

Executive Director / CFO Report
Sept 21, 2016

Safety and Training

The minutes from the Safety Committee meeting are included with this report.

WEFTEC travel arrangements and registration have been finalized.

Jeff Runyon attended a two-day hazardous waste management training workshop in Indianapolis on August 16-17. He will use this training to characterize all of the waste chemicals in the lab as either hazardous or non-hazardous waste so that they can be disposed of properly. He will also work with Steve Nightingale on district-wide hazardous waste management.

Kent Newton attended the Illinois Government Finance Officers Association (IGFOA) annual meeting in Bloomington on September 11-13. This provided the remaining hours of training required to maintain the Certified Professional Finance Officer status. Some of the topics were similar to the national conference but most were directed toward items specific to Illinois.

Don Miller received A's for both of his Masters of Environmental Engineering courses this semester. His courses consisted of Hydrologic Design and an independent study course focusing on the mass balance of Phosphorus at the District's treatment plant. The hydrologic design class will help the District work with the City of Decatur to implement the sewer improvements negotiated with the EPA

Awards and Recognitions

Three employees have their anniversary in August, including Sam Mattox 5 years Matt Nihiser 2 years and Steve Smith 9 years.

Labor Management

The District met with a committee of Labor representatives on August 24. There was no resolution of the Lead Person implementation. A follow up meeting was scheduled but canceled at Management's request to provide an opportunity to discuss options for proceeding with the Board.

The monthly Labor Management meeting was held on September 20. Minutes will be provided at the meeting if they are available and will be included in the October Board Report.

Financial Summary as of 8/31/16

- ❖ Cash balances, all funds \$23,130,656.57
- ❖ Investment balances, all funds \$16,043,171.77
- ❖ Revenues are in excess of expenses by \$2,930,034.56 from operations and from all sources total revenue is in excess of expense by \$3,772,476.88.

INVESTMENT SUMMARY

SANITARY DISTRICT OF DECATUR AGENCY Portfolio

Total Market Value
\$16,177,114.33

Year to Date Long Term Gain/Loss
\$0.00

Total Cost
\$16,043,452.74

Year to Date Short Term Gain/Loss
\$0.00

Investment Authority
SOLE

Year to Date Qualified 5 Year Gain/Loss
\$0.00



Investment Objective
INCOME - 0 EQ 100 FI

CASH AND EQUIVALENTS

Cost
\$291,357.68

Market Value
\$291,357.68

1.801% ▶

FIXED INCOME

Cost
\$15,752,095.06

Market Value
\$15,885,756.65

98.199% ▶

Illinois Environmental Protection Agency (IEPA) Outstanding Loans

8/31/2016

	Payments	Expenses	DUE FROM IEPA
Digester	7,305,080.03	7,365,864.09	60,784.06
Odor Control Phase 2	3,197,612.03	3,333,613.70	136,001.67
Sludge Thickening	4,165,651.72	4,474,930.10	309,278.38
Total	\$ 14,668,343.78	\$ 15,174,407.89	\$ 506,064.11

Actuary / Audit

The actuary has completed their report and it has been forwarded to the auditors. They will present the completed audit report at the October Board Meeting.

Cell Phones

The District's current push to talk phones need to be upgraded. Other service providers and communication methods are being explored due to the lack of phone options with Verizon. The District spends about \$2,000 a month on mobile communication.

Personnel

Interviews began for the open Human Resources Coordinator position. Seven people were selected to be interviewed. Part of the interview included a policy development exercise based on the District's Funeral Leave Policy and the new Child Bereavement Leave law. We will also be using the personality assessment tool in the selection process.

Personnel Policy Updates

Several personnel policies will be updated in the next few months. Some of this is due to new or revised laws and some is because we will have an employee dedicated and trained to improving all aspects of our human resources for the first time in the history of the District. The following three policies are in development for approval at future board meetings.

Email Policy

The recent national discussion of public official use of private email caused Mr. Flynn and Executive Director Newton to review the District's email policy which has not been updated since 1996. After the review, individual accounts and a group account have been established to transition the trustee accounts established for iPads to the District's email server. The server archives all messages sent and received in accordance with current laws and regulations. An email policy is being developed to require all emails used for District business to use District email accounts or include a district address if the District server is unavailable.

Non-Discrimination and Anti-Harassment Policy

The District's Harassment Policy is another policy that has not been updated since 1995. Much has changed in the last 20 years and it is time for an update of this policy. The existing policy served its purpose but did not fully outline the expectation that all employment interactions should be based on work performance and not on based on the group, class, or category to which a person is perceived to belong. A draft policy has been developed and is being reviewed. After the policy is updated, it will be reviewed with employees to make sure they understand the District's commitment to a workplace free of discrimination or harassment.

Child Bereavement Leave Act

Effective July 29th, 2016 employers with more than 50 employees in Illinois are required to provide eligible employees up to 10 work days of unpaid bereavement leave following the death of the child.

There is no age requirement included in the legislation for someone to be considered a child.

A policy will be presented next month to update district's funeral leave policy and incorporate these requirements. Until the policy is updated the District will comply with the law as it is written.

Please forward any questions or comments to:
Kent D Newton – PH. 422-6931 (X-213) kentn@sddcleanwater.org

09/8/2016

**** SAFETY COMMITTEE MEETING MINUTES ****

From: Dan Beck

The Safety Committee met on Thursday September 8th. In attendance were Latishia Greve, Blake Dotson, Jeremy Long, Kent Newton and Dan Beck. The District has worked **351** days without a lost-time accident as of this date.

