



Phone Number For All Emergencies
911

Sanitary District of Decatur
 501 DIPPER LANE • DECATUR, ILLINOIS 62522 • 217/422-6931 • FAX: 217/423-8171

In Case Of Emergency Contact
 Phone Operator (Base) by Radio

Dig / Excavation / Underground Work Permit

Date: _____

JULIE Contacted: Y N Contact Date: _____ Dig Number: _____

Work Assigned to: _____

Supervisor: _____

Blueprints provided by: _____

Blueprints Read by: _____

Competent Person: _____

	Yes	No
Planning		
Can the excavation be done safely??	<input type="checkbox"/>	<input type="checkbox"/>
Have underground utilities installations been located, protected, supported, or removed before opening the excavation?	<input type="checkbox"/>	<input type="checkbox"/>
Have safety regulations/procedures for trenching been reviewed by workers and supervisors prior to work?	<input type="checkbox"/>	<input type="checkbox"/>
Are there safety questions that need addressed?	<input type="checkbox"/>	<input type="checkbox"/>
Shoring available for excavations four feet or more in depth?	<input type="checkbox"/>	<input type="checkbox"/>
Means of egress every 25ft in trenches four feet or more in depth?	<input type="checkbox"/>	<input type="checkbox"/>
Is excavated or other material stored and retained at least two feet from the edge of any excavation?	<input type="checkbox"/>	<input type="checkbox"/>
Is the stability of adjacent structures assured by support systems?	<input type="checkbox"/>	<input type="checkbox"/>
Are all walkways, or bridges protected with standard guardrails and barriers? Are covers provided for remote or temporary excavations, shafts, wells, or pits?	<input type="checkbox"/>	<input type="checkbox"/>
Inspection		
Are inspections conducted daily by a competent person ¹ ?	<input type="checkbox"/>	<input type="checkbox"/>
Risk of cave-ins?	<input type="checkbox"/>	<input type="checkbox"/>
Failure of protective systems?	<input type="checkbox"/>	<input type="checkbox"/>

Hazardous atmospheres?	<input type="checkbox"/>	<input type="checkbox"/>
Water accumulation?	<input type="checkbox"/>	<input type="checkbox"/>
Other hazards?	<input type="checkbox"/>	<input type="checkbox"/>
Soil classification?	A	B
		C
Work Practices		
Have workers exposed to vehicular traffic been provided with warning vests?	<input type="checkbox"/>	<input type="checkbox"/>
Is there a warning system to protect mobile equipment from falling over the edge of an excavation when the operator's view is obstructed?	<input type="checkbox"/>	<input type="checkbox"/>
Do workers keep a safe distance from lifting or digging equipment?	<input type="checkbox"/>	<input type="checkbox"/>
Is emergency rescue equipment readily available and employees trained in their use?	<input type="checkbox"/>	<input type="checkbox"/>
Are employees protected from loose rock or soil?	<input type="checkbox"/>	<input type="checkbox"/>
Is excavated or other material stored and retained at least two feet from the edge of any excavation?	<input type="checkbox"/>	<input type="checkbox"/>
Are installations and removals of support systems carried out in the manner and sequence required?	<input type="checkbox"/>	<input type="checkbox"/>

Competent Person is capable of identifying existing and predictable hazards in the surroundings, or working conditions that are unsanitary, hazardous, or dangerous to employees, and will have authorization to take prompt corrective measures to eliminate them and to stop work if it is required.

Competent persons must have training, experience, and knowledge of:

- soil analysis,
- use of protective systems, and
- the requirements of 29 CFR 1926 Subpart P
- Have the ability to detect:
 - conditions that could result in cave-ins,
 - failures in protective systems,
 - hazardous atmospheres, and
 - other hazards including those associated with confined spaces.

Underground utilities must be located and marked before an excavation begins. Employees are not allowed in the area of an excavation while heavy equipment is digging.