

**MINUTES OF THE REGULAR MEETING**  
**Wednesday, July 21, 2021**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session July 21, 2021, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, Phil Cochran, Megan Baskerville and Katie Anderson (arrived 5:39PM). Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included staff member Latishia Greve.

**13119**Mr. Jacobsen moved that the items on the Consent Agenda including minutes of the Regular Meeting on June 16, 2021; Payroll and Checks including travel expense reimbursements as submitted and Non-Contiguous Service Agreement for 2374 Mesa Drive be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Baskerville. **Trustees Cochran, Baskerville, Jacobsen, and Smallwood voted Aye, Trustee Anderson was Absent and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. The Labor Management meeting was held on June 20. Two main topics that were discussed were safety footwear and call-in procedure. There will be a mandatory safety footwear policy in place as of August 16, 2021, and the call-in procedure will be finalized in two weeks. Mr. Newton met with the District's Wealth Management advisor who has suggested a Ginny Mae - Mortgage Back Security to investment funds into. The WEFTEC will be held in Chicago October 16-20. Mr. Newton is considering purchasing a property close to the District that would be utilized to house consultants during the nutrient removal project. It would be more cost effective for the duration of the project than having the selected consultant rent and pass along the cost to the District. Mr. Smallwood requested for discussion regarding the upgrade of the staffed facilities to resume. Mr. Miller has reached out to Architectural Expressions to arrange a meeting to open discussion again on the space needs and building utilization report.

Mr. Miller presented the Director of Engineering Report included in the packet. The panels for the digesters should arrive the week of July 26. Work has begun at the Lake Shore Drive Pump Station Replacement, but there is still no approved schedule from the contractor. The City has requested a building permit for the construction of the pump station. Mr. Flynn is in discussion with the City's Attorney concerning the additional need of a city permit for an IEPA permitted project. The Contractor has begun cleaning operations west of US Route 51 for the South Shores Sewer Rehab project. A confirmation email was received that the Hatch Replacement material has been shipped. The shotcrete installation at the Wyckles Facility Sludge Inlet Repairs should be completed this week. The District received a response for the Phosphorus Removal project on July 16, and a copy of the submittal was provided to the trustees at the board meeting. There is a Non-Contiguous Service Agreement that the District has been working on by Garver Church Road.

Mr. Miller reviewed the Director of Maintenance Report included in the packet on the behalf of Mr. Malone who was absent from the board meeting. There were 1,177 completed work orders for the last month. The Motor Control Centers (MCC) for 210

building, 231 building, and the Larkdale pump station have been shipped and will arrive in the next two weeks. The installation for 231 building will be completed by in-house staff. The online auction for the District surplus items has been finalized, and the District netted approximately \$74,000. Brennon Mitchell is the new Laborer in Training. Brennon had previously worked at the District as summer help. An order has been placed for the replacement of the power rails for the nitrification clarifier west cluster spray wash pumps. Four units will be replaced. A kickoff meeting with Beehive Industries was held on July 16 for the new CMMS. The plan is to have the software running by the end of the year.

Mr. Collard presented the Director of Operations Report included in the packet. The NPDES permit should be issued soon. Mr. Collard commended the Operation's staff on how well communication is taking place between them and the Lab Department. Mr. Cochran asked about the status of the ADM nickel discharge violation. The District met with ADM for an in-person meeting on July 14 to discuss the nickel violation and steps that ADM are taking to prevent the exceedance of nickel discharge in the future.

**13120**Mr. Jacobsen moved that the Executive Director be authorized and directed to issue a purchase order to Garland/DBS, Inc. the lowest bidder through joint purchasing for roofing products required to complete project 20-08 Roofing Rehabilitation in the amount of \$95,084.63. Motion seconded by Ms. Anderson. **Motion carried unanimously.**

**13121**Ms. Anderson moved that the Sanitary District of Decatur issue a purchase order to Vandevanter Engineering the sole source for one (1) Flygt Model CP-3312.835 Submersible Pump, Power Cable Support Grips, 12x12 Discharge Connection, and MAS Projection Relay, in the amount of \$156,699.00 and that the Executive Director be authorized and directed to execute said purchase order. Motion seconded by Mr. Cochran. **Motion carried unanimously.**

Mr. Newton informed the board that the current Collective Bargaining Agreement expires in April of 2022.

**13122**Mr. Jacobsen moved that the board adjourn. Motion seconded by Ms. Anderson. **Motion carried unanimously.**

The meeting adjourned at 6:42 pm.

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Clerk