The committee discussed the following items concerning the SDD facility:

NEW ITEMS DISCUSSED

- A new AED machine has been purchased and put into service to replace the maintenance building unit. The other three AED machines will be replaced as needed.
- HSHS St. Mary's Occupational Medicine will have the vans onsite October 5th to conduct the annual hearing and fit tests for all employees.
- A manhole guardrail system was purchased for the lab sampler van. This will provide a means of fall protection when manhole lids need to be removed for sampling purposes.
- New LOTO equipment has been purchased to go along with the program review and implementation.
- Land application will begin this month. As a reminder, employees need to be aware that there will be additional traffic and personnel at the Wyckles location. Be aware of your surroundings when working at the Wyckles location.
- A new dingy has been purchased for the dredge machine at Wyckles in the event of a break-down.
- Harvest operations have begun in some areas, use caution when driving on rural roads and be aware of deer movement.
- 044 building will take its first delivery of Ferrous Chloride on September 12th.
- Investigating the potential for an area specific fire alarm system that will work through SCADA to inform operations of a potential fire.

OLD ITEMS DISCUSSED

- Lock Out-Tag Out program review is under way. Verbage in the program has been identified that is confusing and does not reflect current implementation. Therefore, verbage will be updated to reflect clear definitions of program requirements. Once changes have been made, the program will be reviewed and trained on with all SDD team members. **(In progress)**
- The revised dig permit was reviewed and approved by the safety committee.
- A second blind spot mirror was suggested for the old digester area.

Next month's safety meeting will be held on 10/13/16 at 2:30 pm.

If you have any questions or suggestions, please don't hesitate to call me at 237 and thank you for your continued efforts in safety and health. Together we will provide a safe workplace if everybody accepts that **SAFETY IS EVERYONES RESPONSIBILITY.**

***** SAFETY IS EVERYONE'S JOB *****

SANITARY DISTRICT OF DECATUR
FINANCIAL STATEMENT - ALL FUNDS
For the Four Months Ending August 31, 2016

	General Fund	Capital Cont. Fund	Bond Fund	IMRF Fund	Public Benefit Fund	Water Quality Fund	Replacement Fund	Annexation Fund	IL Debt Svc Fund	IL Const Fund	Reclaimed Wate Fund	Total Fund
ASSETS												
PETTY CASH	\$100.00											\$100.00
CASH IN BANK	11,287,871.28											11,287,871.28
RETAINAGE	49,433.67											49,433.67
HICKORY POINT MM	5,700,358.71											5,700,358.71
PNC BUSINESS MM	6,022,047.36											6,022,047.36
BUSEY BPC FLEX MED	14,065.87											14,065.87
CASH IN BK USE CHG	56,779.68											56,779.68
TOTAL CASH	23,130,656.57											23,130,656.57
INVESTMENT	(11,546,157.14)	3,304,608.37	2,084,151.85	274,978.88	467,106.81	651.70	19,017,045.35	1,457,802.15	1,727,819.54	(744,835.74)		16,043,171.77
ACCOUNTS RECEIVABL	553,896.84											553,896.84
OTHER RECEIVABLE	346,328.45											346,328.45
DUE FROM PB	884,157.36											884,157.36
DUE FR ILL LOAN CONS	892,433.70						433,604.67					1,326,038.37
TOT OTHER CUR ASSE	(8,869,340.79)	3,304,608.37	2,084,151.85	274,978.88	467,106.81	651.70	19,450,650.02	1,457,802.15	1,727,819.54	(744,835.74)		19,153,592.79
CURRENT ASSETS	14,261,315.78	3,304,608.37	2,084,151.85	274,978.88	467,106.81	651.70	19,450,650.02	1,457,802.15	1,727,819.54	(744,835.74)		42,284,249.36
TOTAL ASSETS	\$14,261,315.78	\$3,304,608.37	\$2,084,151.85	\$274,978.88	\$467,106.81	\$651.70	\$19,450,650.02	\$1,457,802.15	\$1,727,819.54	(\$744,835.74)		\$42,284,249.36
LIABILITIES AND FUND BALANCE												
AP ACCRUAL	\$93,802.68											\$93,802.68
ACCOUNTS PAYABLE	(53,792.11)											(53,792.11)
UNIFORM RENTAL PAYA	(46.23)											(46.23)
DUE TO CITY	197,287.02											197,287.02
DUE TO OROS	49,433.67											49,433.67
TOTAL CUR LIAB	286,685.03											286,685.03
DUE OTHER FUNDS					884,157.36					1,326,038.37		2,210,195.73
INTERFUND TRANSFERS			1,479,066.75				(1,315,702.06)			(163,364.69)		
LONG -TERM LIAB			1,479,066.75		884,157.36		(1,315,702.06)			1,162,673.68		2,210,195.73
TOTAL LIABILITIES	286,685.03		1,479,066.75		884,157.36		(1,315,702.06)			1,162,673.68		2,496,880.76
YTD INCOME	2,920,389.53	9,381.39	(207,867.91)	274,978.88	63,278.33	651.70	(58,129.45)	12,666.50	99,532.19	657,595.72		3,772,476.88
FUND BALANCE	11,054,241.22	3,295,226.98	812,953.01		(480,328.88)		20,824,481.53	1,445,135.65	1,628,286.59	(2,565,105.14)		36,014,890.96
FUND BAL - ILL LOAN C									0.76			0.76
FUND BALANCE	13,974,630.75	3,304,608.37	605,085.10	274,978.88	(417,050.55)	651.70	20,766,352.08	1,457,802.15	1,727,819.54	(1,907,509.42)		39,787,368.60
LIABILITIES & FUND	\$14,261,315.78	\$3,304,608.37	\$2,084,151.85	\$274,978.88	\$467,106.81	\$651.70	\$19,450,650.02	\$1,457,802.15	\$1,727,819.54	(\$744,835.74)		\$42,284,249.36

