

## MINUTES OF THE REGULAR MEETING, WEDNESDAY, APRIL 24, 2019

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session April 24, 2019 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Rob Jacobsen, Phil Cochran, Katie Anderson and Megan Baskerville. Also present, were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Jamie Ringler, Administrative Coordinator; and Ed Flynn, General Counsel for the District. The audience included, Christy Crites, CMT Engineering; and staff member Latisha Greve.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

There were no Public Comments

**12990** Mr. Jacobsen moved that the items on the Consent Agenda including minutes of the Special Meeting on March 13, 2019, Regular Meeting on March 20, 2019 and Closed Sessions on March 13, 2019 and March 20, 2019; Payroll and Checks including travel expense reimbursements as submitted; Set the Regularly Scheduled Meeting Dates for FY 2019-20 and 2019 Purchasing Policy Update; Pretreatment Permit – HR Ewell Trucking and Annexation Ordinance NO 19-03 be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the Closed Session Minutes shall not be made public without additional board approval. Motion seconded by Ms. Anderson. Motion carried unanimously.

Mr. Newton made sure there were 30 days between board meetings in March, April and May 2020. This will ensure that the Board can pass the budget on any combination of those months without needing to move the meeting date.

Mr. Newton reviewed the Executive Director's report that was included in the packet. The administrative office coordinator and accounting supervisor positions have been filled. Tim Gorden has accepted the Operations Supervisor position. There will be some changing between offices to bring departments closer together to improve communication. Lab technician has been selected and is going through the testing process. The operator-in-training position is being advertised and the job description for the project manager is being finalized. Sheri Hagen has been a huge help with the hiring process. On April 8, 2018, the USEPA approved our site-specific rule for nickel limits in the Sangamon River. Nickel limit is now two thirds of the way complete. The District must apply to IEPA and have the permit modified or issue a new permit that has the updated nickel limits. Next Board meeting will be the annual meeting where the board members can change positions. Reservations for WEFTEC have been made for the conference in October. There has been positive movement on investments. Still looking into an investment pool option; Illinois Treasurer, Municipal Treasurers and also a private company. Maintaining the principle of the investment is the first priority, followed by liquidity and then yield. Kelly Carstens, the new Accounting Supervisor has prior experience investing for a non-profit agency. Looking for best investments with least amount of risk. More information to come. There were 2 violations reported on the Preliminary 2018-

2019 Performance Benchmark Report. The violations were in the Collection System Integrity; Finley Creek overflow and Lincoln Park CSO overflow. The violation at Lincoln park occurred from a brownout causing a gate to fail. All equipment worked properly; the timing of the brownout stopped the gate from opening completely. Generator is manual at this station due to consistent flooding. Ms. Baskerville would hate to be at the mercy of an external power outage.

Mr. Miller presented the Engineering Director's Report included in the packet. The West Headworks Improvement Project had a safety incident this last month. The contractor broke a live gas line on the south side which resulted in a significant near miss because of the location of the line. The responsible person has been removed from this job. A stand down and training was conducted to make sure proper lock out tag out procedure is followed. There is a future change item for WCD-04, additional starter and conduits for detritors. There was an engineer omission with the starters on the design project. The change item will be an additional \$28,768.95. Follow-up on the Nitrification Clarifier slab to leave the temporary dewatering system in place. The system as been able to sustain ground water levels at a workable level. Contractor has not been notified to accept or reject the offer to keep the system. The contractor is waiting for the clarifier mechanism to come in. The cost to keep the temporary dewatering system seems reasonable and a change order will be issued to direct the contractor to leave the wells in place. Administrative Office Master Planning is waiting for the Phase 1 documents. Phase 2 will be initiated once the documents are received. Requested a summary in the final documents to include building deficiencies from an accessibility standpoint. Clarifier #9 floor has been poured with release valves. Steven's creek sewer repair almost complete. Received request for annexation of two properties at Ashland Estates for construction. Most likely will show on consent agenda next month.

