889.19 as of 6/30/16
- ❖ Investment balances, all funds \$16,017,443.23 as of 6/30/16
- ❖ Revenues are in excess of expenses by \$1,314,445.18 from operations and from all sources total expense is in excess of revenue by 2,664,399.93 for the month ended 6/30/16.



Illinois Environmental Protection Agency (IEPA) Outstanding Loans

6/30/2016

	Payments	Expenses	DUE FROM IEPA
Digester	7,305,080.03	7,353,211.99	48,131.96
Odor Control Phase 2	3,155,986.66	3,212,559.83	56,573.17
Sludge Thickening	4,165,651.72	4,426,361.35	260,709.63
Total	\$ 21,777,705.53	\$ 22,145,046.41	\$ 367,340.88

The District received the first repayment schedule for the Sludge Thickening Project. The project is still active so the repayment amount will be mortgaged before the loan is finalized but the payment dates will remain the same. The District received \$275,000 of principal forgiveness for this project.

Modified Budget Report

The budget report has again been modified slightly into three main sections the first is the current year data as of the listed date. The second section is the budget to actual calculations and the third is the prior year data and calculation.

Open Positions

The Human Resources Coordinator position has been advertised. We have received approximately 70 resumes so far. Interviews will begin the last week of July or the first week of August.

With the retirement of Ron Guffey, Fred McKinney and Craig Jones, departure of Paul Caswell and the long term medical leave in operations, staffing of operations, maintenance and engineering is being reviewed. A proposed staffing plan will be developed and presented at a future meeting. The outcome of the lead person implementation plan will influence the staffing plan.

Audit

The audit field work went very well. There are just a few items that still need to be completed.

One open item is the actuarial valuation of the Other Postemployment Benefits (OPEB). OPEB is any benefit that a former employee receives other than pensions and is funded by the District. We are required to have an actuary determine the value of these benefits every two years. Our current actuary informed the District of a price increase due to a merger with a larger firm located in downtown Chicago. In 2014 the District paid \$10,000 for actuarial services. The new price from the previous actuary was \$16,000. Quotes were requested from six additional firms that were recommended by our auditor or other sanitary districts. Fees ranged from \$1,500 to \$16,000. Lauterbach & Amen was selected at a price of \$2,450. This was the second lowest quoted price and they were only firm to discuss pending changes to OPEB accounting in their proposal. They also quoted no price increase for the 2018 valuation.

Flood Insurance

The District has dropped FEMA flood insurance coverage for all facilities that are not currently required to maintain coverage by loan agreements. FEMA has increased prices significantly and continuing to maintain coverage where it was not required was determined to be unnecessary. Not having flood insurance does not preclude the District from participating in disaster relief if there is a major natural event.

The increased prices could make certification of the levee surrounding the treatment plant more feasible. We will continue to monitor this as assets are added or improved.

Please forward any questions or comments to:
Kent D Newton – PH. 422-6931 (X-213) kentn@sddcleanwater.org

SANITARY DISTRICT OF DECATUR
FINANCIAL STATEMENT - ALL FUNDS
For the Two Months Ending June 30, 2016

	General Fund	Capital Cont. Fund	Bond Fund	IMRF Fund	Public Benefit Fund	Water Quality Fund	Replacement Fund	Annexation Fund	IL Debt Svc Fund	IL Const Fund	Reclaimed Wate Fund	Total Fund
ASSETS												
PETTY CASH	\$100.00											\$100.00
CASH IN BANK	10,575,920.67											10,575,920.67
RETAINAGE	49,420.82											49,420.82
HICKORY POINT MM	5,699,874.60											5,699,874.60
PNC BUSINESS MM	6,021,543.33											6,021,543.33
BUSEY BPC FLEX MED	16,936.57											16,936.57
CASH IN BK USE CHG	60,093.20											60,093.20
TOTAL CASH	22,423,889.19											22,423,889.19
INVESTMENT	(12,069,753.08)	3,301,437.35	2,120,527.94	274,978.88	473,066.81	651.70	19,089,444.44	1,449,947.12	1,981,328.46	(604,186.39)		16,017,443.23
ACCOUNTS RECEIVABL	77,826.08											77,826.08
OTHER RECEIVABLE	346,328.45											346,328.45
DUE FROM PB	884,157.36											884,157.36
DUE FR ILL LOAN CONS	892,433.70						433,604.67					1,326,038.37
TOT OTHER CUR ASSE	(9,869,007.49)	3,301,437.35	2,120,527.94	274,978.88	473,066.81	651.70	19,523,049.11	1,449,947.12	1,981,328.46	(604,186.39)		18,651,793.49
CURRENT ASSETS	12,554,881.70	3,301,437.35	2,120,527.94	274,978.88	473,066.81	651.70	19,523,049.11	1,449,947.12	1,981,328.46	(604,186.39)		41,075,682.68
TOTAL ASSETS	\$12,554,881.70	\$3,301,437.35	\$2,120,527.94	\$274,978.88	\$473,066.81	\$651.70	\$19,523,049.11	\$1,449,947.12	\$1,981,328.46	(\$604,186.39)		\$41,075,682.68
LIABILITIES AND FUND BALANCE												
ACCOUNTS PAYABLE	(59,936.50)											(59,936.50)
UNIFORM RENTAL PAYA	(46.23)											(46.23)
DUE TO CITY	196,757.21											196,757.21
DUE TO OROS	49,420.82											49,420.82
TOTAL CUR LIAB	186,195.30											186,195.30
DUE OTHER FUNDS					884,157.36					1,326,038.37		2,210,195.73
INTERFUND TRANSFERS			1,479,066.75				(1,315,702.06)			(163,364.69)		
LONG - TERM LIAB			1,479,066.75		884,157.36		(1,315,702.06)			1,162,673.68		2,210,195.73
TOTAL LIABILITIES	186,195.30		1,479,066.75		884,157.36		(1,315,702.06)			1,162,673.68		2,396,391.03
YTD INCOME	1,314,445.18	6,210.37	(171,491.82)	274,978.88	69,238.33	651.70	14,269.64	4,811.47	353,041.11	798,245.07		2,664,399.93
FUND BALANCE	11,054,241.22	3,295,226.98	812,953.01		(480,328.88)		20,824,481.53	1,445,135.65	1,628,286.59	(2,565,105.14)		36,014,890.96
FUND BAL - ILL LOAN C									0.76			0.76
FUND BALANCE	12,368,686.40	3,301,437.35	641,461.19	274,978.88	(411,090.55)	651.70	20,838,751.17	1,449,947.12	1,981,328.46	(1,766,860.07)		38,679,291.65
LIABILITIES & FUND	\$12,554,881.70	\$3,301,437.35	\$2,120,527.94	\$274,978.88	\$473,066.81	\$651.70	\$19,523,049.11	\$1,449,947.12	\$1,981,328.46	(\$604,186.39)		\$41,075,682.68