SANITARY DISTRICT OF DECATUR AGENCY
Holdings
September 12 2016
Settled

Ticker	CUSIP	Description	Units	Tax Cost	Market Value	Unrealized Gain / Loss
		ALLY BK MIDVALE UT CD 1.25%	75,000.00	\$75,000.00	\$75,264.75	\$264.75
		ALLY BK MIDVALE UT CD 1.7%	150,000.00	\$150,000.00	\$151,851.00	\$1,851.00
		AMERICAN EXPRESS FED SVGS BK CD	100,000.00	\$100,000.00	\$100,760.00	\$760.00
		BMW BANK NORTH AMER UTAH CD	200,000.00	\$200,000.00	\$200,192.00	\$192.00
		CAPITAL ONE BK USA N A CD 1.15%	225,000.00	\$225,000.00	\$224,959.50	-\$40.50
		COMENITY CAPITAL BANK UTAH CD	245,000.00	\$245,000.00	\$245,548.80	\$548.80
		DISCOVER BK CD 1.75% 07/03/2017	245,000.00	\$245,000.00	\$247,378.95	\$2,378.95
		EVERBANK JACKSONVILLE FLA CD	150,000.00	\$150,000.00	\$149,825.00	-\$75.00
FEDXX		GOLDMAN FINANCIAL SQUARE	291,357.68	\$291,357.68	\$291,357.68	
		GOLDMAN SACHS BK USA NY CD 1.5%	245,000.00	\$245,000.00	\$247,067.80	\$2,067.80
		MERRICK BK SOUTH JORDAN UT CD	50,000.00	\$50,000.00	\$50,008.00	\$8.00
		SALLIE MAE BK SLT LAKE CITY UT	245,000.00	\$245,000.00	\$244,973.05	-\$26.95
		THIRD FED SVGS & LN ASSN OF	120,000.00	\$120,000.00	\$122,473.20	\$2,473.20
		TRUSTATLANTIC BANK GREENVILLE NC	200,000.00	\$200,000.00	\$200,056.00	\$56.00
		US TREASURY NOTE 2.625%	2,160,000.00	\$2,255,211.68	\$2,283,789.60	\$28,577.92
		US TREASURY NOTE .75% 12/31/2017	645,000.00	\$640,426.61	\$644,948.40	\$4,521.79
		US TREASURY NOTE .875%	610,000.00	\$610,235.58	\$610,976.00	\$740.42
		US TREASURY NOTE 1.125%	635,000.00	\$626,092.35	\$638,943.35	\$12,851.00
		US TREASURY NOTE 1.125%	640,000.00	\$626,004.98	\$642,297.60	\$16,292.62
		US TREASURY NOTE 1.25%	1,900,000.00	\$1,904,411.58	\$1,917,746.00	\$13,334.42
		US TREASURY NOTE 1.375%	630,000.00	\$630,621.98	\$636,470.10	\$5,848.12
		US TREASURY NOTE 1.375%	725,000.00	\$733,092.31	\$732,902.50	-\$189.81
		US TREASURY NOTE 1.5% 12/31/2018	635,000.00	\$635,033.94	\$644,131.30	\$9,097.36
		US TREASURY NOTE 1.875%	725,000.00	\$737,197.01	\$734,316.25	-\$2,880.76
		US TREASURY NOTE 2.125%	825,000.00	\$842,531.22	\$858,775.50	\$16,244.28
		US TREASURY NOTE 2.375%	500,000.00	\$509,325.82	\$514,160.00	\$4,834.18
		US TREASURY NOTE 2.5% 06/30/2017	500,000.00	\$508,542.83	\$507,285.00	\$722.17
		US TREASURY NOTE 2.75%	250,000.00	\$255,418.98	\$256,367.50	\$948.52
		US TREASURY NOTE 3% 09/30/2016	250,000.00	\$253,170.53	\$250,340.00	-\$2,830.53
		US TREASURY NOTE 3.125%	490,000.00	\$521,425.91	\$531,890.30	\$10,454.39
		US TREASURY NOTE 3.625%	145,000.00	\$155,317.37	\$157,557.00	\$2,239.63
		US TREASURY NOTE 3.75%	250,000.00	\$283,957.79	\$265,702.50	\$1,744.71
		US TREASURY NOTE 4.625%	250,000.00	\$254,530.63	\$251,877.50	-\$2,653.13
		US TREASURY NOTE TREAS NTS	245,000.00	\$241,545.96	\$244,291.95	\$2,745.99
		WELLS FARGO BK N A CD 1.15%	225,000.00	\$225,000.00	\$225,276.75	\$276.75
		WHITNEY BK GULFPORT MS CD 1.2%	75,000.00	\$75,000.00	\$75,283.50	\$283.50
		TOTAL FOR ALL ASSETS		\$16,043,452.74	\$16,177,114.33	\$133,661.59

MACON COUNTY TAX

FISCAL YEAR 2015-2016
09/16/2016

LEVY

DATE	AMOUNT RECEIVED	LOANS	IMRF	PUBLIC BENEFIT	WATER QUALITY	GENERAL
6/28/16	1,819,970.91	\$ 1,136,890.71	\$ 265,973.64	\$ 127,866.77	\$ -	\$ 289,239.79

STATE REPLACEMENT TAX

DATE	AMOUNT RECEIVED		IMRF	PUBLIC BENEFIT	WATER QUALITY	GENERAL
			9,005.24	28,082.13	651.70	
5/9/16	\$ 62,734.53		\$ 9,005.24	\$ 28,082.13	\$ 651.70	\$ 24,995.46
7/11/16	\$ 68,198.28					\$ 68,198.28
8/12/16	\$ 7,939.26					\$ 7,939.26

