

**MINUTES OF THE REGULAR MEETING
Wednesday, January 26, 2022**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session January 26, 2022 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood and Megan Baskerville; electronically, Phil Cochran and Katie Anderson. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator, and Ed Flynn, General Counsel for the District. The audience included staff member Latishia Greve, Michael Wilmore with Council 31 AFSCME, Diane Grossenheider with Black & Veatch, Andrea Bretl with Clark Dietz and Shane Niedzecki with Farnsworth Group, Inc.

Mr. Michael Wilmore introduced himself as the Council 31 AFSCME representative and presented his business card to staff and trustees.

13144Ms. Baskerville moved that the items on the Consent Agenda including minutes of the Regular Meeting on December 15, 2021; Payroll and Checks including travel expense reimbursements as submitted; Pretreatment Permits for Permit 105 – Prairie Farms Dairy/Ice Cream Specialty, Permit 125 – Caterpillar, Permit 140 – Norfolk South Railway Company, Permit 150 – Transport Service, Permit 160 – Tate and Lyle Ingredients Americas, Permit 175 – Decatur Plating and Manufacturing, Permit 180 – Bulkmatic Transport, Permit 195 – Mueller Plant #4 (Foundry), Permit 200 – ADM, Permit 225 – Canadian National/Illinois Central Railroad, Permit 240 – Decatur Memorial Hospital, Permit 245 – St Mary's Hospital, Permit 260 – Akorn Operating Company, Permit 275 – Advanced Disposal Valley View Landfill, Permit 295 – Decatur Correctional Center, Permit 300 – City of Decatur Nitrate Plant, Permit 325 – ICPC, Permit 335 – Mason Manufacturing, Permit 340 – voestalpine Nortrak, Permit 345Z – Decatur Foundry, Permit 350 – ADM Railcar Repair, Permit 355 – Stripmasters, Permit 360Z – Graham Welding Permit 385 – ADM James R Randall Research Center, Permit 390 – HR Ewell Trucking Permit 395 – H&M Trucking, Permit 400 – Macs Convenience Store dba Circle K be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the Closed Session Minutes shall not be made public without additional board approval. Motion seconded by Ms. Anderson. **Mr. Cochran requested to abstain from voting on the consent agenda due to not being present at the board meeting. Trustees Baskerville, Anderson, and Smallwood voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. The District meet with the City on January 25. The City is looking into potentially expanding the sewer system in areas that are not currently sewerred. The areas that are being considered are within the current boundaries of the Sanitary District. Mr. Newton had mentioned to the City that the Sanitary District might be willing to work with the City to offer an incentive to residents who connect to the sewer system once it is available. Mr. Newton reviewed a draft of the District's Mission, Vision, and Values statement. One of the tools that Mr. Newton thinks will be useful by having a Mission, Vision, and Values is it would help explain why the District is important to the community. Mr. Newton said he is open to feedback from trustees regarding the statement.

Mr. Miller presented the Director of Engineering Report included in the packet. The fabrication of the cover for Digester #3 has been suspended. A conference call has been scheduled with the manufacturer and contractor for January 27 to discuss what to do moving forward. The Lake Shore Pump Station replacement project will require an extension due to anticipated extra contract time required on project and the costs associated with staff requested inspection services. Mr. Cochran asked if Clark Dietz provided additional services. Mr. Miller said that some additional work had been done. The South Shore project is going well. The contractor has about a week's worth of work left to do. The District is looking into replacing the sodium-bisulfite tanks. Via conference call, Mr. Miller, Mr. Newton, Mr. Smallwood, and Mr. Cochran met with Architectural Expressions. Mr. Livergood, with Architectural Expressions, will be attending the next board meeting to go over the final draft of that report. The District has put together this year's sewer pre-cleaning and pipeline condition assessment package and is working on obtaining a quote. Mr. Miller had a coordination meeting with the City this last period to review plans from the sewer study that is now out for quotes. The City mentioned that they are revising their plans to address combined sewer overflows in basins 5 and 6 that Mr. Miller had been mentioned in his Engineering Report last month.