SANITARY DISTRICT OF DECATUR AGENCY
Holdings
July 11 2016
Settled

Ticker	CUSIP	Description	Units	Tax Cost	Market Value	Unrealized Gain / Loss
CASH AND EQUIVALENTS						
FEDXX		GOLDMAN FINANCIAL SQUARE	755,125.72	\$755,125.72	\$755,125.72	
		TOTAL FOR CASH AND EQUIVALENTS		\$755,125.72	\$755,125.72	
FIXED INCOME						
		ALLY BK MIDVALE UT CD 1.25%	75,000.00	\$75,000.00	\$75,257.25	\$257.25
		ALLY BK MIDVALE UT CD 1.7%	150,000.00	\$150,000.00	\$151,908.00	\$1,908.00
		AMERICAN EXPRESS FED SVGS BK CD	100,000.00	\$100,000.00	\$100,829.00	\$829.00
		BMW BANK NORTH AMER UTAH CD	200,000.00	\$200,000.00	\$200,458.00	\$458.00
		COMENITY CAPITAL BANK UTAH CD	245,000.00	\$245,000.00	\$245,472.85	\$472.85
		DISCOVER BK CD 1.75% 07/03/2017	245,000.00	\$245,000.00	\$247,641.10	\$2,641.10
		FLUSHING SVGS BK 1% 07/27/2016	245,000.00	\$245,000.00	\$245,051.45	\$51.45
		GOLDMAN SACHS BK USA NY CD 1.5%	245,000.00	\$245,000.00	\$247,246.65	\$2,246.65
		THIRD FED SVGS & LN ASSN OF	120,000.00	\$120,000.00	\$122,556.00	\$2,556.00
		TRUST ATLANTIC BANK GREENVILLE NC	200,000.00	\$200,000.00	\$199,884.00	-\$116.00
		US TREASURY NOTE 1.5% 12/31/2018	635,000.00	\$635,033.94	\$647,846.05	\$12,812.11
		US TREASURY NOTE 4.625%	250,000.00	\$254,530.63	\$253,665.00	-\$865.63
		US TREASURY NOTE 3.75%	250,000.00	\$263,957.79	\$268,067.50	\$4,109.71
		US TREASURY NOTE 3% 09/30/2016	250,000.00	\$253,170.53	\$251,480.00	-\$1,690.53
		US TREASURY NOTE 3.625%	145,000.00	\$156,740.68	\$159,591.35	\$2,850.67
		US TREASURY NOTE 2.5% 06/30/2017	500,000.00	\$506,542.83	\$509,335.00	\$2,792.17
		US TREASURY NOTE 2.625%	2,160,000.00	\$2,265,022.89	\$2,312,042.40	\$47,019.51
		US TREASURY NOTE TREAS NTS	245,000.00	\$241,191.02	\$247,268.70	\$6,077.68
		US TREASURY NOTE 1.875%	725,000.00	\$737,197.01	\$736,868.25	-\$328.76
		US TREASURY NOTE 2.75%	250,000.00	\$255,418.98	\$257,792.50	\$2,373.52
		US TREASURY NOTE 3.125%	490,000.00	\$521,425.91	\$540,283.80	\$18,857.89
		US TREASURY NOTE 2.375%	500,000.00	\$509,325.82	\$517,150.00	\$7,824.18
		US TREASURY NOTE 2.125%	825,000.00	\$844,254.05	\$871,950.75	\$27,696.70
		US TREASURY NOTE 1.375%	725,000.00	\$733,092.31	\$736,498.50	\$3,406.19
		US TREASURY NOTE 1.25%	1,900,000.00	\$1,904,411.58	\$1,929,469.00	\$25,057.42
		US TREASURY NOTE 1.125%	635,000.00	\$626,092.35	\$642,664.45	\$16,572.10
		US TREASURY NOTE .75% 12/31/2017	645,000.00	\$640,426.61	\$646,283.55	\$5,856.94
		US TREASURY NOTE 1.125%	640,000.00	\$626,004.98	\$647,302.40	\$21,297.42
		US TREASURY NOTE 1.375%	630,000.00	\$630,621.98	\$639,078.30	\$8,456.32
		US TREASURY NOTE .875%	610,000.00	\$610,235.58	\$611,689.70	\$1,454.12
		WHITNEY BK GULFPORT MS CD .65%	150,000.00	\$150,000.00	\$150,013.50	\$13.50
		WHITNEY BK GULFPORT MS CD 1.2%	75,000.00	\$75,000.00	\$75,283.50	\$283.50
		TOTAL FOR FIXED INCOME		\$15,264,697.47	\$15,487,928.50	\$223,231.03
		TOTAL FOR ALL ASSETS		\$16,019,823.19	\$16,243,054.22	\$223,231.03