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
August 31, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year		
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE	
<i>REVENUE - ALL FUNDS</i>							
402001	PROPERTY TAX	\$1,819,970.91	\$3,487,100.00	\$1,667,129.09	52%	\$1,876,550.31	(\$56,579.40)
402002	PENALTIES	7,500.00	30,000.00	22,500.00	25%	24,000.00	(16,500.00)
402003	INDUSTRIAL USER CHARGE	3,268,036.09	9,646,000.00	6,377,963.91	34%	3,288,988.40	(20,952.31)
402005	USER CHARGE	1,519,054.78	4,392,600.00	2,873,545.22	35%	1,462,556.67	56,498.11
402007	GRANT INCOME	787,500.00		(787,500.00)	0%	141,156.00	646,344.00
402010	BOND REVENUE		1,400,000.00	1,400,000.00	0%		
402011	REPLACEMENT TAX	138,872.07	237,500.00	98,627.93	58%	159,744.53	(20,872.46)
402015	OPERATIONS OF PUMP STATION	25,945.92	108,000.00	82,054.08	24%	24,241.50	1,704.42
402019	INTEREST INCOME	78,963.80	176,100.00	97,136.20	45%	59,232.85	19,730.95
402020	ANNEXATION INCOME	8,544.25		(8,544.25)	0%	3,679.38	4,864.87
402021	LEVEE LOAN		76,700.00	76,700.00	0%		
402022	S SLUDGE LAGOON LOAN		366,500.00	366,500.00	0%		
402025	OTHER INCOME	69,507.46	162,000.00	92,492.54	43%	48,926.31	20,581.15
402027	WASTE HAULER MANIFEST REVENUE	35,844.37	67,000.00	31,155.63	53%	27,938.57	7,905.80
402028	SEWER PERMIT INCOME	44,582.00	110,000.00	65,418.00	41%	42,361.25	2,220.75
	<i>OPERATING REVENUE</i>	<i>7,804,321.65</i>	<i>20,259,500.00</i>	<i>12,455,178.35</i>	<i>39%</i>	<i>7,159,375.77</i>	<i>644,945.88</i>
412172	STATE OF ILLINOIS - DIGESTER MIXING	547,454.88		(547,454.88)	0%	385,624.31	161,830.57
412173	STATE OF ILLINOIS - ADTIVATED SLUDGE TH	522,509.00	230,500.00	(292,009.00)	227%	520,202.97	2,306.03
412175	STATE OF ILLINOIS - ODOR CONTROL PH2	527,281.54	1,350,000.00	822,718.46	39%		527,281.54
412176	STATE OF ILLINOIS - 2016 NE36 REHAB		2,000,000.00	2,000,000.00	0%		
412259	OTHER INCOME - ARGENTA		161,172.00	161,172.00	0%		
412260	OTHER INCOME - OREANA	81,754.28	137,803.00	56,048.72	59%	83,468.50	(1,714.22)
	<i>TOTAL LOANS & OTHER RECEIPTS</i>	<i>\$1,678,999.70</i>	<i>\$3,879,475.00</i>	<i>\$2,200,475.30</i>	<i>43%</i>	<i>\$989,295.78</i>	<i>\$689,703.92</i>
	<i>TOTAL RECEIPTS - ALL FUNDS</i>	<i>\$9,483,321.35</i>	<i>\$24,138,975.00</i>	<i>\$14,655,653.65</i>	<i>39%</i>	<i>\$8,148,671.55</i>	<i>\$1,334,649.80</i>

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
August 31, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year	
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE
EXPENDITURES						
GENERAL FUND						
501010 SALARIES	\$1,200,116.42	\$3,617,786.00	\$2,417,669.58	33%	\$1,374,278.68	(\$174,162.26)
501020 OVERTIME	49,209.44	113,000.00	63,790.56	44%	53,845.47	(4,636.03)
501030 FICA	73,198.26	231,338.00	158,139.74	32%	84,086.85	(10,888.59)
501040 IMRF	172,579.26	1,018,968.00	846,388.74	17%	200,689.79	(28,110.53)
501050 HEALTH - MEDICAL - LIFE	293,365.83	893,999.00	600,633.17	33%	282,986.13	10,379.70
501051 FLEX MED - FLEX CHILD CARE	8,986.50		(8,986.50)	0%	11,906.09	(2,919.59)
501060 TEMPORARY HELP		5,000.00	5,000.00	0%		
501070 PHY EXAM-PRE EMPLOY-DRUG TEST	451.00	3,000.00	2,549.00	15%	963.10	(512.10)
501080 WORKERS COMPENSATION INSURANCE	26,145.00	68,065.00	41,920.00	38%	25,116.00	1,029.00
501090 UNEMPLOYMENT PAYMENT				0%	6,465.00	(6,465.00)
501100 POST EMPLOYMENT HEALTH PLAN	48,873.40	151,587.00	102,713.60	32%	53,410.45	(4,537.05)
501113 MEDICARE	17,119.45	54,100.00	36,980.55	32%	19,816.19	(2,696.74)
TOTAL PERSONNEL SERVICES	1,890,044.56	6,156,843.00	4,266,798.44	31%	2,113,563.75	(223,519.19)
502010 POLYMER	22,770.00	60,000.00	37,230.00	38%	17,214.50	5,555.50
502041 PLANT CHEMICALS	62,659.36	150,000.00	87,340.64	42%	89,746.70	(27,087.34)
502050 VEHICLE SUPPLIES	1,052.14	10,500.00	9,447.86	10%	2,309.18	(1,257.04)
502061 PIPE & PIPE SUPPLIES	7,416.31	45,000.00	37,583.69	16%	9,186.59	(1,770.28)
502062 ELECTRICAL SUPPLIES	46,056.72	125,000.00	78,943.28	37%	57,933.13	(11,876.41)
502063 CONSTRUCTION SUPPLIES	82.52	9,000.00	8,917.48	1%	2,099.19	(2,016.67)
502064 TELEPHONE & RADIO SUPPLIES	1,659.27	1,000.00	(659.27)	166%	2,595.56	(936.29)
502065 HAND TOOLS	6,046.65	21,000.00	14,953.35	29%	5,775.39	271.26
502066 INSTRUMENTATION SUPPLIES	8,296.21	50,000.00	41,703.79	17%	22,484.81	(14,188.60)
502067 PERSONAL SUPPLIES	4,036.58	24,500.00	20,463.42	16%	3,472.59	563.99
502068 MECHANICAL SUPPLIES	106,418.58	188,500.00	82,081.42	56%	66,248.18	40,170.40
502069 MAINTENANCE - BUILDING-GROUND	1,520.44	10,000.00	8,479.56	15%	7,372.74	(5,852.30)
502071 SAFETY INCENTIVE PROGRAM	3,610.00	6,100.00	2,490.00	59%	4,662.50	(1,052.50)
502072 SAFETY EQUIPMENT MAINTENANCE	3,442.89	8,250.00	4,807.11	42%	4,026.14	(583.25)
502073 SAFETY SUPPLIES & MATERIALS	19,699.55	28,000.00	8,300.45	70%	13,802.58	5,896.97
502074 SAFETY TRAINING MATERIALS	2,112.18	1,150.00	(962.18)	184%		2,112.18
502080 JANITORIAL SUPPLIES	2,582.27	7,500.00	4,917.73	34%	2,089.31	492.96
502100 LABORATORY SUPPLIES	16,571.74	45,000.00	28,428.26	37%	18,418.58	(1,846.84)
502110 ENGINEERING & DRAFTING SUPPLIES	735.30	500.00	(235.30)	147%	286.57	448.73
502140 FUELS & LUBRICANTS	16,847.30	166,900.00	150,052.70	10%	22,639.49	(5,792.19)
502150 GROUNDS KEEPING SUPPLIES	7,225.88	43,000.00	35,774.12	17%	6,973.34	252.54
502160 PAINT & PAINTING SUPPLIES	2,852.36	30,000.00	27,147.64	10%	4,150.65	(1,298.29)
502170 ODOR CONTROL CHEMICALS	21,822.64	75,600.00	53,777.36	29%		21,822.64
502180 OPERATING SUPPLIES	1,560.03	10,000.00	8,439.97	16%	1,362.14	197.89
502190 DISINFECTION SUPPLIES	84,102.59	210,000.00	125,897.41	40%	90,860.30	(6,757.71)
502810 PUMP STATION MAINTENANCE	11,269.04	113,000.00	101,730.96	10%	33,902.22	(22,633.18)
502820 INTERCEPTOR & FORCEMAIN MAINT	7,084.75	45,000.00	37,915.25	16%	1,675.55	5,409.20
502830 CSO FACILITY MAINTENANCE	1,072.46	67,500.00	66,427.54	2%	1,627.00	(554.54)
TOTAL OPERATING SERVICES	470,605.76	1,552,000.00	1,081,394.24	30%	492,914.93	(22,309.17)

