

**MINUTES OF THE REGULAR MEETING
Wednesday, June 21, 2023**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session June 21, 2023, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, Kurt Younghouse, Megan Baskerville and Phil Cochran. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Ashley Bailey, Director of Compliance and Innovation, and Ed Flynn, General Counsel for the District. The audience included Diane Grossenheider and Steve Arant (electronically) with Black & Veatch, and staff member Tishia Greve.

13239 Mr. Jacobsen moved that the items on the Consent Agenda including Minutes of the Regular Meeting and Closed Session on May 17, 2023; Payroll and Checks including travel expense reimbursements as submitted and that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the Closed Session Minutes shall not be made public without additional board approval. Motion seconded by Mr. Younghouse. **Trustee Smallwood, Baskerville, Younghouse, Jacobsen and Cochran voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Mr. Newton pointed out that \$5M had been transferred from cash to investments. Mr. Newton stated the Finance Department is working on the audit. The auditors will be here on July 5th, and the District is ready for them.

Mr. Miller presented the Engineering Report that was included in the packet. Mr. Miller expressed that the Sanitary District has been going back and forth on negotiations with Dewberry Architects, and came to an even higher price point than the first architectural firm. Mr. Miller stated we will begin negotiations with Architectural Expressions. Mr. Miller stated that the Collections System Master Plan is in negotiations with Clark Dietz. Mr. Miller elaborated that the front gate is almost finished, and that District employees need to finish a few electrical issues. Mr. Miller further elaborated that the water tower painting project will be wrapped up next Tuesday.

Mr. Malone reviewed the Maintenance Report that was included in the packet. The maintenance department completed 529 work orders last month, with a heavy concentration on PM's like the clarifier project. Mr. Malone congratulated Michael Fischer for the completion of Phase 1B of the Maintenance Training Program. Mr. Malone welcomed Tanner Randall to the I&C Department. Mr. Randall comes to us with 11 years experience as an E&I Technician at ADM. Mr. Malone stated that he is a great edition to the group. Mr. Malone elaborated that paperless chart recorders will be in soon. Mr. Malone praised the Buildings and Grounds and I&C Departments for finishing up the river rock and the control panel at the front gate. The District also put up a LED traffic signs.

Ms. Bailey presented the Compliance and Innovation Report included in the packet. Ms. Bailey congratulated Tishia Greve on 30 years of service to the Sanitary District. Ms. Bailey stated that the Operations Department joined the recently formed Midwest Biosolids Association. Ms. Bailey expressed how we have been meeting with ADM and Black & Veatch regarding nutrients to update them on the progress of the project. Ms. Bailey stated that she and Austin Gruber went to Boise, Idaho for the Pretreatment Workshop, and that it was a great learning experience. Ms. Bailey discussed that disinfection started in May. Ms. Bailey

stated that the Lab finished up the quarterly sampling. Ms. Bailey expressed that this is the first month without any violations or executive orders for the Industrial Users.

Diane Grossenheider of Black & Veatch gave an update on the Nutrient Program. Mr. Cochran expressed that the Board is grateful for Ms. Grossenheider's updates and input.

- 13240** Ms. Baskerville moved that the Sanitary District of Decatur approve Change Order #5 with Christy Foltz for the 2020 Digester Improvements Project increasing the amount project amount by \$59,384.94 to a new contract price of \$4,195,623.10 and that the executive director be authorized and directed to execute said change order. Motion seconded by Mr. Younhouse. **Motion carried unanimously.**
- 13241** Mr. Younhouse moved that the Sanitary District of Decatur approve Change Order #3 with Christy Foltz for the 2021 Lake Shore Drive Pump Station Rebuild Project **decreasing** the contract amount by (\$32,103.66) to a new contract amount of \$2,563,220.34 and that the executive director be authorized and directed to execute said change order. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**
- 13242** Mr. Younhouse moved that the Sanitary District of Decatur enter into an agreement with Christy Foltz, the lowest responsible bidder, for the 22ENG44 East Headwork Grit Classifier Replacement Project in the amount of \$165,950.00 and that the president and clerk be authorized and directed to execute said agreement. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**
- 13243** Ms. Baskerville moved that the Sanitary District of Decatur enter into an agreement with Burdick Plumbing and Heating, the lowest responsible bidder, for the 21CMP04 Fermentation Reactor Pilot Project in the amount of \$956,796.00 and that the president and clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Cochran. **Motion carried unanimously.**
- 13244** Mr. Jacobsen moved that the Sanitary District of Decatur accept Change Order #1 to the 21CMP04 Fermentation Reactor Pilot Project **reducing** the overall contract by (\$108,900) to a new contract amount of \$847,896.00 and that the executive director be authorized and directed to execute said change order. Motion seconded by Mr. Younhouse. **Motion carried unanimously.**
- 13245** Mr. Cochran moved that the Sanitary District of Decatur enter into a Professional Services Agreement with Clark Dietz Engineers for the 22ENG02 Lost Bridge Force Main Replacement Project in the amount of \$373,985.00 and that the president and clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**
- 13246** Ms. Baskerville moved that the meeting be continued to Thursday June 22 at 9:00 AM immediately following the Public Hearing.

The meeting paused at 6:40 pm.

The Regular Meeting resumed on Thursday, June 22, 2023 at 9:02 am.

Present for the meeting were board members Dan Smallwood, Rob Jacobsen, Megan Baskerville, and Kurt Younhouse. Staff present at the meeting were Kent Newton,

Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Ashley Bailey, Director of Compliance and Innovation; Hailey Beals, Administrative Office Coordinator and Ed Flynn, General Counsel for the District.

13248 Mr. Jacobsen moved that Ordinance No. 23-04, Budget and Appropriation Ordinance, including salary and wage increases for non-bargaining unit employees be passed & that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

13249 Mr. Younghouse moved that the board adjourn. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

The meeting adjourned at 9:05 am.

Clerk

MINUTES OF THE PUBLIC HEARING
Thursday, June 22, 2023

The Board of Trustees of the Sanitary District of Decatur, Illinois met in a Public Hearing session June 22, 2023 at 9:00 am at the District's office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, Megan Baskerville, and Kurt Younghouse. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Ashley Bailey, Director of Compliance and Innovation; Hailey Beals, Administrative Office Coordinator and Ed Flynn, General Counsel for the District.

The meeting moved forward with the Public Hearing regarding the 2023/24 budget for the Sanitary District of Decatur. The Appropriation Ordinance which is the maximum amount the District can spend in a year is \$47,889,949.

aThere were no comments from the public or trustees.

13247Ms. Baskerville moved that the Public Hearing adjourn. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

The meeting adjourned at 9:02 am.

Clerk