MACON COUNTY TAX

FISCAL YEAR 2015-2016
07/14/2016

LEVY

DATE	AMOUNT RECEIVED	LOANS	IMRF	PUBLIC BENEFIT	WATER QUALITY	GENERAL
6/28/16	1,819,970.91	\$ 1,136,890.71	\$ 265,973.64	\$ 127,866.77	\$ -	\$ 289,239.79

STATE REPLACEMENT TAX

DATE	AMOUNT RECEIVED		IMRF	PUBLIC BENEFIT	WATER QUALITY	GENERAL
			9,005.24	28,082.13	651.70	
5/9/16	\$ 62,734.53		\$ 9,005.24	\$ 28,082.13	\$ 651.70	\$ 24,995.46
7/11/16	\$ 68,198.28					\$ 68,198.28

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
June 30, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year		
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE	
REVENUE - ALL FUNDS							
402001	PROPERTY TAX	\$1,819,970.91	\$3,487,100.00	\$1,667,129.09	52%	\$1,876,550.31	(\$56,579.40)
402002	PENALTIES	5,500.00	30,000.00	24,500.00	18%	18,000.00	(12,500.00)
402003	INDUSTRIAL USER CHARGE	1,697,123.40	9,646,000.00	7,948,876.60	18%	1,584,349.83	112,773.57
402005	USER CHARGE	695,687.57	4,392,600.00	3,696,912.43	16%	699,176.62	(3,489.05)
402007	GRANT INCOME				0%	141,156.00	(141,156.00)
402010	BOND REVENUE		1,400,000.00	1,400,000.00	0%		
402011	REPLACEMENT TAX	62,734.53	237,500.00	174,765.47	26%	82,673.15	(19,938.62)
402015	OPERATIONS OF PUMP STATION	25,945.92	108,000.00	82,054.08	24%	24,241.50	1,704.42
402019	INTEREST INCOME	52,231.70	176,100.00	123,868.30	30%	43,920.81	8,310.89
402020	ANNEXATION INCOME	2,087.89		(2,087.89)	0%		2,087.89
402021	LEVEE LOAN		76,700.00	76,700.00	0%		
402022	S SLUDGE LAGOON LOAN		366,500.00	366,500.00	0%		
402025	OTHER INCOME	51,484.32	162,000.00	110,515.68	32%	31,251.29	20,233.03
402027	WASTE HAULER MANIFEST REVENUE	16,236.23	67,000.00	50,763.77	24%	12,009.37	4,226.86
402028	SEWER PERMIT INCOME	22,787.00	110,000.00	87,213.00	21%	19,597.75	3,189.25
	OPERATING REVENUE	4,451,789.47	20,259,500.00	15,807,710.53	22%	4,532,926.63	(81,137.16)
412172	STATE OF ILLINOIS - DIGESTER MIXING	547,454.88		(547,454.88)	0%	103,206.82	444,248.06
412173	STATE OF ILLINOIS - ADTIVATED SLUDGE TH	522,509.00	230,500.00	(292,009.00)	227%	101,098.13	421,410.87
412175	STATE OF ILLINOIS - ODOR CONTROL PH2	485,656.17	1,350,000.00	864,343.83	36%		485,656.17
412176	STATE OF ILLINOIS - 2016 NE36 REHAB		2,000,000.00	2,000,000.00	0%		
412259	OTHER INCOME - ARGENTA		161,172.00	161,172.00	0%		
412260	OTHER INCOME - OREANA		137,803.00	137,803.00	0%		
	TOTAL LOANS & OTHER RECEIPTS	\$1,555,620.05	\$3,879,475.00	\$2,323,854.95	40%	\$204,304.95	\$1,351,315.10
	TOTAL RECEIPTS - ALL FUNDS	\$6,007,409.52	\$24,138,975.00	\$18,131,565.48	25%	\$4,737,231.58	\$1,270,177.94