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
August 31, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year	
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE
503010 NATURAL GAS	\$14,519.40	\$60,000.00	\$45,480.60	24%	\$21,584.07	(\$7,064.67)
503040 ELECTRICITY - PLANT	163,618.30	870,000.00	706,381.70	19%	275,178.20	(111,559.90)
503041 ELECTRICITY - PUMP STATIONS	76,729.40	200,000.00	123,270.60	38%	54,336.62	22,392.78
503050 WATER - PLANT	10,501.85	31,200.00	20,698.15	34%	7,936.73	2,565.12
503051 WATER - PUMP STATIONS	2,368.60	4,500.00	2,131.40	53%	1,301.28	1,067.32
503060 MAINTENANCE - BLDG & GROUNDS	1,044.00	6,000.00	4,956.00	17%	2,454.47	(1,410.47)
503070 OUTSIDE LABORATORY SERVICES	8,505.00	20,300.00	11,795.00	42%	8,436.75	68.25
503080 REFUSE & GRIT	12,869.37	41,000.00	28,130.63	31%	13,471.62	(602.25)
503091 ELECTRICAL MAINTENANCE	7,751.35	15,000.00	7,248.65	52%	22,925.24	(15,173.89)
503092 INSTRUMENTATION MAINTENANCE	4,988.57	6,000.00	1,011.43	83%	5,157.54	(168.97)
503093 MECHANICAL MAINTENANCE	61,865.56	141,000.00	79,134.44	44%	13,561.98	48,303.58
503094 TELEPHONE & RADIO R&M		1,500.00	1,500.00	0%		
503095 VEHICLE - OUTSIDE SERVICES	11,349.63	30,500.00	19,150.37	37%	5,273.83	6,075.80
503096 JANITORIAL SERVICES	11,202.96	40,000.00	28,797.04	28%	16,804.44	(5,601.48)
503111 LAND APPLICATION - CONTRACT		589,000.00	589,000.00	0%	1,775.91	(1,775.91)
503113 LAND APPLICATION - EQUIP MAINT	7,283.69	87,000.00	79,716.31	8%	16,482.86	(9,199.17)
503120 RENTAL EQUIPMENT	3,829.56	33,000.00	29,170.44	12%	299.50	3,530.06
TOTAL OUTSIDE SERVICES	398,427.24	2,176,000.00	1,777,572.76	18%	466,981.04	(68,553.80)
504010 POSTAGE	1,133.23	4,000.00	2,866.77	28%	875.41	257.82
504020 TELEPHONE & PAGERS	14,541.64	43,200.00	28,658.36	34%	13,870.55	671.09
504030 OFFICE SUPPLIES	1,536.01	4,050.00	2,513.99	38%	2,407.28	(871.27)
504041 DATA PROCESSING SUPPLIES	9,881.41	9,950.00	68.59	99%	6,660.36	3,221.05
504042 DATA PROCESSING MAINTENANCE	8,967.00	65,750.00	56,783.00	14%	12,495.12	(3,528.12)
504043 DATA PROCESSING SOFTWARE	95.61	46,500.00	46,404.39	0%	489.61	(394.00)
504044 DATA PROCESSING PROGRAMMING	2,835.50	50,000.00	47,164.50	6%	6,792.00	(3,956.50)
504060 PRINTING & REPRODUCTION	2,265.89	10,000.00	7,734.11	23%	1,738.84	527.05
504070 ADVERTISING	2,265.65	7,200.00	4,934.35	31%	955.39	1,310.26
504080 OFFICE EQUIPMENT MAINTENANCE	170.43	150.00	(20.43)	114%	180.00	(9.57)
504091 TRANSPORTATION	519.03	12,450.00	11,930.97	4%	812.02	(292.99)
504092 LODGING	4,150.32	30,150.00	25,999.68	14%	4,535.64	(385.32)
504093 MEALS	1,686.20	18,500.00	16,813.80	9%	2,702.78	(1,016.58)
504101 TRAINING - EDUCATION-TUITION	12,750.00	9,750.00	(3,000.00)	131%	17,359.00	(4,609.00)
504102 TRAINING - EDUCATION-REGIST	6,233.00	62,700.00	56,467.00	10%	9,428.66	(3,195.66)
504103 TRAINING - EDUCATION-MATERIAL		2,600.00	2,600.00	0%		
504110 MEMBERSHIP FEES	15,757.50	37,900.00	22,142.50	42%	19,601.00	(3,843.50)
504120 BOOKS - PERIODICALS - SUBSCRIPT		6,300.00	6,300.00	0%	1,824.31	(1,824.31)
504130 INSURANCE	35,800.75	172,000.00	136,199.25	21%	55,567.75	(19,767.00)
504140 JUDGEMENTS - CLAIMS - FINES		1,000.00	1,000.00	0%		
504160 APPRAISERS FEES		50,000.00	50,000.00	0%		
504170 EASEMENT COSTS	52.00	500.00	448.00	10%	52.00	
504180 PROFESSIONAL & CONSULTANTS	86,405.31	208,000.00	121,594.69	42%	134,173.80	(47,768.49)
504190 ANNEXATION COSTS	158.00		(158.00)	0%	40.00	118.00
504200 LEGAL	54,323.59	110,000.00	55,676.41	49%	20,663.20	33,660.39
504210 AUDIT	22,000.00	28,300.00	6,300.00	78%	20,910.00	1,090.00
504220 BANK CHARGES	9.00	500.00	491.00	2%	12.00	(3.00)
504221 EPA FEES	72,500.00	72,500.00		100%	72,500.00	
504231 USER CHARGE BILLING	98,580.32	312,500.00	213,919.68	32%	99,000.31	(419.99)
504232 USER CHARGE REFUND		500.00	500.00	0%		
504233 USER CHARGE COLLECTION		500.00	500.00	0%		
504260 BARGAINING AGREEMENT	845.00	10,000.00	9,155.00	8%	1,295.00	(450.00)
504270 CONTINGENCIES	2,743.51	107,000.00	104,256.49	3%	1,140.00	1,603.51
504280 RESEARCH		10,000.00	10,000.00	0%		
504840 PRE-TREATMENT SUPPLIES	1,231.64	5,250.00	4,018.36	23%	2,595.00	(1,363.36)
TOTAL ADMIN EXPENSE	459,437.54	1,509,700.00	1,050,262.46	30%	510,677.03	(51,239.49)
TOTAL OPERATING	3,218,515.10	11,394,543.00	8,176,027.90	28%	3,584,136.75	(365,621.65)

