

**MINUTES OF THE REGULAR MEETING
Wednesday, March 17, 2021**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session March 17, 2021 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, electronically, Phil Cochran, Megan Baskerville, Rob Jacobsen, and Katie Anderson. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included staff member Sam Mattox and electronically, Diane Grossenheider from Black & Veatch.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

13088Ms. Megan Baskerville moved that the items on the Consent Agenda including minutes of Regular Meeting on February 17, 2021; Payroll and Checks, including travel expense reimbursements as submitted be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Rob Jacobsen. **Trustees Cochran, Baskerville, Jacobsen, Anderson, and Smallwood voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Nine employees have received the COVID-19 vaccine. It was decided that the yearly budget meeting will be held at the District on March 31, 2021 at 5:30 pm. Mr. Newton requested for all trustees to be present at the budget meeting. There are not many changes with the regular budget, however there is a significant amount for the capital budget. Mr. Newton discussed the user fee increase for residential customers and industrial customers. The District is in the process of working with Comcast to change to a fiber internet service that will drastically increase the upload speed. The meeting with the city manager went well. The single point of contact for economic development projects will be John Kindseth, Assistant City Manager.

Mr. Miller presented the Director of Engineering Report included in the packet. The Digester Complex Improvements pre-construction meeting will be held March 18, 2021. No bidders attended the pre-bid meeting for the Wyckles Facility Sludge Inlet Repairs. A pre-bid meeting will be held, March 24, 2021, for the Grit Drying Bed Upgrades. The District is in the process of preparing an RFP for plant upgrade consultants. A kickoff meeting was held on March 10, 2021 for the Fermentation Reactor project. A site visit is schedule for March 23, 2021 for Black & Veatch. The Roofing Project and Engineering Office Repairs Project will be advertised by the end of the month. Mr. Cochran asked for clarification regarding a few of the statements made in the March 12, 2021 letter from Clark Deitz that was provided in the board packet.

Mr. Malone reviewed the Director of Maintenance Report included in the packet. There were 2,463 completed work orders for the last month. There were 330 LED bulbs installed in seven buildings throughout the plant. Pals Electric was on site to run conduit to all three nitrification clusters. While the outside maintenance crew were prepping the Wyckles lagoon for the cleaning project, there was a failure in the 15 inch Scovill Interceptor on District property. Because staff was on-site when the failure occurred there was no loss of sewage. Burdick Plumbing and SDD staff were able to make the necessary repairs quickly and safely. The District is conducting a full investigation of this incident.

Mr. Collard presented the Director of Operations Report included in the packet. J. Oros Environmental will soon begin the clean-up of the East Wyckles Lagoon. There were four violations that were all related to a Tate & Lyle plant-wide shut down due to inclement weather that led to excessive loading to be discharged to the District. A full investigation is under way regarding this incident. At the request of Mr. Jacobsen, Mr. Collard provided more details of the Tate & Lyle's excessive loading that entered the SDD plant. This incident has brought to the District's attention to reevaluate the current surcharge rates and to make sure the fees are covering the operational expenses.

Mr. Miller provided background information for each motion below before voting took place.

- 13089**Mr. Rob Jacobsen moved that the Sanitary District of Decatur enter into a contract with Christy-Foltz, the lowest responsive responsible bidder, for the 20-01 Lake Shore Drive Lift Station Replacement Project, including acceptance of deductive alternate #1, establishing a contract amount \$3,615,464; and that the President and Clerk be authorized and directed to execute said contract. Motion seconded by Ms. Katie Anderson. **Motion carried unanimously.**
- 13090**Ms. Katie Anderson moved that the Sanitary District of Decatur accept change order #1 to the contract with Christy-Foltz, for the 20-01 Lake Shore Drive Lift Station Replacement Project reducing the contract amount by \$1,059,197, to a new contract amount of \$ 2,556,267; and that the Executive Director be authorized and directed to execute said change order. Motion seconded by Mr. Phil Cochran. **Motion carried unanimously.**
- 13091**Ms. Megan Baskerville moved that the Sanitary District of Decatur enter into a contract, contingent upon IEPA funding being made available, with SAK Construction, the lowest responsive responsible bidder, for the 20-06 South Shores Sewer Rehabilitation Project, establishing a contract amount of \$8,766,537; and that the President and Clerk be authorized and directed to execute said contract. Motion seconded by Mr. Phil Cochran. **Motion carried unanimously.**
- 13092**Mr. Phil Cochran moved that the board adopt Ordinance 21-02, Authorization to Borrow Funds – IEPA Revolving Loan Fund, South Shores Sewer Rehab, and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Rob Jacobsen. **Motion carried unanimously.**
- 13093**Ms. Katie Anderson moved that the Sanitary District of Decatur enter into the agreement with CMT Engineers for the 2021 Regionalization Study in the Western portion of the District's Facility Planning Area in the actual cost not to exceed amount of \$20,000, and that the President and Clerk be authorized and directed to sign said agreement. Motion seconded by Ms. Megan Baskerville. **Motion carried unanimously.**
- 13094**Ms. Katie Anderson moved that the board adjourn. Motion seconded by Mr. Phil Cochran. **Motion carried unanimously.**

The meeting adjourned at 6:53 pm.

Clerk