Mr. Malone reviewed the Maintenance Report included in the packet. 970 work orders were completed. Boiler installation almost complete in north wing. Purchase order for the inventory area heater has been placed. This includes the removal of the old make-up air unit that is inoperable. Installation of the GPS units is going well. Ameren Energy Advisor, Michael Harrison was on site to review both motor control center installations. Michael was pleased with both installations and they are advancing through the payment approval process. Ameren is going to check for other energy efficient programs that might be available. All four entry doors have been replaced on the vehicle storage building. Fiber reinforced plastic doors have been installed to prevent decay. The linear motion mixer retrofit has been fully installed on one digester; runs smoother with 3 amps less. Some ball bearings from slide blocks were missing and have been replaced. Motion Industries can supply same slide blocks for third of price. Country Fair Pump station is complete and functional. Jamey has been working on the west headworks immigration. Motor control centers are being installed submittals for control panel are coming in. Tables for the PLC are being built.

Mr. Collard presented the Director of Operations Report. There is an outstanding motion for time limited water quality standard with the Illinois Pollution Control Board. HeplerBroom recommended an update to be sent to the board so they know the proceedings for the nickel process with an explanation describing that if the Fish and Wildlife Service approves what the USEPA has approved, then the motion would be dismissed. Administrative Order of Consent's first two steps are almost complete. HeplerBroom is reviewing the required compliance schedule before it will be sent to USEPA. Requested price for a one-year extension on the Eastern Illinois River Study program. Concerns about a hole in the data

before the new/modified permit has been received. Need the new/modified permit to decide on future river studies. Information for the one-year extension will be included in next month's board packet. A request for bids for chemicals and fuels that are used at the Sanitary District was posted in the newspaper and on the District's website on or about February 19, 2019. All bids were opened and read on March 29, 2019. High flows still coming into the plant. 109% over average. This is the highest flow for any quarter going back as far as 2012. No penalties on the pretreatment program.

- 12991** Ms. Anderson moved that the Ordinance No. 19-02, Budget and Appropriation Ordinance, including salary and wage increases for non-bargaining unit employees be passed & that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Jacobsen. Motion carried unanimously
- 12992** Mr. Jacobsen moved that the Ordinance No. 19-03, Re-Appropriation Ordinance, be passed and that the President and Clerk be authorized and directed to sign said ordinance Motion seconded by Mr. Cochran. Motion carried unanimously.
- 12993** Ms. Anderson moved that the purchase orders be issued to the lowest responsive, responsible bidders for plant chemicals and fuel for FY 2019-2020 as follows: Kemira Water Solutions Inc., ferrous chloride, \$0.511 per pound; Evergreen FS, gasoline and diesel fuel, \$0.154 above rack price; Hydrite Chemical Company, Sodium bisulfate bids for the 3 year period; of \$12.50 per 100 lbs in 2019, \$13.00 per 100 lbs in 2020, \$13.50 per 100 lbs in 2021; Vertex, sodium hypochlorite, \$0.760 per gallon; Wilson Industries, liquid ammonia fertilizer, \$244.00 per ton; and that the Executive Director be authorized and directed to issue said purchase orders. Motion seconded by Ms. Baskerville. Motion carried unanimously.
- 12994** Mr. Jacobsen moved that the following interfund transfers be made from the general fund and payments made or recorded to retire debt. \$873,410 to Capital Contingency Fund for Levee Wall debt; \$400,485 to Debt Service fund for HPB Debt Certificate for Spring Creek Bridge; \$2,199,338 to Replacement Fund for Phase 2 of South Sludge Lagoon Project debt; and \$900,467 to Replacement Fund for Phase 3 of South Sludge Lagoon Project Debt. Motion seconded by Ms. Anderson. Motion carried unanimously.
- 12995** Ms. Anderson moved that the closed sessions minutes from meetings held 3/21/18, 3/28/18, 4/18/18, 6/20/18 and 8/15/18 have been reviewed and shall be made public and that the minutes from meetings held 10/20/2010, 11/17/2010, 12/15/2010, 12/18/2013, 3/19/2014, 6/16/2015, 7/15/2015, 10/21/2015, 1/18/2017, 2/15/2017, 9/20/2017, 11/15/2017, 2/28/2018, 7/18/2018, 9/26/2018, 10/17/2018, 3/13/2019 and 3/20/2019 have been reviewed and shall not be made public without additional board approval. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

There was no Attorney Report.

There were no comments from the public.

There were no Trustee comments.

- 12996** Mr. Cochran moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outline in: Sec

2c-1, a personal matter concerning specific employees. Motion seconded by Ms. Baskerville. Motion carried unanimously.

**12997** Mr. Jacobson moved that the board adjourn. Motion seconded by Mr. Cochran. Motion carried unanimously.

The board adjourned at 6:47 pm.

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Clerk