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
June 30, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year	
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE
<i>EXPENDITURES</i>						
<i>GENERAL FUND</i>						
501010 SALARIES	\$614,308.21	\$3,617,786.00	\$3,003,477.79	17%	\$629,258.74	(\$14,950.53)
501020 OVERTIME	20,987.87	113,000.00	92,012.13	19%	29,129.48	(8,141.61)
501030 FICA	37,259.21	231,338.00	194,078.79	16%	39,012.71	(1,753.50)
501040 IMRF	88,442.59	1,018,968.00	930,525.41	9%	101,279.05	(12,836.46)
501050 HEALTH - MEDICAL - LIFE	160,038.41	893,999.00	733,960.59	18%	138,539.63	21,498.78
501051 FLEX MED - FLEX CHILD CARE	6,115.80		(6,115.80)	0%	6,476.53	(360.73)
501060 TEMPORARY HELP		5,000.00	5,000.00	0%		
501070 PHY EXAM-PRE EMPLOY-DRUG TEST		3,000.00	3,000.00	0%	487.02	(487.02)
501080 WORKERS COMPENSATION INSURANCE	10,458.00	68,065.00	57,607.00	15%	12,558.00	(2,100.00)
501090 UNEMPLOYMENT PAYMENT				0%	5,172.00	(5,172.00)
501100 POST EMPLOYMENT HEALTH PLAN	24,154.55	151,587.00	127,432.45	16%	26,252.10	(2,097.55)
501113 MEDICARE	8,714.10	54,100.00	45,385.90	16%	9,124.04	(409.94)
<i>TOTAL PERSONNEL SERVICES</i>	<i>970,478.74</i>	<i>6,156,843.00</i>	<i>5,186,364.26</i>	<i>16%</i>	<i>997,289.30</i>	<i>(26,810.56)</i>
502010 POLYMER	9,108.00	60,000.00	50,892.00	15%	5,244.00	3,864.00
502041 PLANT CHEMICALS	27,971.21	150,000.00	122,028.79	19%	32,334.68	(4,363.47)
502050 VEHICLE SUPPLIES	348.27	10,500.00	10,151.73	3%	1,141.61	(793.34)
502061 PIPE & PIPE SUPPLIES	3,729.44	45,000.00	41,270.56	8%	4,851.75	(1,122.31)
502062 ELECTRICAL SUPPLIES	15,697.49	125,000.00	109,302.51	13%	37,924.30	(22,226.81)
502063 CONSTRUCTION SUPPLIES	37.52	9,000.00	8,962.48	0%	104.12	(66.60)
502064 TELEPHONE & RADIO SUPPLIES	568.74	1,000.00	431.26	57%	969.14	(400.40)
502065 HAND TOOLS	4,781.45	21,000.00	16,218.55	23%	3,227.11	1,554.34
502066 INSTRUMENTATION SUPPLIES	2,705.72	50,000.00	47,294.28	5%	12,607.06	(9,901.34)
502067 PERSONAL SUPPLIES	2,565.25	24,500.00	21,934.75	10%	113.64	2,451.61
502068 MECHANICAL SUPPLIES	55,339.59	188,500.00	133,160.41	29%	51,218.76	4,120.83
502069 MAINTENANCE - BUILDING-GROUND	318.00	10,000.00	9,682.00	3%	6,110.58	(5,792.58)
502071 SAFETY INCENTIVE PROGRAM		6,100.00	6,100.00	0%		
502072 SAFETY EQUIPMENT MAINTENANCE	369.50	8,250.00	7,880.50	4%	866.62	(497.12)
502073 SAFETY SUPPLIES & MATERIALS	8,647.30	28,000.00	19,352.70	31%	7,859.93	787.37
502074 SAFETY TRAINING MATERIALS	1,000.00	1,150.00	150.00	87%		1,000.00
502080 JANITORIAL SUPPLIES	1,488.14	7,500.00	6,011.86	20%	1,285.82	202.32
502100 LABORATORY SUPPLIES	5,042.13	45,000.00	39,957.87	11%	10,446.86	(5,404.73)
502110 ENGINEERING & DRAFTING SUPPLIES	735.30	500.00	(235.30)	147%	286.57	448.73
502140 FUELS & LUBRICANTS	7,256.93	166,900.00	159,643.07	4%	8,568.89	(1,311.96)
502150 GROUNDS KEEPING SUPPLIES	4,747.04	43,000.00	38,252.96	11%	1,425.37	3,321.67
502160 PAINT & PAINTING SUPPLIES		30,000.00	30,000.00	0%	2,714.95	(2,714.95)
502170 ODOR CONTROL CHEMICALS		75,600.00	75,600.00	0%		
502180 OPERATING SUPPLIES	494.50	10,000.00	9,505.50	5%	1,362.14	(867.64)
502190 DISINFECTION SUPPLIES	31,208.30	210,000.00	178,791.70	15%	47,314.36	(16,106.06)
502810 PUMP STATION MAINTENANCE	1,334.36	113,000.00	111,665.64	1%	12,584.63	(11,250.27)
502820 INTERCEPTOR & FORCEMAIN MAINT	5,858.50	45,000.00	39,141.50	13%	500.00	5,358.50
502830 CSO FACILITY MAINTENANCE	225.84	67,500.00	67,274.16	0%	1,184.00	(958.16)
<i>TOTAL OPERATING SERVICES</i>	<i>191,578.52</i>	<i>1,552,000.00</i>	<i>1,360,421.48</i>	<i>12%</i>	<i>252,246.89</i>	<i>(60,668.37)</i>