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
August 31, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year		
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE	
<i>CAPITAL</i>							
505010	COMPUTER EQUIPMENT	\$162,000.00	\$162,000.00	0%	\$13,200.00	(\$13,200.00)	
505020	BUILDINGS			0%	2,759.88	(2,759.88)	
505030	PROCESS EQUIPMENT	50,000.00	50,000.00	0%			
505040	AUXILIARY EQUIPMENT	13,000.00	13,000.00	0%			
505050	MOTOR VEHICLE	425,000.00	425,000.00	0%			
505071	INSTRUMENTS & APPARATUS - LAB			0%	9,923.04	(9,923.04)	
505080	FURNITURE & FIXTURES	5,000.00	5,000.00	0%	3,589.42	(3,589.42)	
505090	OFFICE EQUIPMENT	6,211.03		(6,211.03)	0%	6,211.03	
505100	PRETREATMENT EQUIPMENT	3,434.00		(3,434.00)	0%	3,434.00	
505120	SAFETY EQUIPMENT		30,000.00	30,000.00	0%		
	<i>TOTAL CAPITAL</i>	<u>9,645.03</u>	<u>685,000.00</u>	<u>675,354.97</u>	<u>1%</u>	<u>29,472.34</u>	<u>(19,827.31)</u>
	<i>TOTAL GENERAL</i>	<u>3,228,160.13</u>	<u>12,079,543.00</u>	<u>8,851,382.87</u>	<u>27%</u>	<u>3,613,609.09</u>	<u>(385,448.96)</u>
<i>CAPITAL CONTINGENCY</i>							
500010	MISCELLANEOUS REPAIRS		100,000.00	100,000.00	0%		
	<i>TOTAL CAPITAL CONTINGENCY</i>		<u>100,000.00</u>	<u>100,000.00</u>	<u>0%</u>		
<i>BOND FUND</i>							
506020	BOND BANK CHARGE		20,000.00	20,000.00	0%		
506026	AERATION DIFFUSERS	200,613.68	165,000.00	(35,613.68)	122%	62,790.73	137,822.95
506027	HICKORY POINT PUMP STATION	7,254.23	1,380,000.00	1,372,745.77	1%	2,799.39	4,454.84
	<i>TOTAL BOND FUND</i>	<u>207,867.91</u>	<u>1,565,000.00</u>	<u>1,357,132.09</u>	<u>13%</u>	<u>65,590.12</u>	<u>142,277.79</u>
<i>IMRF FUND</i>							
507010	IMRF - DISTRICT		518,500.00	518,500.00	0%		
	<i>TOTAL IMRF FUND</i>		<u>518,500.00</u>	<u>518,500.00</u>	<u>0%</u>		
<i>PUBLIC BENEFIT</i>							
501016	MISCELLANEOUS PROJECTS	92,670.57	273,000.00	180,329.43	34%	19,063.00	73,607.57
	<i>TOTAL PUBLIC BENEFIT</i>	<u>92,670.57</u>	<u>273,000.00</u>	<u>180,329.43</u>	<u>34%</u>	<u>19,063.00</u>	<u>73,607.57</u>
<i>WATER QUALITY</i>							
509010	TRANSFER TO HYPOCHLORITE - GENERAL		500.00	500.00	0%		
	<i>TOTAL WATER QUALITY</i>		<u>500.00</u>	<u>500.00</u>	<u>0%</u>		

