

## MINUTES OF THE REGULAR MEETING, WEDNESDAY, OCTOBER 19, 2016

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session October 19, 2016 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Jim Gresham, Billy Tyus, and Phil Cochran. Also present were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; Steve Nightingale, Director of Compliance; J.D. Malone, Director of Maintenance; Christy Luka, Administrative Coordinator; and Ed Flynn, General Counsel for the District. The audience included Allison Petty from the Herald & Review, Joe Pisula from Donohue and Associates, Andrea Bretl from Clark Dietz, and Hope Wheeler from CliftonLarsonAllen; and staff members Sam Mattox, Jared Harris, Roger Dudley, Marla Durst, and Cathy Layette.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

Hope Wheeler, a CPA auditor from CliftonLarsonAllen, reviewed the draft of the District's audit results. Next month, the final report will be available for consideration.

**12821** Mr. Gresham moved that the items on the Consent Agenda including minutes from the Regular Meeting of September 21, 2016; payroll and checks including travel expense reimbursements as submitted; and Pretreatment Permit for Akorn, Inc. be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the closed session minutes from September 21, 2016 not be made public without additional board approval. Motion seconded by Mr. Cochran. Trustees voting Aye: Gresham, Tyus, Cochran and Smallwood. Trustees voting nay: none. Trustee Jacobsen absent.

Mr. Newton reviewed the Executive Director's report that was included in the packet. A Confined Space Training Rescue drill was performed today in one of the clarifiers. This was done in conjunction with the Decatur Fire Department. The drill ran smoothly with a few items to work on improvement including communication. An email policy has been developed and will be presented for consideration at next month's Board Meeting. The Public Act 099-0604 Local Government Travel Expense Control Act has been drafted and will be presented for consideration next month. Sheri Hagen has accepted the HR position. She is currently working for the County and a starting date has not yet been determined.

Mr. Miller presented the Engineering Director's Report included in the packet. All known deficiencies on the Digester Complex Project have been repaired. Water and gas infiltration has stopped. Donohue received the final pay application from Leander and rejected it. The Sludge Thickening Project had a larger wash water pump installed. South Sludge Lagoons 8 and 9 are now empty of sludge and have been inspected by the IEPA. They are now at grade. The west berm wall is being modified. The sampling wells have been removed.

Mr. Malone reviewed the Maintenance Report included in the packet. Maintenance has completed 940 work orders last month. A cable at Forest Avenue Pump Station broke and several maintenance men stayed late to get it fixed and running again. During optimization of drum thickeners, all departments came together to fix the problems. Decatur Fence put a

wall of fencing up at the Interceptor. A lid was replaced at the Briarwood Pump Station. 7 out of 12 nitrification clarifiers have been cleaned so far this year.

Mr. Nightingale presented the Technical Director's Report by reviewing the Operations and Pretreatment Report included in the packet. Mr. Nightingale is still providing the US EPA and the IEPA documentation for evaluation of nickel levels. Fall land application is in full swing starting on September 22<sup>nd</sup>. 16 million gallons of solids have been applied so far. The operators manning the sludge dredge have been doing a great job. Electric power reduction continues to be impressive.

Mr. Flynn stated for the Attorney's Report that he and Mr. Newton had a collective bargaining meeting. All issues were resolved.

**12822** Mr. Cochran moved that the Sanitary District of Decatur approve Amendment #1 to the Professional Services Agreement for "Controls Design and Programming" of the Sludge Thickening System with Farnsworth Group and that the President and Clerk be authorized and directed to execute said amendment. Motion seconded by Mr. Tyus. Motion carried unanimously.

**12823** Mr. Gresham moved that the Sanitary District of Decatur adopt the Child Bereavement Leave policy in compliance with Public Act 99-0703 and direct the Executive Director to implement it immediately. Motion seconded by Mr. Tyus. Motion carried unanimously.

There were no Trustee Comments.

**12824** Mr. Tyus moved that the board adjourn. Motion seconded by Mr. Cochran. Motion carried unanimously.

The board adjourned at 7:10 pm.

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Clerk