

MINUTES OF THE REGULAR MEETING
Wednesday, October 16, 2024

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session October 16, 2024, at 5:33 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, and Phil Cochran. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Ashley Bailey, Director of Compliance and Innovation; Hailey Beals, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included Todd Archer, of Black & Veatch (electronically), and staff member Brian Casch.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

There were no Public Comments.

Mr. Newton introduced Brian Casch to the Board as the new chapter chair for the bargaining unit.

13330 Mr. Jacobsen moved that the items on the Consent Agenda including Minutes of the Regular Meeting of September 25, 2024; Payroll and Checks including travel expense reimbursements as submitted; and the intergovernmental agreement with the City of Decatur be approved and that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Cochran. Mr. Cochran asked Mr. Flynn a question regarding the terminology in the agreement. Mr. Flynn explained the legal terminology. **Trustee Smallwood, Jacobsen, and Cochran voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Mr. Newton let the Board know that the audit is behind schedule, as it is not listed on the agenda. This is due to various factors. The main delay is a discrepancy between the fixed assets in the District's accounting system and MCK's calculations. We will be using MCK's figures and adjusting our system to theirs. We will also be filing an extension with the state. Mr. Newton hopes to have something for the Board within the next week or so, aspiring to be approved at the next meeting. Mr. Newton is concerned about having a contingency plan if one or both of our two main customers need to reduce or halt production due to unforeseen circumstances based on recent natural disasters happening across the country. Mr. Newton has spoken with staff about setting up a contingency plan both for the loss of revenue and reduced flow. The goals of the plan are to maintain the workforce, to reduce operations without upsetting the plant and to return to normal operation as quickly as normal flow is reestablished.

Mr. Miller presented the Engineering Report that was included in the packet. Mr. Miller let the Board know that we have received the permit to go ahead and proceed with the Administrative Workforce Complex. The first thing the excavating company will do is focus on the parking lot, and it will look different by the next board meeting. With transformers having a 150-week lead time, we will have to go with a different route. Mr. Miller let the Board know that we will be going with Architectural Expressions guidance in this scenario, whether the transformer be a different size or style, and more cost effective. Mr. Miller stated that we should have the Digester #1 cover replacement out for bid within a few weeks. Mr. Miller noted the intergovernmental activity with the Damon avenue pump station, and we will be tracking the City's efforts as we move along. Mr. Miller mentioned that driving past the Lost Bridge force

main, and how the date is pushed back. There are a lot of technical issues that have caused the completion date to be delayed.

Mr. Malone reviewed the Maintenance Report that was included in the packet. The Maintenance group has completed 696 work orders in the last month, with the focus being final preparation for Land Application at Wykles, helping Operations with pumping, the 259-valve change-out, and a lot of PM catch up. Jamey Oliver and Mr. Malone attended the 2024 ISA Automation Summit & Expo in Charleston, South Carolina. Mr. Malone stated that it was a great conference, with the focus being on cyber security – specifically control network security. Mr. Malone thanked the Board for the opportunity to go to the conference. Mr. Malone is very grateful to have the 259 valve change-out finished, as it was a very long term project, as a lot of work had to be done for the job to be done safely. Blake Dotson really stepped up to get the valve replaced. Now that the valve is replaced, we can work on the pumps and get them operational at full capacity again. Mr. Malone praised the Maintenance group for their efforts at Wykles and stated that Metro-Ag is leagues faster than our previous company we used for Land Application. Mr. Malone expressed his gratitude for the Maverick that he ordered, since it will finally be here in late October.

Ms. Bailey presented the Compliance and Innovation Report included in the packet. Land Application officially started on September 30, and since then Metro-Ag has done about 1M/gallons per day. Metro-Ag has been doing a great job and is very efficient. Ms. Bailey re-emphasized how great Operations and Maintenance have been doing out at Wykles, transferring solids from the West lagoon to the East Lagoon, trying to keep up with Metro-Ag. In just 3 weeks alone, 15M gallons have been dispersed – the weather has been great, and the fields were ready. Needless to say, we're very impressed with them. Ms. Bailey mentioned that all of our compliance reporting has been submitted, and now we are working on completing our NARP. Ms. Bailey let the Board know that tomorrow we will be hosting our public meeting for the Watershed group and what will be happening. We have continuously been working with Black & Veatch and Geosyntec on completing our NARP.

13331 Mr. Jacobsen moved that Ordinance No. 24-04 providing for the issuance of General Obligation Debt Certificates, Series 2024 in the amount of \$8,050,000 be adopted and the President, Clerk, and Executive Director be authorized and directed to execute said documents. Motion seconded by Mr. Cochran. Mr. Newton let the Board know they now have lots to sign once the meeting adjourns. **Motion carried unanimously.**

There was no New Business, Closed Session, or Public Comments.

Mr. Flynn noted that the City agreement that the Board approved was discussed at last month's meeting.

13332 Mr. Cochran moved that the board adjourn. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

The meeting adjourned at 6:26 pm.

The next meeting is scheduled for November 20, 2024, at 5:30 PM.

Clerk