

## MINUTES OF THE REGULAR MEETING, WEDNESDAY, AUGUST 15, 2018

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session August 15, 2018 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Phil Cochran, Dan Smallwood, Rob Jacobsen, Katie Anderson, and Megan Baskerville. Also present were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Christy Luka, Administrative Coordinator; and Ed Flynn, General Counsel for the District. The audience included Steve Myers from the Farnsworth Group; and Terry Boyer from Donohue and Associates; and staff members Sam Mattox, Tisha Greve, Blake Dotson, Roger Dudley, and Jared Harris.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

There were no Public Comments.

- 12945** Mr. Jacobsen moved that the items on the Consent Agenda including minutes of the Regular Meeting July 18, 2018 and Closed Session minutes of July 18, 2018; Payroll and Checks including travel expense reimbursements as submitted; and Pretreatment permit renewal for Kopetz Mfg, LLC be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the minutes of the closed session of July 18, 2018 not be made public without additional Board Approval. Motion seconded by Mr. Cochran. Trustees Smallwood, Cochran, Jacobsen, Anderson, and Baskerville voted Aye.

Mr. Newton reviewed the Executive Director's report that was included in the packet. The Compliance Commitment Agreement from the IEPA was signed. This commits the District to obtain a site-specific rule to correct the nickel exceedance violation. The Operator-In-Training that was starting this week took a job at another sanitary district. Brad McCool is back to full time work duty. An ADA accommodation policy is going to be written for the future. A fixed asset policy is currently being worked on. This policy will be provided to the auditing firm for their review prior to bringing it to the Board. The nursing mother's in the workplace policy has been developed and is in final review. Ann Duncan, a summer help employee, just ended her 5<sup>th</sup> year working with the grounds crew. Mark Rotz said she will be greatly missed and was a definite asset to the summer crew.

Mr. Miller presented the Engineering Director's Report included in the packet. The SE 36 Interceptor lining project is wrapping up in 7-10 days. Construction on the West Headworks project should begin at the end of September. The Roads Rehab project has received bids. A meeting with Architectural Expressions about the Administrative Office plans has been set up to discuss in further detail.

Mr. Malone reviewed the Maintenance Report included in the packet. The new SDD sign has been set up. The lighting will be finished by the end of the week. Mark Rotz will be planting low junipers to cascade around the sign to look like water flowing. ISA Wastewater Controls Symposium had information on SCADA security. J.D. Malone, Greg Pyles, and Jamey Oliver attended this in Washington D.C. Three new vehicles arrived for

use in the plant. Kelsey Ashcraft started this month in I&C. The company that we bought linear mixers from has sent us new parts to make the maintenance on them less labor intensive. The Maintenance staff is working on installing fiberglass doors. They are doing an excellent job.

Mr. Collard presented the Director of Operations Report. The Site-Specific Rule has been published on the Illinois Register. Electronic manifesting is a requirement due to Illinois regulations. Illinois is the only state that requires leachate to be manifested using the federal hazardous waste forms. Laboratory performance has reached 25 years with no mistakes. This is a great achievement.

**12946** Mr. Cochran moved that the Sanitary District of Decatur reject all bids for Division A work of the 2018 Roads Rehabilitation Project. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

**12947** Mr. Jacobsen moved that the Sanitary District of Decatur enter into a contract with Dunn Company, the lowest responsive responsible bidder, for Division B work of the 2018 Roads Rehabilitation Project in the total amount not-to-exceed of \$91,225.50; and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Ms. Baskerville. Motion carried unanimously.

There were no Attorney Report or comments from the Public.

For Trustee comments, Mr. Jacobsen asked about a recent lost time accident. An employee received a foot injury but has returned to work.

**12948** Mr. Jacobsen moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outlined in Sec 2c - 2, Collective Bargaining and/or Salary Schedule for 1 or more groups of Employees. Motion seconded by Mr. Cochran. Motion carried unanimously.

**12949** Mr. Jacobsen moved that the board adjourn. Motion seconded by Ms. Baskerville Motion carried unanimously.

The board adjourned at 6:45 pm.

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Clerk