

MINUTES OF THE REGULAR MEETING
Wednesday, February 16, 2022

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session February 16, 2022 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, and Megan Baskerville; electronically, Phil Cochran and Katie Anderson. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator, and Ed Flynn, General Counsel for the District. The audience included Brian Tish, retired employee of the Sanitary District, Larry Livergood with Architectural Expressions (AEX), and electronically, Diane Grossenheider with Black & Veatch.

13149Ms. Baskerville moved that the items on the Consent Agenda including minutes of the Regular Meeting and Closed Session on January 26, 2022; Payroll and Checks including travel expense reimbursements as submitted; Rescheduling the March Board Meeting date to March 23, 2022; and Non-Contiguous Service Agreement – 3690 North Martin Luther King Drive, Decatur, Illinois be accepted, approved, set, and issued; that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Jacobsen. **Trustees Cochran, Baskerville, Jacobsen, Anderson, and Smallwood voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Since February 11, there have been no employees absent from work due to Covid. The District has eased up on some of the mitigation protocols. Staff has been working on entering budget information and is seeing higher inflation in all areas. Mr. Newton will be meeting with Busey Wealth Management at the end of the month to discuss strategies now that interest rates are rising. DCC Marketing has done an excellent job with organizing the thoughts that have been provided to them about the District. Mr. Newton will be attending the GFOA conference June 3-8 in Austin, Texas.

Mr. Miller presented the Director of Engineering Report included in the packet. Mr. Larry Livergood with AEX reviewed the final draft report of the Conceptual Plan Study for the District's facilities. Mr. Livergood highlighted five different options from building new facilities to upgrading existing ones. Mr. Cochran asked staff to come back with their recommendations based on the information provided by AEX and decide what they see as the best option from the District. Ms. Baskerville inquired if the conceptual plan took into consideration the upgrades for the Nutrient Removal project. The plan provided by AEX is based on current conditions and future needs will be part of the design process to address these needs. Mr. Miller gave an update of the progress with the Digester Complex Improvements. Mr. Miller discussed the escalation clause that is in the contract for the floating cover for Digester #3. Mr. Smallwood shared his thoughts of the importance of having transparency with information that is provided. Mr. Jacobsen questioned why the material needed for the project was not purchased sooner or hedged. Mr. Cochran shared his thoughts on the contract as well.

The South Shores Sewer project is going well. Approval was given earlier this week to begin removing the black HDPE piping that is along the sewer line. Three bids (Belding Tank Technologies bid: \$37,664; Corrosion Resistant Technologies bid: \$55,774; ECC Corrosion Inc. bid: \$80,978) were returned for the new sodium bi-sulfite tanks. Delivery ETA for the tanks is between 26 to 31 weeks. The demolition of the

Koshinski Lane property should be completed by February 17. Staff met with Geosyntec and Black & Veatch to discuss the plan for beginning the Watershed Group/NARP Activity. Five firms attended the pre-submittal meeting for the RFP Wet Weather Interceptor Capacity Study on February 16.

Mr. Malone reviewed the Director of Maintenance Report included in the packet. There were 1,120 completed work orders for the last month. Thanks went out to all the Maintenance Crew that helped with the snow removal during the snowstorms. The 210 Motor Control Center Replacement will begin on February 21. Discussion of what determines a priority work order for the Operations department was brought up by Mr. Smallwood. Mr. Malone informed Mr. Smallwood that Tim Gorden, Operations Supervisor, will communicate priority jobs to Mr. Malone or Mark Lindgren, Maintenance Supervisor. Mr. Smallwood asked Mr. Malone for his opinion on the integrity of the plant. Mr. Malone said, overall, he thinks the plant is in good shape, but there will be some equipment that will need to be replaced. The "go live" date for Beehive is Monday, February 28. Every employee will have their own work email address that they can access on their work tablet. Mr. Malone has been working with multiple vendors to obtain damage estimates to repair the front main gate. The estimate given was \$72,650 to fix the main gate as it is now. This does not include the work Christy-Foltz did to make the structure secure until repairs can be made. Consideration is being given to going with a sliding or cantilever style gate. Mr. Malone discussed the challenges of ordering vehicles due to lack of availability. The investigation of the Digester Complex incident has been finalized. Mr. Malone discussed the results of the investigation. Mr. Malone said since the incident, he had Bodine Electric pull the fuses out of the low-grade switches, place locks on them and marked "Out of Service". At 6:54pm, Mr. Cochran informed staff and trustees that he had to leave the meeting.

Mr. Collard presented the Director of Operations Report included in the packet. Based on the kick-off meeting with Black & Veatch and Geosyntec, Geosyntec seems to have a good idea of the timeframe they need to accomplish getting the District in a good position for the NARP study. Mr. Collard mentioned the communication at the District is improving all the time. Mr. Collard also discussed the assessment that is done to determine which equipment needs to be replaced or upgraded. In regard to upgrading the District's facilities, Ms. Baskerville mentioned that having one building instead of dividing each department would also help reduce communication issues. The Operations staff had been operating in "Cold Weather Mode" meaning staff are giving more attention when necessary to monitoring equipment due to extreme cold temperatures. A yearly required public information meeting was held on February 16, relating to combined sewer outfall (CSO), operation and maintenance, pollution prevention, and public notice. No one from the public attended.

13150Ms. Baskerville moved that the Sanitary District of Decatur accept change order #02 for Digester Complex Improvements project with Christy Foltz, increasing the contractor amount by \$46,173.89 to a new contract amount of \$3,628,491.28 dollars, with no change in contract time, and that the Executive Director be authorized and directed to execute said change order. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

13151Mr. Jacobsen moved that the Sanitary District of Decatur enter into a contract with Burdick Plumbing for the Effluent Pump #3 Installation project in the contract amount of \$255,367.00 and that the President and Clerk be authorized and directed

to execute said agreement. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**

13152Mr. Jacobsen moved that the Sanitary District of Decatur enter into a professional services agreement with Telescan, Inc. for the Sewer Televising and Rating project (#21-17) in the agreement amount of \$75,337.53 and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**

Attorney Comments: Mr. Flynn mentioned that it would be beneficial for Nutrient Program Manager and the administration building architect to work together for future facility needs at the District. Mr. Flynn will follow up with EJCDC regarding the contract specs. and will get a letter out to the District and trustees.

Public Comments: Brian Tish commented on the importance for staff to take the incident that took place at the Digester Complex seriously. Mr. Smallwood indicated the Board was committed to doing so.

13153Mr. Jacobsen moved that the board adjourn. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**

The meeting adjourned at 7:15 pm.

Clerk