

MINUTES OF THE REGULAR MEETING, WEDNESDAY, MAY 23, 2012

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session May 23, 2012 at 5:40 pm at the District's office, 501 Dipper Lane. Present for the meeting were board members Jim Gresham, Dana Miller, Lee Slider. Rob Jacobsen joined the meeting via teleconference at 6:20PM. Also present were Monte Cherry, Executive Director; Tim Kluge, Technical Director; Don Miller, Project Manager and Kent Newton, Director of Administration. In addition were Ed Flynn, General Counsel for the District; Chuck Hunsinger and Curt Cassidy of BGM; and District Employee Tim Gorden.

Mr. Smallwood opened the Public Hearing for the FY 12/13 Budget

Mr. Newton provided a brief review of the budget and the difference between the budget and the appropriation.

Mr. Smallwood requested public comments.

Mr. Gorden asked the Board if changing the IMRF hourly standard mentioned in Mr. Newton's report was going to be used to replace retirees. Since the Board had not heard Mr. Newton's report yet, Mr. Cherry addressed the question. Originally all IMRF employers had the 600 hour standard. The law was changed to allow a 1000 standard. Many employers switched to allow more flexibility for the employer. The District did not switch earlier because all most all employees are full time. Changing the hourly standard would allow the District to keep the summer employees a few weeks longer and allow the district to create year round part-time positions in areas where there is not enough work for a full time position but consistency is needed.

12468 Hearing no comments from the public Mr. Gresham moved that the public hearing be adjourned. Motion seconded by Ms. Miller. Motion carried unanimously.

Mr. Smallwood turned the meeting over to Mr. Flynn. Mr. Flynn swore in Mr. Gresham for his reappointed term.

Mr. Flynn then called for nomination of officers.

12469 Mr. Gresham moved that the following officers be elected for FY 12/13 and serve without additional compensation.

President	Mr. Smallwood
Vice President	Ms. Miller
Clerk	Mr. Jacobsen
Asst. Clerk	Mr. Newton

Motion seconded by Mr. Slider. Motion carried unanimously.

April, 2012

12470 Ms. Miller moved that the salaries of the Trustees of the Sanitary District of Decatur for FY 12/13 be set at \$6,000.00 per year and the President, Vice President and Clerk serve without additional compensation. Motion seconded by Mr. Slider. Motion carried unanimously.

12471 Mr. Gresham moved that Mr. Flynn be retained as general counsel for the Sanitary District of Decatur for FY 12/13 and his compensation be set at \$185.00 per hour. Motion seconded by Mr. Slider. Motion carried unanimously.

12472 Ms. Miller moved that Mr. Milt Brahier be appointed Treasurer of the Sanitary District of Decatur for the FY 12/13 and his compensation is set at \$250.00 per year. Motion seconded by Mr. Gresham. Motion carried unanimously.

12473 Mr. Gresham moved that the items on the Consent Agenda including minutes of the regular meeting held on 4/18/2012 and closed meeting held on 4/18/12 and payroll and checks as submitted be accepted, approved and issued, that the President, Clerk, Executive Director and Director of Administration be authorized and directed to take all actions required to execute the items on the consent agenda and that the closed session minutes from 4/18/12 not be made public without additional board approval. Motion seconded by Ms. Miller. Motion carried unanimously.

Mr. Cherry reviewed the Executive Director's report that was included in the packet.

Mr. Cherry presented modifications to the Performance Benchmarks

Mr. Miller began the Engineering Director's Report with a review of both the Construction and Design Reports and the staff reports included in the packet.

Mr. Miller presented one change order and one contract award.

12474 Mr. Gresham moved that the Sanitary District of Decatur accept change order #1 Final to the 2011 sewer Cleaning and CCTV project with Visu-Sewer Inc increasing the contract amount by \$7,567.82 to an adjusted contract amount of \$90,976.77; and no change in contract time; and that the Executive Director be authorized and directed to accept said change order. Motion seconded by Ms. Miller. Motion Carried unanimously.

