

MINUTES OF THE REGULAR MEETING, WEDNESDAY, DECEMBER 21, 2011

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session December 21, 2011 at 5:30 pm at the District's office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Jim Gresham, Dana Miller Rob Jacobsen and Lee Slider. Also present were Monte Cherry, Executive Director; Tim Kluge, Technical Director; Don Miller, Project Manager and Kent Newton, Director of Administration. In addition were Ed Flynn, General Counsel for the District; and Chuck Hunsinger of BGM.

Mr. Smallwood opened the Regular Meeting by requesting public comments.

There were no Public Comments

Mr. Jacobsen requested that the pretreatment agreement be removed from the consent agenda and considered on its own.

12425 Mr. Gresham moved that the items on the Consent Agenda including minutes of the regular meeting held on 11/21/2011, special meeting held 12/8/11 and closed meeting held on 11/21/2011 and payroll and checks as submitted be accepted, approved and issued, that the President, Clerk, Executive Director and Director of Administration be authorized and directed to take all actions required to execute the items on the consent agenda and that the closed session minutes from 11/21/2011 not be made public without additional board approval. Motion seconded by Mr. Slider. Motion carried unanimously.

12426 Mr. Gresham moved that Discharge Permit No. 200 issued to Archer Daniels Midland Company be approved and that the Executive Director be authorized and directed to execute the discharge permit. Motion seconded by Ms. Miller. Motion carried unanimously with Mr. Jacobsen voting present.

Mr. Cherry reviewed the Executive Director's report that was included in the packet. Mr. Cherry provided the Board with an update of the status of the performance measures.

Mr. Miller began the Engineering Director's Report with a review of both the Construction and Design Reports and the staff reports included in the packet.

Mr. Miller presented two change orders and two contracts

12427 Mr. Jacobsen moved that the Sanitary District of Decatur accept change order #8 to the to the Argenta Collection System; increasing the contract amount by \$6,827.63 to an adjusted contract amount of \$6,097,469.85; and no change in contract time; and that the Executive Director be authorized and directed to accept said change order. Motion seconded by Ms. Miller. . Motion Carried unanimously.

12428 Mr. Gresham moved that the Sanitary District of Decatur accept change order #1 to the 2011 Clarifier Painting Project with Odle, Inc; decreasing the contract amount by \$600.00 to a new contract amount of \$161,200.00 and increasing contract time by 10 calendar days; and that the Executive Director be authorized and directed to accept said change order. Motion seconded by Mr. Slider. Motion Carried unanimously.

12429 Mr. Slider moved that the Sanitary District of Decatur award the 2011 Sewer Cleaning and CCTV contract to Visu-sewer, Inc, the lowest responsive, responsible bidder, in the contract amount of \$83,408.95 dollars; and a contract time of sixty calendar days; and that the President and Clerk be authorized and directed to accept said contract. Motion seconded by Ms. Miller. There was a discussion about the high bidder. Motion Carried unanimously.

12430 Mr. Jacobsen moved that the Sanitary District of Decatur award the 2011 Primary Clarifiers #1 & #2 project contract to Joseph J. Henderson and Son, Inc. the lowest responsive, responsible bidder, in the contract amount of \$765,000 dollars; and a contract time of two hundred seventy calendar days on April 1, 2012 or earlier if IEPA funding is awarded; and that the President and Clerk be authorized and directed to accept said contract. Motion seconded by Mr. Slider. Mr. Miller reviewed the vetting process for the contractor after the bids were opened. Motion Carried unanimously.

Mr. Kluge presented the Technical Director's Report by reviewing the Operations and Pretreatment Report included in the packet. There was a discussion about Stripmasters Services discharging process wastewater without a valid discharge permit.

Mr. Newton reviewed the Director of Administration Report that was included in the packet.

Mr. Newton presented the personnel policies.

12431 Mr. Jacobsen moved that the Board approve the Vacation Leave, Sick Leave, IMRF pension Plan and Retirement Policies, which have been reviewed by the District's Policy Review Committee and the District's Attorney, effective immediately. Motion seconded by Ms. Miller. Motion Carried unanimously.

Mr. Flynn previously provided the trustees with a letter explaining changes in the Open Meetings Act that now require that each Trustee complete online training through the Attorney General's office by the end of 2012.

There were no comments from the Public

There were no Trustee Comments

12432 Mr. Jacobsen moved that the board adjourn. Motion seconded by Ms. Miller. Motion carried unanimously.

The board adjourned at 7:02 pm.

Clerk