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
June 30, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year	
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE
503010 NATURAL GAS	\$10,511.19	\$60,000.00	\$49,488.81	18%	\$18,514.22	(\$8,003.03)
503040 ELECTRICITY - PLANT	117,771.68	870,000.00	752,228.32	14%	131,591.78	(13,820.10)
503041 ELECTRICITY - PUMP STATIONS	44,363.17	200,000.00	155,636.83	22%	14,941.79	29,421.38
503050 WATER - PLANT	5,030.55	31,200.00	26,169.45	16%	3,971.29	1,059.26
503051 WATER - PUMP STATIONS	1,429.16	4,500.00	3,070.84	32%	467.74	961.42
503060 MAINTENANCE - BLDG & GROUNDS		6,000.00	6,000.00	0%	2,216.97	(2,216.97)
503070 OUTSIDE LABORATORY SERVICES	3,095.75	20,300.00	17,204.25	15%	5,785.50	(2,689.75)
503080 REFUSE & GRIT	7,036.67	41,000.00	33,963.33	17%	7,179.11	(142.44)
503091 ELECTRICAL MAINTENANCE	3,608.05	15,000.00	11,391.95	24%	17,080.50	(13,472.45)
503092 INSTRUMENTATION MAINTENANCE	3,100.59	6,000.00	2,899.41	52%		3,100.59
503093 MECHANICAL MAINTENANCE	14,003.01	141,000.00	126,996.99	10%	5,591.48	8,411.53
503094 TELEPHONE & RADIO R&M		1,500.00	1,500.00	0%		
503095 VEHICLE - OUTSIDE SERVICES	5,303.45	30,500.00	25,196.55	17%	2,924.80	2,378.65
503096 JANITORIAL SERVICES	2,800.74	40,000.00	37,199.26	7%	11,202.96	(8,402.22)
503111 LAND APPLICATION - CONTRACT		589,000.00	589,000.00	0%		
503113 LAND APPLICATION - EQUIP MAINT	650.62	87,000.00	86,349.38	1%	7,415.57	(6,764.95)
503120 RENTAL EQUIPMENT	1,466.64	33,000.00	31,533.36	4%	299.50	1,167.14
TOTAL OUTSIDE SERVICES	220,171.27	2,176,000.00	1,955,828.73	10%	229,183.21	(9,011.94)
504010 POSTAGE	548.72	4,000.00	3,451.28	14%	767.19	(218.47)
504020 TELEPHONE & PAGERS	3,371.32	43,200.00	39,828.68	8%	6,479.48	(3,108.16)
504030 OFFICE SUPPLIES	1,028.65	4,050.00	3,021.35	25%	1,100.78	(72.13)
504041 DATA PROCESSING SUPPLIES	2,371.93	9,950.00	7,578.07	24%	4,530.49	(2,158.56)
504042 DATA PROCESSING MAINTENANCE	1,335.00	65,750.00	64,415.00	2%	10,530.12	(9,195.12)
504043 DATA PROCESSING SOFTWARE	95.61	46,500.00	46,404.39	0%	489.61	(394.00)
504044 DATA PROCESSING PROGRAMMING	788.00	50,000.00	49,212.00	2%	3,169.50	(2,381.50)
504060 PRINTING & REPRODUCTION	485.22	10,000.00	9,514.78	5%	912.28	(427.06)
504070 ADVERTISING	472.16	7,200.00	6,727.84	7%	257.40	214.76
504080 OFFICE EQUIPMENT MAINTENANCE	170.43	150.00	(20.43)	114%		170.43
504091 TRANSPORTATION	110.43	12,450.00	12,339.57	1%	732.60	(622.17)
504092 LODGING	4,150.32	30,150.00	25,999.68	14%	4,197.40	(47.08)
504093 MEALS	1,200.05	18,500.00	17,299.95	6%	1,688.11	(488.06)
504101 TRAINING - EDUCATION-TUITION	3,900.00	9,750.00	5,850.00	40%	3,498.50	401.50
504102 TRAINING - EDUCATION-REGIST	4,385.00	62,700.00	58,315.00	7%	2,780.00	1,605.00
504103 TRAINING - EDUCATION-MATERIAL		2,600.00	2,600.00	0%		
504110 MEMBERSHIP FEES	14,559.00	37,900.00	23,341.00	38%	739.00	13,820.00
504120 BOOKS - PERIODICALS - SUBSCRIPT		6,300.00	6,300.00	0%	1,094.63	(1,094.63)
504130 INSURANCE	14,586.00	172,000.00	157,414.00	8%	20,826.00	(6,240.00)
504140 JUDGEMENTS - CLAIMS - FINES		1,000.00	1,000.00	0%		
504160 APPRAISERS FEES		50,000.00	50,000.00	0%		
504170 EASEMENT COSTS		500.00	500.00	0%		
504180 PROFESSIONAL & CONSULTANTS	4,135.37	208,000.00	203,864.63	2%	46,199.50	(42,064.13)
504190 ANNEXATION COSTS	101.00		(101.00)	0%	40.00	61.00
504200 LEGAL	20,316.00	110,000.00	89,684.00	18%	10,771.60	9,544.40
504210 AUDIT	2,500.00	28,300.00	25,800.00	9%	3,260.00	(760.00)
504220 BANK CHARGES	3.00	500.00	497.00	1%	6.00	(3.00)
504221 EPA FEES		72,500.00	72,500.00	0%		
504231 USER CHARGE BILLING	49,114.51	312,500.00	263,385.49	16%	48,552.74	561.77
504232 USER CHARGE REFUND		500.00	500.00	0%		
504233 USER CHARGE COLLECTION		500.00	500.00	0%		
504260 BARGAINING AGREEMENT	340.00	10,000.00	9,660.00	3%	1,295.00	(955.00)
504270 CONTINGENCIES	2,464.51	107,000.00	104,535.49	2%	240.00	2,224.51
504280 RESEARCH		10,000.00	10,000.00	0%		
504840 PRE-TREATMENT SUPPLIES		5,250.00	5,250.00	0%	551.67	(551.67)
TOTAL ADMIN EXPENSE	132,532.23	1,509,700.00	1,377,167.77	9%	174,709.60	(42,177.37)
TOTAL OPERATING	1,514,760.76	11,394,543.00	9,879,782.24	13%	1,653,429.00	(138,668.24)

