

**MINUTES OF THE REGULAR MEETING
Wednesday, September 15, 2021**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session September 15, 2021, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, Phil Cochran, Megan Baskerville and electronically, Katie Anderson (joined 6:05 pm). Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included Larry Livergood with AEX.

13127Mr. Jacobsen moved that the items on the Consent Agenda including minutes of the Special Meeting on August 17, 2021; Regular Meeting on August 18, 2021; Payroll and Checks including travel expense reimbursements as submitted and Non-Contiguous Service Agreement – 4250 North Commercial Crossing be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Baskerville. **Trustees Cochran, Baskerville, Jacobsen, and Smallwood voted Aye, and the motion passed.**

Mr. Flynn requested for Larry Livergood with AEX to give his report on the plans to modify/upgrade the existing facilities or possibly constructing a new facility on the SDD property. Mr. Livergood informed the board that Phase 1 of the report was provided to the District on August 15, 2019. The planning process was placed on hold due to the pandemic but has since resumed. Phase 2 of the report which includes the space and needs analysis was provided to the trustees to review. Mr. Livergood reviewed and answered questions within the report. The trustees agreed to move forward with Phase 3. Finalization of the plans should be completed by the first of next year.

Mr. Miller presented the Director of Engineering Report included in the packet. Mr. Miller provided project photos of the Digester Complex Improvements project and a photo of an Ameren electrical line that was bored through a District's sewer pipe. Mr. Miller did speak with an Ameren representative regarding the issue and corrections will be made. Mr. Collard informed the trustees that the Agency has been informed of the situation. Mr. Miller provide a picture of a property near the intersection of Franzy/South Shores Drive that has three buried manholes that need to be raised to grade. The Grit Drying Bed project will be completed by September 16. Mr. Jacobsen asked about the additional cost to the pumping required for the digester. Mr. Miller said the cost given was largely based on equipment expense. With the remaining digesters, the District is going to do everything they can to pump down the material in the digesters in hopes of defraying any additional costs. Mr. Jacobsen asked about the work schedule that has not yet been approved for Christy-Foltz and the risk of the project falling behind of reaching the completion date for the Lake Shore Drive Pump Station Replacement project. Mr. Miller indicated that there is a concern that Christy-Foltz is not going to finish on time. Mr. Miller did receive today, September 15, a schedule from Christy-Foltz that he will be reviewing.

Mr. Newton reviewed the Executive Director's Report that was included in the packet. The District is finishing up on the financial audit. Traditionally a draft would be presented to the board this month, so the audit could be approved next month. The state requires a deadline of 6 months after the end of the fiscal year to file. Because the audit is still in the process of being finalized, the District has an option of asking for an extension to file it or take the chance and hope to proceed with receiving the draft possibly a week before the next board meeting for the trustees to review. The trustees came to the agreement for Mr. Newton to ask for the extension, so they would have enough time to thoroughly review the audit. The

District does not have the final regionalization study from CMT yet. Right now, the District is looking into how much it is going to cost. Mr. Newton hopes to have the final report by the next board meeting, and then start having meetings with the villages (Harristown, Warrensburg, and Niantic).

Mr. Malone presented the Director of Maintenance Report included in the packet. There were 897 completed work orders for the last month. Mr. Malone reviewed the Quote Tabulation for the 210 Building MCC Installation Project. Bodine Electric provided the lowest quote at \$14,715. A representative from Beehive Industries was onsite going over the new CMMS software that the District will be utilizing to replace Tabware. Photos of the ashing in the clarifiers were presented to the trustees. Ashing occurs when little pieces of sludge float up to the top of the clarifier due to trapped bubbles in the sludge which happens during the summer months. After installing a hose and seeing that a mist was effective, it was decided to come up with a cost-effective solution to install a misting hose on each clarifier. Early West came up with the idea to install PVC piping on the District's existing hydrants with a cap with holes drilled in it on each clarifier. Mr. Malone presented pictures of the current Oiler Building. With the board's approval, Mr. Malone will be purchasing an oil storage/dispensing system that will replace the current use of various buckets/barrels.

Mr. Collard presented the Director of Operations Report included in the packet. The District is still waiting for a response from the Agency regarding the NPDES permit. J. Oros Environmental Inc. is onsite finishing the cleaning in the east lagoon at the Wyckles facility. They should be done with the clean up by the middle of next week. The District did not meet the nickel permit limits this last month, however, ADM did meet their nickel permit limits due to a multi-day shut-down for maintenance purposes.

The District did receive the first draft of the scope of work from Black & Veatch for the Program Manager of the Phosphorus Removal project. Mr. Newton highlighted some details from the report. Mr. Miller indicated an additional draft will be provided to the District this week.

13128Mr. Jacobsen moved that the Sanitary District of Decatur issue a purchase order to Grainger the sole source for (1) Trico Oil storage system, containment system for drums, dispensing pump, and filtering system, in the amount of \$37,500.00, and that the Executive Director be authorized and directed to execute said purchase order. Motion seconded by Mr. Cochran. **Motion carried unanimously.**

13129Ms. Baskerville moved that the board adjourn. Motion seconded by Mr. Cochran. **Motion carried unanimously.**

The meeting adjourned at 6:50 pm.

Clerk