

**MINUTES OF THE REGULAR MEETING**  
**Wednesday, January 27, 2021**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session January 27, 2021 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, electronically, Phil Cochran, Megan Baskerville and Katie Anderson. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance and Ed Flynn, General Counsel for the District. The audience included staff member Latishia Greve. Kevin Hannel with Farnsworth, Diane Grossenheider and Leon Downing with Black & Veatch attended electronically.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

Mr. Newton explained that the agenda had not been properly posted on the website, so the Board would be discussing agenda items but not be taking any final action until the next regularly scheduled meeting. All present Board Members acknowledged this arrangement.

Consent Agenda Items:

- A. Minutes – Regular Meeting – December 16, 2020
- B. Payroll and Checks
- C. Reschedule April Board Meeting date to April 21, 2021 and May Board Meeting date to May 26, 2021.

**Discussion took place regarding Consent Agenda Items. There were no objections to including the items on the consent agenda at the next meeting.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. The April and May Board meetings need to be rescheduled to allow public review of the proposed budget prior to the public hearing. Project status report was included in the packet. We had a productive Labor Management meeting. One of the items discussed was identifying projects with employee input that can be done in-house during the budget process instead of during the quote/bid process.

Mr. Miller presented the Director of Engineering Report included in the packet. The pre-bid for the South Shores Sewer Rehab project will be held on February 2, 2021 and the opening bid held on March 2, 2021. Opening bids for the Hatch Replacement will be held on February 4, 2021. The roofing project is moving forward. It will be advertised for bid within the next couple of weeks.

Mr. Malone reviewed the Director of Maintenance Report included in the packet. There were 1,472 completed work orders for the month of December. The new F450 is still in the shop for the installation of the new bed. The truck should be in service within the next two to three weeks. Mr. Malone provided a picture of the newly installed solar alarm system for the ferrous manhole that will provide an audio and visual alarm if the manhole fills with water or ferrous. Ameren is running an energy efficient program that allows for fluorescent bulbs to be replaced with LED bulbs at no cost. The fire tubes had to be replaced in Heat Exchanger #1 and it currently back in service along with Heat Exchanger #2 after they were both cleaned. Heat Exchanger #4 still needs

to be taken down and cleaned. The city water lines in the basement of the 217 building are being replaced with stainless steel.

Mr. Collard presented the Director of Operations Report included in the packet. The District has been in contact with IEPA representatives who are asking questions with about the public comments. The District is developing a response to those questions. Mr. Collard and Mr. Newton met with Megan Baskerville to discuss the development of watershed program.

Mr. Miller received a letter from the village of Harristown regarding their own wastewater treatment system they installed in the 1980's that is getting to the end of its useful life. The District will be having a Zoom call with Harristown representatives on Monday, February 1, 2021 to discuss what their options are for their wastewater treatment program moving forward.

Old Business:

A. Change Order – 20-11 Brick and Masonry Repair

**Discussion took place regarding Agenda Item. There were no objections to including the item on the consent agenda at the next meeting.**

B. Contract Award – 20-07 Digester Improvements

Trustee Cochran led a discussion about the use of engineering construction estimates for projects and basis for determination for making recommendations about bids that come in over the engineers estimate. The board consensus was that detailed construction estimates should be included in future design agreements. **There were no objections to including the item on the consent agenda at the next meeting.**

C. Professional Services Agreement – Amendment #1 South Shores Interceptor

Trustee Cochran had questions about the number of hours included in the agreement and how the agreement would be administered. **This item will remain on the February meeting agenda under old business.**

D. Professional Services Agreement – 21-01 Fermenter Reactor

Discussion took place regarding Agenda Item. **There were no objections to including the item on the consent agenda at the next meeting.**

E. Change Order – 2020 Biosolids Land Application

Discussion took place regarding Agenda Item. **There were no objections to including the item on the consent agenda at the next meeting.**

**13083** Ms. Anderson moved that the board adjourn. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**

The meeting adjourned at 6:45 pm.

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Clerk