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
June 30, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year		
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE	
CAPITAL							
505010	COMPUTER EQUIPMENT	\$162,000.00	\$162,000.00	0%			
505020	BUILDINGS			0%	2,759.88	(2,759.88)	
505030	PROCESS EQUIPMENT	50,000.00	50,000.00	0%			
505040	AUXILIARY EQUIPMENT	13,000.00	13,000.00	0%			
505050	MOTOR VEHICLE	425,000.00	425,000.00	0%			
505071	INSTRUMENTS & APPARATUS - LAB			0%	3,048.04	(3,048.04)	
505080	FURNITURE & FIXTURES	5,000.00	5,000.00	0%	2,484.86	(2,484.86)	
505120	SAFETY EQUIPMENT	30,000.00	30,000.00	0%			
	TOTAL CAPITAL	685,000.00	685,000.00	0%	8,292.78	(8,292.78)	
	TOTAL GENERAL	1,514,760.76	12,079,543.00	10,564,782.24	13%	1,661,721.78	(146,961.02)
CAPITAL CONTINGENCY							
500010	MISCELLANEOUS REPAIRS	100,000.00	100,000.00	0%			
	TOTAL CAPITAL CONTINGENCY	100,000.00	100,000.00	0%			
BOND FUND							
506020	BOND BANK CHARGE	20,000.00	20,000.00	0%			
506026	AERATION DIFFUSERS	171,491.82	165,000.00	(6,491.82)	104%	15,205.83	156,285.99
506027	HICKORY POINT PUMP STATION		1,380,000.00	1,380,000.00	0%		
	TOTAL BOND FUND	171,491.82	1,565,000.00	1,393,508.18	11%	15,205.83	156,285.99
IMRF FUND							
507010	IMRF - DISTRICT	518,500.00	518,500.00	0%			
	TOTAL IMRF FUND	518,500.00	518,500.00	0%			
PUBLIC BENEFIT							
501016	MISCELLANEOUS PROJECTS	86,710.57	273,000.00	186,289.43	32%	86,710.57	86,710.57
	TOTAL PUBLIC BENEFIT	86,710.57	273,000.00	186,289.43	32%	86,710.57	86,710.57
WATER QUALITY							
509010	TRANSFER TO HYPOCHLORITE - GENERAL	500.00	500.00	500.00	0%		
	TOTAL WATER QUALITY	500.00	500.00	500.00	0%		

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
June 30, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year	
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE
<i>ANNEXATION FUND</i>						
501201 MISCELLANEOUS		\$10,000.00	\$10,000.00	0%		
TOTAL ANNEXATION FUND		10,000.00	10,000.00	0%		
<i>REPLACEMENT FUND</i>						
501111 MISCELLANEOUS		122,000.00	122,000.00	0%		
501122 DIGESTER FACILITY PLAN		225,000.00	225,000.00	0%		
501126 PUMP REPLACEMENT		558,300.00	558,300.00	0%		
501127 VALVE REPLACEMENT		160,000.00	160,000.00	0%		
501128 MCC REPLACEMENT		383,000.00	383,000.00	0%		
501129 HATCH REPLACEMENT		100,000.00	100,000.00	0%		
501130 BUILDING REPLACEMENT				0%	14,939.10	(14,939.10)
501172 S SLUDGE LAGOONS - CONSTRUCTION	6,194.25	1,000,000.00	993,805.75	1%		6,194.25
TOTAL REPLACEMENT FUND	6,194.25	2,548,300.00	2,542,105.75	0%	14,939.10	(8,744.85)
<i>RENEWAL FUND</i>						
501311 FACILITY RENEWAL		2,021,500.00	2,021,500.00	0%	4,546.93	(4,546.93)
501312 CLARIFIERS RENEWAL		320,000.00	320,000.00	0%		
501314 EQUIPMENT RENEWAL		132,000.00	132,000.00	0%		
501315 COLLECTION SYSTEM RENEWAL	19,717.75	1,110,000.00	1,090,282.25	2%	320,494.40	(300,776.65)
TOTAL RENEWAL FUND	19,717.75	3,583,500.00	3,563,782.25	1%	325,041.33	(305,323.58)
<i>ILL LOAN CONSTRUCTION</i>						
511003 2016 NE36 REHAB - CONSTRUCTION		2,000,000.00	2,000,000.00	0%		
TOTAL NE36 REHAB		2,000,000.00	2,000,000.00	0%		
513521 DIGESTER IMPROVEMENTS - CONST ENG	6,875.35		(6,875.35)	0%	1,685.74	5,189.61
513522 DIGESTER IMPROVEMENTS - CONSTRUCTION				0%	134,924.79	(134,924.79)
TOTAL DIGESTER IMPROVEMENTS	6,875.35		(6,875.35)	0%	136,610.53	(129,735.18)
513402 ODOR CONTROL PH2 CONST ENG	20,396.06	50,000.00	29,603.94	41%	15,792.73	4,603.33
513403 ODOR CONTROL PH2 CONSTRUCTION	284,294.20	1,300,000.00	1,015,705.80	22%	243,952.38	40,341.82
TOTAL ODOR CONTROL PH2	304,690.26	1,350,000.00	1,045,309.74	23%	259,745.11	44,945.15
513531 SLUDGE THICK CONST ENGINEER	6,965.77		(6,965.77)	0%	34,376.76	(27,410.99)
513532 SLUDGE THICK CONSTRUCTION	438,843.60	230,500.00	(208,343.60)	190%		438,843.60
513536 SLUDGE THICK DESIGN ENGINEER				0%	647.50	(647.50)
TOTAL SLUDGE THICKENING	445,809.37	230,500.00	(215,309.37)	193%	35,024.26	410,785.11
TOTAL ILL LOAN CONSTRUCTION	757,374.98	3,580,500.00	2,823,125.02	21%	431,379.90	325,995.08

