

MINUTES OF THE REGULAR MEETING
Wednesday, October 26, 2022

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session October 26, 2022, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Phil Cochran, Rob Jacobsen, Megan Baskerville, Kurt Younhouse, and electronically with voting rights, Rob Jacobsen. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; electronically, Tina Brown, Administrative Office Coordinator; and Ed Flynn, General Counsel for the District.

13194Ms. Baskerville moved that the items on the Consent Agenda including Minutes of the Regular Meeting on September 21, 2022; Payroll and Checks including travel expense reimbursements as submitted; 2021-2022 Audit Report; Pretreatment Permit Amendments - Caterpillar; Decatur Plating and Manufacturing; Mueller Company Plant #4; Canadian National Railroad; Industrial and Custom Powder Coating; Mason Manufacturing; and Stripmasters; and Annexation Ordinance A22-03 - Converting Non-Contiguous Service Agreements 1997-03, 2021-01 and 2022-02 to annexations be accepted, approved, set, and issued; that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Younhouse. **Trustees Baskerville, Jacobsen, Younhouse, and Cochran voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. The Budget timeline was prepared anticipating having the budget process completed before the end of the current fiscal year. The School Outreach program started this week. The District was on Byer's & Company, WAND, Decatur Radio, and Herald & Review attended one of the presentations. Six staff members made presentations to 47 classes and over 900 students. Last month presentations were conducted at Eisenhower High School. The District is working on a career presentation that will discuss career opportunities that the District has to offer. It is projected that the property tax levy is going to decrease by \$30,000 and could have decrease of \$2 for the median property owner. The tax levy will be presented to the board next month for consideration. MISO Energy Curtailment or Demand Response Programs are offering two different volunteer programs to conserve energy. One provides 10 minutes of notice and requires up to 60 minutes of reduction and the other provides 6 hours of notice and requires up to 4 hours of reduction. With the 10 minute notice program, the District would turn the blowers off completely. With the 6 hours notice program, the District would turn on the diesel generators on at the headworks and effluent. If there was something coming into the plant that required the need for all the blowers or a heavy rain, the District would not have to participate in the program

Mr. Miller presented the Director of Engineering Report included in the packet. An updated schedule for the Digester Project shows a projected completion date of March 25, 2023. That is about six months beyond the schedule based in the contract. The Lake Shore Pump Station Replacement project is mostly complete. Next month, discussions will be taken place with Christy-Foltz regarding the liquidated damages. The data looks good from the Wet Weather Interceptor Capacity Study. Mr. Miller received video of some modifications that are being recommended for the East Headworks Grit Flow Modeling.

Mr. Collard presented the Director of Operations Report included in the packet. The land application program has started, and 4,252,000 gallons have been hauled. That is about 14% of the maximum the District is hoping for. Fuel cost are up this season. Two years ago, diesel was \$1.56 a gallon, and it is currently \$4.43 a gallon. There were spikes on all the graphs due to a rain event earlier in the month, an event with ADM on corn germ later in the month, and Primient had a week with an upset. None of those events adversely affected the plant. Ms. Baskerville asked if there have been any conversations with Black & Veatch about revisiting how the nutrients are applied and that they are at the agronomical standards for phosphorus. Mr. Collard said he can make a note of it for next year.

Mr. Malone reviewed the Director of Maintenance Report include in the packet. The maintenance department completed 564 work orders last month. There was a big concentration on the primary clarifiers and finishing some outside work in the plant. Mr. Malone has been working with Nord representative to solve the issue for the frequent failures of the seals on the linear motion mixer gearboxes. Nord has made their recommendation to correct the issue. Brian Casch started on October 24 as part of the sewer cleaning crew. There were some grease issues at the Lake Shore Pump Station. The issue has improved. The I&C Department and Jamey Oliver have been working with Bodine Communications on cleaning up the cable networking around the plant.

Everything is moving along with the Nutrient Program. The District is working on getting the data to Black & Veatch to set up the Power BI system.

The river study has been completed for Watershed Management project. Additional information will be provided at the November board meeting.

13195 Mr. Jacobsen moved that the Sanitary District of Decatur enter into a contract with Christy Foltz for the Front Gate, Fencing and Road Repairs project for both Division A and Division B in the total contract amount of \$632,047 and that the President and Clerk be authorized and directed to execute said contract. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**

13196 Ms. Baskerville moved that the Sanitary District of Decatur accept Change Order #01 to the Front Gate, Fencing and Road Repairs project with Christy Foltz with no change in contract cost or time; and that the Executive Director be authorized and directed to execute said change order. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

13197 Mr. Younghouse moved that the Executive Director be authorized and directed to issue a purchase order to Huber Technology the sole source for two (2) Grit Washer (RoSF4 3) the amount of \$266,117.00. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**

13198 Ms. Baskerville moved that the Executive Director be authorized and directed to issue a purchase order to Gasvoda and Associates the sole source for one (1) complete Grit Screw Conveyor and one (1) Quincy QT10ZCB Reciprocating Air Compressor in the amount of \$229,315.00. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

Mr. Flynn informed the board that mediations for the collective bargaining agreement have been scheduled for November 3 at 1 pm and on November 22. Mr. Flynn said he would provide the board with an update on the status of the collective bargaining agreement at the November board meeting.

13199 Mr. Younghouse moved that the board adjourn. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**

The meeting adjourned at 6:43 pm.

Clerk