

MINUTES OF THE REGULAR MEETING
Thursday, June 20, 2024

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session June 20, 2024, at 5:29 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, Phil Cochran, Megan Baskerville, and Kurt Younghouse. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Ashley Bailey, Director of Compliance and Innovation; Hailey Beals, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included Larry Livergood, of Architectural Expressions, David Diehl, of Black & Veatch, and staff member Tishia Greve.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

There were no public comments.

Mr. Flynn administered the oath of office to Ms. Baskerville for a three (3) year term as a trustee.

13311Mr. Jacobsen moved that the items on the Consent Agenda including Minutes of the Public and Regular Meeting of May 22, 2024; Payroll and Checks including travel expense reimbursements as submitted; Easements for the Lost Bridge Force Main with the City of Decatur be approved and that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Baskerville. **Trustee Smallwood, Jacobsen, Baskerville, Younghouse and Cochran voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Mr. Newton thanked the Board for the opportunity to go to the GFOA Conference, and that he learned a lot. Mr. Newton stated that there was an interesting session on incorporating AI with Wastewater Treatment Plants and programming. Mr. Newton let the Board know that the \$10M that we transferred to the Illinois Funds Account has been locked in at 5.11% interest rate for one year. The one year is to coincide with the building of the new Administration Complex. Mr. Newton let the Board know about some properties in Harristown that have not been paying property taxes, and we are in the process of getting them annexed.

Mr. Miller presented the Engineering Report that was included in the packet. Mr. Miller stated that a lot of construction has been going on. There is a pre-construction meeting next week for the Lost Bridge Force Main. Mr. Miller let the Board know that the plans and specs are basically ready to go for the Administration Complex, and that there will be advertised in the Herald and Review. The target bid opening date is July 30th. Mr. Livergood commented that Architectural Expressions already has contractors showing some interest in the District's project. Mr. Miller announced that we are wrapping up the Groundwater Dewatering Study with LRE Water. Mr. Miller

stated that the work on the McKinley Interceptor is complete, along with the tuckpointing on the Sodium Bisulfite building. Mr. Miller let everyone know that our GIS Technician, Romeo Basa-Denis has moved on to a new position, and that we wish him well.

Mr. Malone reviewed the Maintenance Report that was included in the packet. The maintenance group completed 497 work orders in the last month, with a lot of focus being on the secondary aeration basin in preparation for our shut down, to install a rebuilt circuit breaker at the 325 Building. The guys have been cleaning some of the tanks, which they haven't been able to do in a while. On May 29, there was an SSO on our Country Club Force Main. We got a call that there was some water coming out of one our manholes. Sam Mattox and Brian Casch from the Sewer Cleaning Crew responded immediately and quickly figured out that an air release valve had failed. The guys got the valve sealed up quickly. Mr. Mattox and Mr. Casch did a great job, and over the last few years they have built a good relationship with the City of Decatur Vactor crews, enough that one of the City crews helped with the cleanup during this event. Mr. Malone congratulated Lance Smith for completing phase 3 of the maintenance training program. Mr. Malone gave an update that M&M Cleaning & Detail has done a deep cleaning of the plant, but they haven't done the floors yet. We also came to an agreement with Innovative Staffing Solutions, and we'll have two staff starting on Monday.

Ms. Bailey presented the Compliance and Innovation Report included in the packet. Ms. Bailey stated that we did have another bid opening for Land Application, and we will be using a new contractor, so it'll be a learning experience for all of us. Ms. Bailey also touched on the valve break at the SSO, and that our guys handled the situation and prevented an awful situation from happening. The proper channels were alerted of the incident with the IEPA. Ms. Bailey stated that Brandi Rosenberger received her Class 2 Operators License. We had a retirement recognition for Matt McElroy, who has dedicated 32 years to the District. Ms. Bailey let the Board know that the Operators were working hard with J.D.'s crew to prepare for the shutdown. ADM has been discharging high ammonia in the last month, but it has come down. They also have been sending us high nitrites, but they've been communicating with us, and we've been able to keep everything where we need to be. The new ICP machine was installed in the lab, and the staff is getting use to it. Ms. Bailey stated that we have been talking with our environmental attorneys regarding the NARP and we will be meeting with the City of Decatur.

David Diehl gave an update on the Nutrient Program.

13312Mr. Jacobsen moved that the Sanitary District of Decatur enter into a three-year contract, with the option for an additional two years at the Executive Director's discretion, with the lowest responsive, responsible bidder, Metro-Ag, Inc. for land application of biosolids at the price of \$0.0499 per gallon for years one through three, at the price of \$0.0499 per gallon for the optional 4th year, at the price of \$0.0499 per gallon for the optional 5th year; and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Mr.

Younghouse. Ms. Baskerville asked if this allows Metro-Ag to apply biosolids however they deem fit. We responded that we have certain policies in place as far as the range of biosolids they take from our lagoons, and certain agronomic rate for nitrogen that are in place by the State. **Motion carried unanimously.**

There was no New Business, Closed Session, Attorney Report, or Public Comments.

13313Ms. Baskerville moved that the board adjourn. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

The meeting adjourned at 6:10 pm.

The next meeting is scheduled for July 17, 2024, at 5:30 PM.

Clerk