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
June 30, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year		
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE	
<i>ILL LOAN DEBT</i>							
512008	PRINCIPAL PYMT - HP WEST	\$109,572.00	\$109,572.00	0%			
512013	PRINCIPAL PYMT - UV	58,835.19	118,417.00	59,581.81	50%	57,371.60	1,463.59
512016	PRINCIPAL PYMT - 2002 REHAB	14,622.57	29,428.00	14,805.43	50%	14,263.75	358.82
512017	PRINCIPAL PYMT - PH 2 WWTP PRIMARY		107,661.00	107,661.00	0%		
512018	PRINCIPAL PYMT - DAMON TO MONROE	74,881.94	150,700.00	75,818.06	50%	73,044.41	1,837.53
512020	PRINCIPAL PYMT - 2004 REHAB	39,788.50	80,075.00	40,286.50	50%	38,812.13	976.37
512021	PRINCIPAL PYMT - ODOR CONTROL	16,435.04	33,076.00	16,640.96	50%	16,031.74	403.30
512023	PRINCIPAL PYMT - WYCKLES FM		42,039.00	42,039.00	0%		
512024	PRINCIPAL PYMT - OREANA		252,888.00	252,888.00	0%		
512025	PRINCIPAL PYMT - WYCKLES PH 2		40,696.00	40,696.00	0%		
512026	PRINCIPAL PYMT - ARGENTA		252,256.00	252,256.00	0%		
512027	PRINCIPAL PYMT - TRESTLE REP		109,930.00	109,930.00	0%		
512028	PRINCIPAL PYMT - STEVENS CR INT	36,990.00	74,212.00	37,222.00	50%	36,531.93	458.07
512029	PRINCIPAL PYMT - IEPA REFUNDING	448,278.08	903,018.00	454,739.92	50%	463,348.98	(15,070.90)
512030	PRINCIPAL PYMT - PRIMARY DIGESTER UPG		270,531.00	270,531.00	0%		
512031	PRINCIPAL PYMT - DIFFUSER REPLACEMENT		170,005.00	170,005.00	0%		
512050	PRINCIPAL PYMT - S SHORES BRIDGE	18,128.73	36,439.00	18,310.27	50%	17,771.53	357.20
512051	PRINCIPAL PYMT - E SIDE SEP REHAB		89,153.00	89,153.00	0%		
512052	PRINCIPAL PYMT - SLUDGE THICKENING		137,849.00	137,849.00	0%		
	<i>TOTAL PRINCIPAL</i>	<i>707,960.05</i>	<i>3,007,945.00</i>	<i>2,299,984.95</i>	<i>24%</i>	<i>717,176.07</i>	<i>(9,216.02)</i>
512108	INTEREST PYMT - HP WEST		2,562.00	2,562.00	0%		
512113	INTEREST PYMT - UV	7,062.16	13,379.00	6,316.84	53%	8,525.75	(1,463.59)
512116	INTEREST PYMT - 2002 REHAB	3,169.96	6,158.00	2,988.04	51%	3,528.78	(358.82)
512117	INTEREST PYMT - PH 2 WWTP PRIM		23,386.00	23,386.00	0%		
512118	INTEREST PYMT - DAMON TO MONROE	17,481.02	34,026.00	16,544.98	51%	19,318.55	(1,837.53)
512120	INTEREST PYMT - 2004 REHAB	10,961.83	21,427.00	10,465.17	51%	11,938.20	(976.37)
512121	INTEREST PYMT - ODOR CONTROL	5,165.35	10,126.00	4,960.65	51%	5,568.65	(403.30)
512126	INTEREST PYMT - ARGENTA		56,618.00	56,618.00	0%		
512127	INTEREST PYMT - TRESTLE REP		24,673.00	24,673.00	0%		
512128	INTEREST PYMT - STEVENS CR INT	8,161.58	16,092.00	7,930.42	51%	8,619.65	(458.07)
512129	INTEREST PYMT - IEPA REFUNDING	21,677.38	38,872.00	17,194.62	56%	31,011.05	(9,333.67)
512130	INTEREST PYMT - PRIMARY DIGESTER UPG		73,290.00	73,290.00	0%		
512131	INTEREST PYMT - DIFFUSER REPLACEMENT		34,280.00	34,280.00	0%		
512150	INTEREST PYMT - S SHORES BRIDGE	5,120.13	10,059.00	4,938.87	51%	5,477.34	(357.21)
512151	INTEREST PYMT - E SIDE SEP REHAB		46,953.00	46,953.00	0%		
512152	INTEREST PYMT - SLUDGE THICKENING		64,154.00	64,154.00	0%		
	<i>TOTAL INTEREST</i>	<i>78,799.41</i>	<i>476,055.00</i>	<i>397,255.59</i>	<i>17%</i>	<i>93,987.97</i>	<i>(15,188.56)</i>
	<i>TOTAL ILLINOIS DEBT SERVICE</i>	<i>786,759.46</i>	<i>3,484,000.00</i>	<i>2,697,240.54</i>	<i>23%</i>	<i>811,164.04</i>	<i>(24,404.58)</i>
	<i>TOTAL EXPENDITURES</i>	<i>\$3,343,009.59</i>	<i>\$27,742,843.00</i>	<i>\$24,399,833.41</i>	<i>12%</i>	<i>\$3,259,451.98</i>	<i>\$83,557.61</i>
	<i>REVENUE IN EXCESS OF EXPENDITURES</i>	<i>\$2,664,399.93</i>	<i>(\$3,603,868.00)</i>	<i>(\$6,268,267.93)</i>	<i>-74%</i>	<i>\$1,477,779.60</i>	<i>\$1,186,620.33</i>

SCHEDULE OF WPCRF LOANS

LOAN DATE	PROJECT	INTEREST RATE	LOAN BALANCE		ANNUAL PAYMENTS
			ORIGINAL	OUTSTANDING PRINCIPLE	
Dec-99	Ultraviolet Project	2.535	2,564,801	498,337	131,795
Dec-00	Hickory Point West Interceptor	38.71%	2,184,776	70,357	112,133
Nov-04	Ph2 WWTP Headworks	2.570	2,548,645	883,187	131,046
Nov-04	02 Rehab	2.500	690,278	238,974	35,585
Jul-05	Damon to Monroe	2.500	3,592,029	1,323,600	184,726
Oct-06	04 Rehab	2.500	1,958,462	837,158	101,501
Dec-07	Odor Control	2.500	842,415	396,793	43,201
Jun-11	Wyckles PH 1	0.000	818,637	588,536	42,038
Jul-11	Wyckles PH II	0.000	793,557	590,081	40,695
Mar-12	Oreana	0.000	4,882,563	3,793,312	252,887
Dec-12	Stevens Creek	1.250	1,760,912	1,268,862	90,303
May-13	Argenta	1.250	5,870,416	4,466,547	308,874
Oct-13	Trestle	1.250	2,765,463	2,001,242	134,602
Dec-15	Digester Mixing	1.930	6,533,606	6,398,990	395,330
Mar-16	Sewer Rehab (Eastside Separation)	2.210	<u>2,146,713</u>	<u>2,146,713</u>	<u>136,105</u>
	TOTAL		39,953,273	25,502,689	2,140,821
	Forsyth Share		845,727	0	
06/26/2013	Hickory Point Bank & Trust IEPA Refunding Loan/S Shores Bridge	2.000	5,140,000	2,213,344	
04/24/15	HPBank Diffuser	2.550	2,000,000	1,886,524	