Mr. Malone reviewed the Director of Maintenance Report included in the packet. There were 1,280 completed work orders for the last month. Mr. Malone gave updates to adjustments with staffing in his department. Congratulations to Sam Mattox who has accepted the Sewer Cleaning Crew Maintenance Lead position. There was an electrical near miss at the Digester Complex. David Boys, Safety Coordinator, is conducting the investigation. The dedicated fiber line is working well overall. On January 8, due to inclement weather, a vehicle slid into the exit side of the front main gate. Mr. Malone has been working with insurance adjusters, general, electrical, and fencing contractors to get quotes together for the repairs. The start date for the new CMMS software has been changed to mid-February due to Beehive Industries having issues with the integration of the Preventive Maintenance work orders. The District has obtained the tablets, tablet cases and charging docks to be utilized with the new software. Vincent McCauley, MIS Administrator, has been working on getting the tablets ready for use.

Mr. Collard presented the Director of Operations Report included in the packet. On the BOD vs. BOD influent for Tate & Lyle and ADM, there were serious spikes along with significant violation fees related to Tate & Lyle's discharges. Within the last four days, they have gotten off their 10 day monthly average violations. The issue has been rectified at this time, and a violation notice has been sent to Tate & Lyle. With the final approval of the IU permits from this evening's board meeting, the District is close to the end of the AOC issue with the USEPA. On the January 10, Matt Nihiser, Mr. Newton, and Mr. Collard attended a virtual meeting with the USEPA and the Illinois EPA. The EPA wanted to make sure the District's permit requirements deadlines are met that will be included in the next permit cycle and are listed in the District's permit. The EPA wants to make sure the District will have the local limits done before the end of this permit even if they do not issue a new permit issued on time. The local limits relate to the nutrients themselves. Brandi Rosenberger will start January 31 as the new Operator in Training. She is formerly with the Mueller Company and has worked there eight plus years. Mr. Cochran asked if the Tate & Lyle permit that was approved at this board meeting was the same as the old permit or were changes made. Mr. Collard said the Tate & Lyle permit is the exact language that had been pre-approved. To meet the guidelines of the USEPA, all of the IU permits were sent to them for approval before being presented to the District board

for final approval this evening. Mr. Cochran asked should the requirements for Tate & Lyle's permit be tightened due to their reoccurring significant violations. Mr. Flynn said violations for Tate & Lyle are not that unusual based on experience. Mr. Flynn said that the District's future communications with Tate & Lyle will be to address this reoccurring issue. It was mentioned the fees that are charged from violations include any excess expenses that the District may incur for treatment or penalties.

13145Ms. Baskerville moved that the Sanitary District of Decatur enter into an actual cost not to exceed Professional Services Agreement with Black and Veatch for Nutrient Removal Program Manager services, for a 5-year total cost of \$5,962,238 dollars and that the president and clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Smallwood. **Trustees Smallwood, Anderson, Cochran, and Baskerville voted Aye, and the motion passed.**

13146Ms. Baskerville moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outline in: Sec 2c – 1, a personnel matter concerning specific employees, Sec 2c – 2, Collective Bargaining and/or Salary Schedule for 1 or more groups of employees, and Sec 2c – 11, Litigation. Motion seconded by Mr. Cochran. **Trustees Smallwood, Anderson, Cochran, and Baskerville voted Aye, and the motion passed.**

13147Ms. Anderson moved that the board return to open session. Motion seconded by Ms. Baskerville. **Trustees Smallwood, Anderson, Cochran, and Baskerville voted Aye, and the motion passed.**

13148Ms. Baskerville moved that the board adjourn. Motion seconded by Mr. Smallwood. **Trustees Smallwood, Anderson, Cochran, and Baskerville voted Aye, and the motion passed.**

The meeting adjourned at 7:35 pm.

Clerk