

MINUTES OF THE REGULAR MEETING, WEDNESDAY, MARCH 20, 2019

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session March 20, 2019 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Rob Jacobsen, Katie Anderson, Phil Cochran and Megan Baskerville. Also present, were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance and Ed Flynn, General Counsel for the District. The audience included, Kevin Hannel from the Farnsworth Group and Terry Boyer from Donohue; and staff members Latishia Greve, Roger Dudley and Randy Clark.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

12982 Mr. Cochran moved that the items on the Consent Agenda including minutes of the Regular Meeting February 20, 2019; Payroll and Checks including travel expense reimbursements as submitted; Pretreatment Permits – Mason Manufacturing, LLC and voestalpine Nortrak, Inc; Retention of Auditors for FY 2018-19; Non-Contiguous Service Agreement – 3914 / 3906 E Hospitality Lane, Decatur; and Personnel Policy – Bereavement Leave be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Anderson. Trustees Smallwood, Jacobsen, Anderson, Cochran and Baskerville voted Aye.

Mr. Newton reviewed the Executive Director's report that was included in the packet. The Purchasing Policy was discussed a final time before being placed on the agenda for consideration next month. The projected budget surplus was discussed, and Mr. Newton proposed using the surplus for paying off internal loans and the Spring Creek Bridge Debt Certificate. The proposed Budget ordinance was placed on the table for a thirty-day review period before final consideration at the April Board Meeting. Finally, Mr. Newton updated the Board on changes in money market accounts to increase interest revenue.

Mr. Miller presented the Engineering Director's Report included in the packet. Mr. Jacobsen inquired about keeping the temporary dewatering wells being used for Final Clarifier #9 repairs. Mr. Miller said he would discuss it with the contractor.

Mr. Malone reviewed the Maintenance Report included in the packet. 816 work orders were completed. Mr. Malone explained the variable frequency drive (VFD) operation of the pumps in the 259 building and the added capabilities of the new Motor Control Center (MCC). New maintenance inventory area setup is progressing with inhouse staff. The city is adding a new pump station for the Love's truck stop. Procurement of a replacement washer compactor was discussed. The cost is included 2019-2020 budget but there is a long lead time so a motion will be prepared for issuing a purchase order for the April Board Meeting.

Mr. Collard presented the Director of Operations Report. Mr. Collard gave an update on the exceedances caused by an upset in the pretreatment system for an industrial user. The District received an updated Administrative Order of Consent from the USEPA that afternoon but it had not been reviewed yet. There was a discussion about the continuation of the river study with the Board requesting a staff recommendation on how to proceed.

- 12983** Mr. Jacobsen moved that Ordinance No. 19-01, User Charge Ordinance, be passed, that the President and Clerk be authorized and directed to sign said Ordinance and that the Executive Director publish said ordinance. Motion seconded by Ms. Anderson. Motion carried unanimously
- 12984** Ms. Anderson moved that the Sanitary District of Decatur enter into a professional services agreement with Farnsworth Group for Application Engineering services for the West Headworks Improvements project in the actual cost not to exceed amount of \$39,900 -- and that the president and clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Cochran. Motion carried unanimously.
- 12985** Mr. Jacobsen moved that the Sanitary District of Decatur approve Change Order 02 to the 2018 West Headworks Improvements contract with Plocher Construction, increasing the contract amount by \$21,895.27 to a new contract amount of \$10,854,546.54 with no change in contract time -- and that the executive director be authorized and directed to execute said change order. Motion seconded by Ms. Anderson. Motion carried unanimously.
- 12986** Ms. Anderson moved that the Regular April Board Meeting be Rescheduled from April 17, 2019 to April 24, 2019 and the Executive Director publish the change and notify all required parties. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

There was no Attorney Report.

There were no comments from the public.

There were no Trustee comments.

- 12987** Mr. Cochran moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outlined in Section 2C-1 a personnel matter concerning specific employees and Section 2c-2 Collective Bargaining and/or Salary Schedule for 1 or more groups of employees. Motion seconded by Mr. Jacobsen. Motion carried unanimously.
- 12988** Mr. Jacobson moved that the board adjourn. Motion seconded by Ms. Anderson. Motion carried unanimously.

The board adjourned at 7:10 pm.

Clerk