

**MINUTES OF THE REGULAR MEETING  
Wednesday, January 18, 2023**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session January 18, 2023, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, Kurt Younghouse. Board Member Phil Cochran called into the meeting in a non-voting role. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Ashley Bailey, Director of Compliance and Innovation; Hailey Beals, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included Kevin Hannel with Farnsworth Group (electronically) and staff members Ean Watson, Romeo Basa-Denis, and Tina Brown.

**13209** Mr. Jacobsen moved that the items on the Consent Agenda including Minutes of the Regular Meeting on December 21st, 2022; Payroll and Checks including travel expense reimbursements as submitted; and rescheduling the Regular March Meeting to Wednesday March 22, 2023 at 5:30PM, be accepted, approved, set, and issued; that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Younghouse. **Trustee Smallwood, Jacobsen and Younghouse voted Aye, Trustees Baskerville and Cochran were absent and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. The Sanitary District will be hosting a tour of the treatment plant for 6<sup>th</sup> and 7<sup>th</sup> grade school children in Decatur Public Schools in April around earth day. The position in the I&C department is the longest open position and will be the focus of marketing efforts in the next month. IMRF sent a notice saying that Dick Kaptain, a previous Executive Director, has passed away at the age of 92.

Mr. Miller presented the Engineering Report included in the packet. Romeo Basa-Denis did a presentation on dashboards using GIS. The Lake Shore drive pump station completion was discussed. Also, the Sanitary District received the qualifications from the Administration Office, from 7 different firms. They will be narrowed down to 3 firms, and those firms will be asked to present to the Board, once the proposals have been reviewed. Basin 5 & 6 Stormwater Separation Project was discussed. Staff meet with representatives from the Village of Harristown to discuss extension of service and the potential impact on reducing nutrients in the Sangamon River.

Mr. Malone reviewed the Maintenance Report included in the packet. The maintenance department completed 749 work orders in this last month. The Sanitary District will be holding an online auction in late February, early March. Mr. Malone updated the Board on upcoming easement maintenance. Mr. Malone thanked everyone for their help during the January 10<sup>th</sup> SSO, when one of the saddles broke and a  $\frac{3}{4}$  inch hole became exposed. Mr. Malone discussed replacing two zero turn mowers instead of just the one that was budgeted due to the price difference between John Deere and Toro and the project price increase next year. There were no objections to proceeding.

Ms. Bailey presented the Operations and Compliance Reports included in the packet. Ms. Bailey stated the Sanitary District finished the land application in December. Ms. Bailey mentioned that she completed the SSO report as required. The plant had experienced a large amount of 200 proof alcohol come into the plant, 176 lbs. of BOD. Ammonia levels have been up a little higher than normal, due to flow coming in from ADM. Ms. Bailey stated we are meeting with Primient and ADM about the PDOP document that will be submitted to IEPA at the end of March.

**13210** Mr. Younghouse moved That the Sanitary District of Decatur accept Change Order 04 to the contract with Christy Foltz for project number 20ENG07 – Digester Improvements increasing the contract amount by \$65,527.88; with no change in contract time and that the executive director be authorized and directed to execute said change order. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

**13211** Mr. Jacobsen moved that the Sanitary District of Decatur issue a purchase order to Lesman Instruments (sole supplier of integrated data processing equipment) for ten Honeywell Paperless Graphical Recorders, in the amount of \$44,613.82, and that the executive director be authorized and directed to execute said change order. Motion seconded by Mr. Younghouse. Mr. Malone explained at due to the extended delivery time these will not be delivered until the next fiscal year. **Motion carried unanimously.**

**13212** Mr. Jacobsen moved that the board adjourn. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

The meeting adjourned at 7:01 pm.

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Clerk