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
August 31, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year	
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE
<i>ANNEXATION FUND</i>						
501201 MISCELLANEOUS		\$10,000.00	\$10,000.00	0%		
TOTAL ANNEXATION FUND		10,000.00	10,000.00	0%		
<i>REPLACEMENT FUND</i>						
501111 MISCELLANEOUS		122,000.00	122,000.00	0%	17,380.00	(17,380.00)
501119 GENERATOR CONTROLS & SWITCHES				0%	3,989.05	(3,989.05)
501122 DIGESTER FACILITY PLAN		225,000.00	225,000.00	0%		
501126 PUMP REPLACEMENT	5,994.45	558,300.00	552,305.55	1%	18,196.87	(12,202.42)
501127 VALVE REPLACEMENT		160,000.00	160,000.00	0%		
501128 MCC REPLACEMENT		383,000.00	383,000.00	0%	252,569.00	(252,569.00)
501129 HATCH REPLACEMENT		100,000.00	100,000.00	0%		
501130 BUILDING REPLACEMENT				0%	82,634.97	(82,634.97)
501172 S SLUDGE LAGOONS - CONSTRUCTION	70,015.31	1,000,000.00	929,984.69	7%	7,883.50	62,131.81
TOTAL REPLACEMENT FUND	76,009.76	2,548,300.00	2,472,290.24	3%	382,653.39	(306,643.63)
<i>RENEWAL FUND</i>						
501311 FACILITY RENEWAL		2,021,500.00	2,021,500.00	0%	47,671.57	(47,671.57)
501312 CLARIFIERS RENEWAL		320,000.00	320,000.00	0%		
501314 EQUIPMENT RENEWAL		132,000.00	132,000.00	0%	58,448.89	(58,448.89)
501315 COLLECTION SYSTEM RENEWAL	42,622.01	1,110,000.00	1,067,377.99	4%	362,067.20	(319,445.19)
TOTAL RENEWAL FUND	42,622.01	3,583,500.00	3,540,877.99	1%	468,187.66	(425,565.65)
<i>ILL LOAN CONSTRUCTION</i>						
511003 2016 NE36 REHAB - CONSTRUCTION		2,000,000.00	2,000,000.00	0%		
TOTAL NE36 REHAB		2,000,000.00	2,000,000.00	0%		
513521 DIGESTER IMPROVEMENTS - CONST ENG	19,527.45		(19,527.45)	0%	4,712.74	14,814.71
513522 DIGESTER IMPROVEMENTS - CONSTRUCTION				0%	912,020.36	(912,020.36)
TOTAL DIGESTER IMPROVEMENTS	19,527.45		(19,527.45)	0%	916,733.10	(897,205.65)
513402 ODOR CONTROL PH2 CONST ENG	43,828.04	50,000.00	6,171.96	88%	47,818.11	(3,990.07)
513403 ODOR CONTROL PH2 CONSTRUCTION	381,916.09	1,300,000.00	918,083.91	29%	814,947.44	(433,031.35)
TOTAL ODOR CONTROL PH2	425,744.13	1,350,000.00	924,255.87	32%	862,765.55	(437,021.42)
513531 SLUDGE THICK CONST ENGINEER	23,160.59		(23,160.59)	0%	58,535.50	(35,374.91)
513532 SLUDGE THICK CONSTRUCTION	470,385.03	230,500.00	(239,885.03)	204%	520,711.20	(50,326.17)
513536 SLUDGE THICK DESIGN ENGINEER	832.50		(832.50)	0%	647.50	185.00
TOTAL SLUDGE THICKENING	494,378.12	230,500.00	(263,878.12)	214%	579,894.20	(85,516.08)
513542 EASTSIDE SEP - CONST				0%	1,162,989.90	(1,162,989.90)
TOTAL EASTSIDE SEPARATION REHAB				0%	1,162,989.90	(1,162,989.90)
TOTAL ILL LOAN CONSTRUCTION	939,649.70	3,580,500.00	2,640,850.30	26%	3,522,382.75	(2,582,733.05)

