

**MINUTES OF THE REGULAR MEETING
Wednesday, July 20, 2022**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session July 20, 2022, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Phil Cochran, Rob Jacobsen, and Kurt Younhouse. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator, and Ed Flynn, General Counsel for the District. The audience included staff members Kelsey Ashcraft, Dakota Bledsaw, Jennifer Brand, Zach Drum, Alan Ferriell, Latishia Greve, Wes Littrell, Tom McGarry, John Mitsdarffer, Donnie Reynolds, Todd Speckman and Kyle Stewart; Michael Wilmore with AFSCME Council 31; City Union Officers - Cliff Bruce, Robert Flack, and Tim Wilderman; and Kara Demirjian Huss with DCC Marketing.

Ms. Greve, who is the chapter chair for SDD's union, shared her concerns about employees who have left SDD and/or who have retired early. She asked if there are exit interviews to see why this is happening. She discussed her concern of the morale of employees. Mr. Wilmore encouraged for there to be respect and recognition for SDD employees. Mr. Speckman shared an electrical incident during the installation of the Wyckles dredge. Mr. Flynn informed the attendees of the meeting that the collective bargaining agreements are meant to be negotiated at the collective bargaining table. Mr. Smallwood appreciated the comments and asked for the meeting to move on with the items on the agenda. Mr. Bruce shared his concerns about the District's labor management meetings.

13185 Mr. Rob Jacobsen moved that the items on the Consent Agenda including Minutes of the Regular Meeting on June 15, 2022; Payroll and Checks including travel expense reimbursements as submitted; Pretreatment Permits – Canadian National/Illinois Central and the City of Decatur South Water Treatment Plant and Non-Contiguous Service Agreement – 2375 Mesa Drive, Decatur be accepted, approved, set, and issued; that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Phil Cochran. **Trustees Cochran, Jacobsen, Younhouse, and Smallwood voted Aye, and the motion passed.**

Kara Demirjian Huss with DCC Marketing gave a presentation on the strategic overview and marketing plan for the Sanitary District. Some of the ways DCC marketing will be bringing awareness of SDD to the community is through school outreach programs, events, emails, and newsletters. The theme is "Clean Water Is Worth It".

Mr. Newton reviewed the Executive Director's Report that was included in the packet. The October board meeting may need to be rescheduled to October 26 due to Mr. Newton will be returning for a BS&A conference that day. The prairie by Dipper Lane has been invaded by teasel and a lot of other invasion prairie plants. SDD has been in contact with the Macon County Conservation District regarding the issue. SDD will also be in contact with the neighborhood prior to beginning the work needed to properly remove the teasel and other invasive plants. Mr. Newton informed the Board that the District is in the final stages of addressing tax parcels that have been annexed but are not being taxed by the county. Property owners will be informed before they receive their 2023 tax bill.

Mr. Miller presented the Director of Engineering Report included in the packet. The District is starting to receive parts for the digester lid. The contractor for the Lake Shore Drive Pump Station replacement is making progress with the project. Mr. Miller is expecting by the middle

of August the pumps will be started up. At the West Headwork building (003), there is an issue with the superstructure to the staircase going up to the top. Six of the eight columns have split. Mr. Miller has contacted Plocher Construction Company, Inc. who did the construction. Plocher will be getting in touch with the manufacturer. Donohue & Associates, Inc., the engineering firm for the project, were given pictures of the damage.

Mr. Miller presented the Director of Maintenance Report included in the packet on the behalf of Mr. Malone who was absent. There were 526 completed work orders for the last month. The number of completed work orders is lower due to time spent on large projects and low staffing levels. Plant water pump #2 has been installed. All three pumps are now in operation. There was some debris clogging up in the wet well. Maintenance staff will be taking care of the issue after they are done with digester #1 gear box installation. On July 1, Peyton Technical Services was on site. They performed electrical safety and arc flash training with the I&C staff. The District received an energy efficiency incentive payment for \$24,250 from Ameren for the completion of the Larkdale MCC switchgear installation. Mr. Newton informed the board that he would email a copy of the Wyckles dredge installation incident report to the trustees.

Mr. Collard presented the Director of Operations Report included in the packet. The plant continues to perform within the permit limits. Evoqua Water Technologies will be at the District next month to look at the heat exchangers and staff will be receiving training from them as well. Brent Deardorff has accepted the position as the lead operator for the operation department. Mr. Jacobsen inquired about the spike in phosphorus around May 1. Mr. Collard said he notified Matt Nihiser, Pretreatment Coordinator, and he was investigating the potential source.

13186 Mr. Cochran moved that the Sanitary District of Decatur accept Amendment #01 for Digester #3 lid Replacement Professional Services Agreement with Donohue and Associates increasing the contract amount by \$7,496 to a new agreement amount of \$81,081 dollars and that the President and Clerk be authorized and directed to execute said amendment. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

13187 Mr. Younghouse moved that the Sanitary District of Decatur enter into a Professional Services Agreement with RJN Group for the Finley Creek and Wyckles Force Main Condition Assessments Project in the agreement amount of \$91,950 and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

13188 Mr. Cochran moved that the board adjourn. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

The meeting adjourned at 7:04 pm.

Clerk