

MINUTES OF THE REGULAR MEETING, WEDNESDAY, DECEMBER 19, 2018

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session December 19, 2018 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Phil Cochran, Rob Jacobsen, Katie Anderson and Megan Baskerville. Also present, were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Christy Luka, Administrative Coordinator; and Ed Flynn, General Counsel for the District. The audience included, Kevin Hannel from the Farnsworth Group and Terry Boyer from Donohue; and staff members Roger Dudley, Jared Harris, and Sam Mattox.

Mr. Cochran called the meeting to order and led the Pledge of Allegiance.

- 12969** Ms. Anderson moved that the items on the Consent Agenda including minutes of the Regular Meeting November 28, 2018; Payroll and Checks including travel expense reimbursements as submitted; Pretreatment Permit – Advanced Disposal Services Valley View Landfill Inc. and Personnel Policies for Employee Expense Reimbursements, Anti-Harassment, Non-Discrimination, and Retirement Health Savings Contributions, be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Baskerville. Trustees Cochran, Jacobsen, Anderson, and Baskerville voted Aye. Trustee Smallwood was absent.

Mr. Newton reviewed the Executive Director's report that was included in the packet. The Procurement Policy has additional changes and will be brought to a future meeting for consideration. Mr. Newton discussed the approved vendor list additions to the procurement policy with the board. A video was displayed about the land application process by WCIA. Next month will have the Prairie Winds subdivision annexation in the consent agenda. Mr. Newton attended a Mt. Zion School District Board Meeting that had a presentation on solar power. The Employee Holiday Party is tomorrow from 1:30-3:00 p.m. with an evil elf gift exchange. The Property Tax Levy is proposed to be reduced by about \$10,000.

Mr. Miller presented the Engineering Director's Report included in the packet. Primary Clarifier information from Front Range Environmental was received and will be ready in January. The West Headworks Project is moving along well. The Stevens Creek Project has a contract award for consideration. Architectural Expressions got the rest of the information that was needed today and will be moving forward with their assessment of administrative work areas. Master Planning by Donohue will be pushed back until after the new year. The Effluent Pump bid advertisement will be out by the end of the year.

Mr. Malone reviewed the Maintenance Report included in the packet. 1,192 work orders were completed. The Ameren transfer switch is now in equipment procurement and should be done by the 2nd quarter of next year. New Procurement on Damon Avenue MCC went well. Bodine Electric won the bid and will start shortly. The old DAF building roof top heater is rusted and needs to be replaced. Mr. Malone will use the format of the new

procurement policy to obtain quotes. King Lar is working on the new paint booth construction and seal.

Mr. Collard presented the Director of Operations Report. The IEPA has sent the Nickel packet to the USEPA Aaron Johnson. The EPA asked the Attorney General to send them information. Hepler Broom, Mr. Newton, Mr. Nihiser, and Mr. Collard will have another AOC meeting in January. The District's land application contractor reported the amount of biosolids that were land applied to be 25 million gallons and 4900 dry tons.

12970 Ms. Anderson moved that Ordinance No. 18-05, Tax Levy for FY 2019-20, be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

12971 Mr. Jacobsen moved that the Sanitary District of Decatur enter into a contract with Beyers Construction for the Stevens Creek Sewer Repairs Project in the unit price contract amount of \$208,295.44, and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Ms. Anderson. Motion carried unanimously.

There was no Attorney Report. Mr. Flynn wished everyone a Merry Christmas.

As a public comment, Sam Mattox thanked Mr. Malone and Mr. Newton for being available to meet about an issue.

During trustee comments, Mr. Jacobsen and Mr. Cochran wished everyone a Merry Christmas.

12972 Mr. Jacobsen moved that the board adjourn. Motion seconded by Ms. Anderson. Motion carried unanimously.

The board adjourned at 6:28 pm.

Clerk