*NOTE--TAKE ORIGINAL LOAN MINUS TOTAL INTEREST MINUS PRINCIPLE PAYMENT EQUALS BALANCE ON LOAN

07/14/2016

****SAFETY COMMITTEE MEETING MINUTES****



**MAKE SAFETY
A WAY OF LIFE!**

From: Dan Beck

Re: Safety Committee Meeting Minutes

The Safety Committee met on Thursday July 14th. In attendance were Jeff Runyon, Jared Harris, Blake Dotson, Kyle Stewart, Jeremy Long, Kent Newton and Dan Beck. The District has worked 295 days without a lost-time accident as of this date.

The committee discussed the following items concerning the SDD facility:

NEW ITEMS DISCUSSED

- Confined space rescue training will be held 7/18/16 – 7/22/16.
- Lock Out – Tag Out program to be reviewed and updated. Potential updates include LOTO stations assigned to designated buildings and processes. LOTO locks will be reevaluated and possibly replaced. LOTO permitting procedure to be evaluated and potentially implemented for improved LOTO communication between operations and maintenance as well as operations shift change.
- Concrete repair work for the 201 building area is scheduled for presentation to the board on the 20th. Included in the proposal is the repair work to the 009 staircase.
- 114 building basement floor has uneven concrete that is potentially a slip/trip hazard.
- South Effluent area has well covers that are in poor condition and in need of evaluation for repair/replacement.
- Hickory Point pump station work is scheduled to begin the first week of August.
- Damon avenue pump station is wrapping up. Excavation work is completed.
- Dig permit was reviewed by committee. Additional revisions to be made prior to implementation.

***** SAFETY IS EVERYONE'S JOB *****

OLD ITEMS DISCUSSED

- The District has enrolled into the MSDS online program which will stream line our ability to research a specific chemicals SDS. It will also ensure that we always have the most up to date information regarding our chemical inventory. **(In Progress)**
- The blind spot mirror has come in for the blind intersection by the old digesters and will be installed soon. **(Work order has been submitted)**
- Working on purchasing a corrosive chemical storage cabinet for the lab storage room. **(Cabinet purchased and on-site)**
- Construction activities have slowed down in the plant. As a result of the decreased activity, hard hats and Hi-Visibility vests are now only required to be worn in buildings 112, 113 & 114. All other areas are now cleared of the requirement unless of course overhead work is in progress. **(Hard hat and Hi-visibility vest requirements have been lifted)**
- Working on scheduling the annual hearing tests, pulmonary functions tests and respirator fit testing. Tentatively in August. **(Mobile unit will be on-site 10-5-16)**
- The Dig permit will be updated to include a step that requires using the locator wand from the I&C shop prior to breaking ground. **(Rough draft to be reviewed and approved by committee)**
- 210 building has four surplus stock 55 gallon barrels of 50% caustic that are being evaluated for removal. **(Action Pending)**
- Wallet card size contact list with cell phone numbers as well as office extensions was suggested to be created and passed out to employees. **(Cards have been distributed)**

Next month's safety meeting will be held on 8/11/16 at 2:30 pm.

Additional Items:

If you have any questions or suggestions, please don't hesitate to call me at 237 and thank you for your continued efforts in safety and health. Together we will provide a safe workplace if everybody accepts that SAFETY IS EVERYONES RESPONSIBILITY.

Labor Management Meeting July 13, 2016

The Labor Management meeting was held Wednesday July 13, 2016 at 2:30 pm. Those present at the meeting included: Jim Gresham (JG), Kent Newton (KN), JD Malone (JM), Sam Mattox (SM), Steve Doolin (SD) and Boomer Neece (BN).

There were two agenda items.

1. Maintenance Supervisor Temporary Transfer -L

There was a question about the length of the transfer since the Supervisor had returned to work. KN state that the Supervisor was still on restricted duty and that the transfer would end when the restrictions are removed. This is expected to be in mid August.

2. Lead Person Implementation Process Discussion - M

KN explained The District needs to figure out how it is going to staff both supervisory and non-supervisory positions with the departure of Paul Caswell, scheduling pressure in operations and only replacing one of the two Maintenance Supervisors in 2015. Determining how the lead operator / mechanic fits in the organizational structure will help set the direction that we will go. KN distributed the contract language so that the discussion can focus on implementation. KN stated that the District will develop and distribute an implementation plan at least a week before the next meeting so that it could be discussed. SM asked about the expectations of Labor representatives. KN was open to having them either developing a plan for discussion or just being prepared to discuss the District's plan.

There were two non-agenda items.

All Hands Meetings –L (this item should have been included on the agenda)

SM asked if the District was still having all hands meetings. KN stated that there would continue to be meetings but they might not be every month. There will be a meeting in July but it will be delayed to July 27 because of the confined space rescue team training.

Digester Lid Work and Holiday Coverage– M

KN thanked everyone has been working in the digester lid to investigate the infiltration issues and the Operators who covered the Fourth of July weekend.

Pc: committee members