Mr. Jacobsen joined the meeting

12475 Ms. Miller moved that the Sanitary District of Decatur award the 2012 Roof Replacement and Rehab project contract to King-LAR Roofing, the lowest responsive, responsible bidder in the contract amount of \$58,300.00; and a contract time of thirty calendar days; and that the President and Clerk be authorized and directed to execute said contract. Motion seconded by Mr. Slider. There was a discussion about the separation of the labor from the purchase of the material and a question about the construction method. Motion Carried unanimously.

Mr. Kluge presented the Technical Director's Report by reviewing the Operations and Pretreatment Report included in the packet.

April, 2012

Mr. Newton reviewed the Director of Administration Report that was included in the packet. Mr. Newton informed the Board that two maintenance laborers had accepted employment offers and would be starting April 30 and May 8.

Mr. Newton also reported that the proposed Budget and Appropriation Ordinance was posted on the District's web site.

Mr. Newton presented several items that required Board action.

12461 Mr. Jacobsen moved that Ordinance No. 12-02, Re-Appropriation Ordinance, be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Gresham. Mr. Newton explained that there were fewer transfers between accounts this year and all section of the general fund were below budget. Motion Carried unanimously.

12462 Mr. Jacobsen moved that purchase orders be issued to the lowest responsive, responsible bidders for plant chemicals for FY 12/13 as follows:
Kemira Chemical Company ferrous chloride: \$0.32/lb
Hydrite Chemical Company sodium bisulfite: \$11.75 per 100 pounds
Vertex Chemical Company sodium hypochlorite: \$ 0.709 per gallon
Harcross Chemical Company hydrogen peroxide: \$0.2495/lb
and that the Director of Administration be authorized and directed to issue said purchase orders. Motion seconded by Mr. Slider. Motion Carried unanimously.

p-4625

12463 Mr. Slider moved that a purchase order be issued to Evergreen FS, the lowest responsive, responsible bidder for gasoline / diesel fuel for the FY 12/13 in the amount of \$0.137 per gallon above posted rack price and that the Director of Administration be authorized and directed to issue said purchase order. Motion seconded by Mr. Jacobsen. Mr. Gresham initiated a discussion about buying locally Motion Carried unanimously.

12464 Mr. Gresham moved that the Sanitary District of Decatur accept the final loan amendment for project L17-2828 Oreana Sewer System increasing the loan by a maximum of \$343,792 and that the assistant clerk be authorized and directed to accept said agreement. Motion seconded by Mr. Jacobsen. Motion Carried unanimously.

Mr. Newton presented the amendment to the Succession Plan in response to proposed changes to the IMRF ERI program. The amendment allows the Executive Director and Director of Administration to provide incentives to retain employees now planning to retire. These incentives would be offered to maintain the transition timeline in the Succession Plan and provide internal candidates the best opportunity to compete for supervisory positions.

April, 2012

12465 Mr. Gresham moved that the amendment to the Succession Plan be adopted as amended effective May 1, 2012. Motion seconded by Mr. Slider. Motion Carried unanimously.

There was no Attorney Report

There were no comments from the Public

There were no Trustee Comments

12466 Mr. Slider moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outlined in Sec 2c-11, Litigation and Sec 2c-2, Collective Bargaining and/ or Salary Schedule for one or more groups of employees. Motion seconded by Mr. Gresham. Motion carried unanimously.

The Board Returned to open session at 7:48

Ms. Miller announced that the Board would table action on the two agenda items regarding wages for non-union employees until the full board was present.

Mr. Jacobsen indicated that the Board would like staff to make some additional revisions to the performance benchmarks.

April, 2012

p-4626

12467 Mr. Jacobsen moved that the board adjourn. Motion seconded by Mr. Gresham.
Motion carried unanimously.

The board adjourned at 7:50 pm.

Clerk