

**MINUTES OF THE REGULAR MEETING
Wednesday, August 18, 2021**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session August 18, 2021, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, Phil Cochran, Megan Baskerville and Katie Anderson. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included staff member Latishia Greve.

Staff member, Latishia Greve, informed the board that she is the new Chapter Chair for the union. She hopes to do as good of a job as Sam Mattox did in that position previously.

13124Ms. Baskerville moved that the items on the Consent Agenda including minutes of the Regular Meeting on July 21, 2021; Payroll and Checks including travel expense reimbursements as submitted be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Jacobsen. **Trustees Cochran, Baskerville, Jacobsen, Anderson, and Smallwood voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Mr. Newton ask if there was any feedback from the presentation given by Black & Veatch on August 17. The trustees were impressed with the Black & Veatch's presentation. With the history that Black & Veatch already has with the District, they are more than qualified to oversee the Nutrient Removal project as the Program Manager. The next step is to come up with a dollar amount. Mr. Flynn will be getting in touch with the attorneys for the Elgin and Rockford plant who have completed their own nutrient removal projects. Mr. Newton is starting an unbilled flow analysis to look at the pump stations that feed to the District from Mt. Zion, Argenta, Oreana, and Forsyth to determine how much I&I there is. Mr. Newton plans to have a meeting with the villages and cities administrators to explain our new permit and what we are doing with the phosphorus. Mr. Newton wants the public to be informed of the nutrient removal through a form of community engagement and is investigating developing a Community & Employee Engagement Specialist position at the District.

Mr. Miller presented the Director of Engineering Report included in the packet. Mr. Miller provided updates and pictures of the progress being made with the digesters. Diagrams were provided to show the bypass plan for the South Shores Sewer Rehab project. Mr. Miller provided pictures of the chutes that were replaced at the Wyckles Facility Sludge Inlet Repairs project that has been completed.

Mr. Malone presented the Director of Maintenance Report included in the packet. There were 947 completed work orders for the last month. Mr. Malone has been working on getting projects ready to be put out for quotes. The District still does not have an anticipated delivery date for the donated line truck from Ameren, however the District is going to make use of their current safety truck that has had some necessary repairs. After paying advertising expenses, the District received a check for \$73,946 from the surplus equipment sold in the auction. A new telephone pole has been set-up near the

entrance of the plant. The pole will carry the fiber optic line into the plant that Comcast will set-up. Mr. Malone is thankful for the summer help staff (Bradley Centola, Garrett Brickey, and Jacob Tipton) this season. They did a great job with the groundskeeping around the plant/collection system and were also able to help install landscaping fabric and river rock in areas around the plant. A few conference calls have taken place and information provided to Beehive Industries for the new CMMS for the District. Maintenance Supervisors will be offered a training class on the new program. The current system is becoming increasingly more difficult to use.

Mr. Collard presented the Director of Operations Report included in the packet. The District still has not heard back for the Agency as far as the permit goes. There was a submission from ADM for a permit renewal. Mr. Cochran asked about the status of what ADM is doing to handle the volume of nickel that was being discharge to the District. Mr. Collard indicated that ADM is in the process of doing some minor installations and changes to correct the issue. ADM indicated that they are going to build additional digesters that Mr. Collard said could help make a difference.

13125Ms. Anderson moved that the Sanitary District of Decatur issue a purchase order to Vandevanter Engineering, the sole source for one (1) ITT Goulds Model VS3 29YDD-1.6516 effluent pump and 300HP driver in the amount of \$368,880; and that the Executive Director be authorized and directed issue said purchase order. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

13126Ms. Anderson moved that the board adjourn. Motion seconded by Mr. Cochran. **Motion carried unanimously.**

The meeting adjourned at 6:30 pm.

Clerk