SANITARY DISTRICT OF DECATUR
ACTUAL VS BUDGET
August 31, 2016

Description	Current Year-to-Date		Budget to Actual		Prior Year		
	ACTUAL	BUDGET	VARIANCE	PCT	ACTUAL	CHANGE	
ILL LOAN DEBT							
512008	PRINCIPAL PYMT - HP WEST	\$54,428.64	\$109,572.00	\$55,143.36	50%	\$53,027.53	\$1,401.11
512013	PRINCIPAL PYMT - UV	58,835.19	118,417.00	59,581.81	50%	57,371.60	1,463.59
512016	PRINCIPAL PYMT - 2002 REHAB	14,622.57	29,428.00	14,805.43	50%	14,263.75	358.82
512017	PRINCIPAL PYMT - PH 2 WWTP PRIMARY	53,486.66	107,661.00	54,174.34	50%	52,138.10	1,348.56
512018	PRINCIPAL PYMT - DAMON TO MONROE	74,881.94	150,700.00	75,818.06	50%	73,044.41	1,837.53
512020	PRINCIPAL PYMT - 2004 REHAB	39,788.50	80,075.00	40,286.50	50%	38,812.13	976.37
512021	PRINCIPAL PYMT - ODOR CONTROL	16,435.04	33,076.00	16,640.96	50%	16,031.74	403.30
512023	PRINCIPAL PYMT - WYCKLES FM	21,019.14	42,039.00	21,019.86	50%	21,019.14	
512024	PRINCIPAL PYMT - OREANA	126,443.72	252,888.00	126,444.28	50%	126,443.72	
512025	PRINCIPAL PYMT - WYCKLES PH 2		40,696.00	40,696.00	0%		
512026	PRINCIPAL PYMT - ARGENTA		252,256.00	252,256.00	0%		
512027	PRINCIPAL PYMT - TRESTLE REP		109,930.00	109,930.00	0%		
512028	PRINCIPAL PYMT - STEVENS CR INT	36,990.00	74,212.00	37,222.00	50%	36,531.93	458.07
512029	PRINCIPAL PYMT - IEPA REFUNDING	448,278.08	903,018.00	454,739.92	50%	463,348.98	(15,070.90)
512030	PRINCIPAL PYMT - PRIMARY DIGESTER UPG		270,531.00	270,531.00	0%		
512031	PRINCIPAL PYMT - DIFFUSER REPLACEMENT		170,005.00	170,005.00	0%		
512050	PRINCIPAL PYMT - S SHORES BRIDGE	18,128.73	36,439.00	18,310.27	50%	17,771.53	357.20
512051	PRINCIPAL PYMT - E SIDE SEP REHAB	44,331.53	89,153.00	44,821.47	50%		44,331.53
512052	PRINCIPAL PYMT - SLUDGE THICKENING		137,849.00	137,849.00	0%		
	TOTAL PRINCIPAL	1,007,669.74	3,007,945.00	2,000,275.26	34%	969,804.56	37,865.18
512108	INTEREST PYMT - HP WEST	1,637.81	2,562.00	924.19	64%	3,038.92	(1,401.11)
512113	INTEREST PYMT - UV	7,062.16	13,379.00	6,316.84	53%	8,525.75	(1,463.59)
512116	INTEREST PYMT - 2002 REHAB	3,169.96	6,158.00	2,988.04	51%	3,528.78	(358.82)
512117	INTEREST PYMT - PH 2 WWTP PRIM	12,036.25	23,386.00	11,349.75	51%	13,384.81	(1,348.56)
512118	INTEREST PYMT - DAMON TO MONROE	17,481.02	34,026.00	16,544.98	51%	19,318.55	(1,837.53)
512120	INTEREST PYMT - 2004 REHAB	10,961.83	21,427.00	10,465.17	51%	11,938.20	(976.37)
512121	INTEREST PYMT - ODOR CONTROL	5,165.35	10,126.00	4,960.65	51%	5,568.65	(403.30)
512126	INTEREST PYMT - ARGENTA		56,618.00	56,618.00	0%		
512127	INTEREST PYMT - TRESTLE REP		24,673.00	24,673.00	0%		
512128	INTEREST PYMT - STEVENS CR INT	8,161.58	16,092.00	7,930.42	51%	8,619.65	(458.07)
512129	INTEREST PYMT - IEPA REFUNDING	21,677.38	38,872.00	17,194.62	56%	31,011.05	(9,333.67)
512130	INTEREST PYMT - PRIMARY DIGESTER UPG		73,290.00	73,290.00	0%		
512131	INTEREST PYMT - DIFFUSER REPLACEMENT		34,280.00	34,280.00	0%		
512150	INTEREST PYMT - S SHORES BRIDGE	5,120.13	10,059.00	4,938.87	51%	5,477.34	(357.21)
512151	INTEREST PYMT - E SIDE SEP REHAB	23,721.18	46,953.00	23,231.82	51%		23,721.18
512152	INTEREST PYMT - SLUDGE THICKENING		64,154.00	64,154.00	0%		
	TOTAL INTEREST	116,194.65	476,055.00	359,860.35	24%	110,411.70	5,782.95
	TOTAL ILLINOIS DEBT SERVICE	1,123,864.39	3,484,000.00	2,360,135.61	32%	1,080,216.26	43,648.13
	TOTAL EXPENDITURES	\$5,710,844.47	\$27,742,843.00	\$22,031,998.53	21%	\$9,151,702.27	(\$3,440,857.80)
	REVENUE IN EXCESS OF EXPENDITURES	\$3,772,476.88	(\$3,603,868.00)	(\$7,376,344.88)	-105%	(\$1,003,030.72)	\$4,775,507.60

09/07/2016

SCHEDULE OF WPCRF LOANS

LOAN DATE	PROJECT	INTEREST RATE	LOAN BALANCE		ANNUAL PAYMENTS
			ORIGINAL	OUTSTANDING PRINCIPLE	
Dec-99	Ultraviolet Project	2.535	2,564,801	498,337	131,795
Dec-00	Hickory Point West Interceptor	Forsyth 38.71%	2,184,776	70,357	112,133
Nov-04	Ph2 WWTP Headworks	2.570	2,548,645	883,187	131,046
Nov-04	02 Rehab	2.500	690,278	238,974	35,585
Jul-05	Damon to Monroe	2.500	3,592,029	1,323,600	184,726
Oct-06	04 Rehab	2.500	1,958,462	837,158	101,501
Dec-07	Odor Control	2.500	842,415	396,793	43,201
Jun-11	Wyckles PH 1	0.000	818,637	588,536	42,038
Jul-11	Wyckles PH II	0.000	793,557	569,733	40,695
Mar-12	Oreana	Oreana 0.000	4,882,563	3,666,868	252,887
Dec-12	Stevens Creek	1.250	1,760,912	1,268,862	90,303
May-13	Argenta	1.250	5,870,416	4,466,547	308,874
Oct-13	Trestle	1.250	2,765,463	2,001,242	134,602
Dec-15	Digester Mixing	1.930	6,533,606	6,398,990	395,330
Mar-16	Sewer Rehab (Eastside Separation)	2.210	2,146,713	2,102,382	136,105
Jun-16	Sludge Thickening	1.995	<u>4,165,652</u>	<u>4,165,652</u>	<u>244,180</u>
	TOTAL		44,118,925	29,477,218	2,385,001
	Forsyth Share		845,727	0	
06/26/2013	Hickory Point Bank & Trust IEPA Refunding Loan/S Shores Bridge	2.000	5,140,000	2,213,344	
04/24/15	HPBank Diffuser	2.550	2,000,000	1,271,602	

*NOTE--TAKE ORIGINAL LOAN MINUS TOTAL INTEREST MINUS PRINCIPLE PAYMENT EQUALS BALANCE ON LOAN