

**MINUTES OF THE REGULAR MEETING
Wednesday, November 17, 2021**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session November 17, 2021, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Phil Cochran, Megan Baskerville and Katie Anderson; electronically, Rob Jacobsen (due to a work-related reason). Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator and Ross Munsterman, General Counsel for the District. The audience included Ian Bain with MCK CPAs & Advisors and Shane Niedzwecki with Farnsworth Group.

Mr. Ian Bain with MCK CPAs & Advisors provided highlights of the 2020-2021 financial audit report completed for the District. Mr. Bain said they gave a clean/unmodified opinion on the financial statements of the Sanitary District which is what you want to have.

- 13135** Ms. Anderson moved that the items on the Consent Agenda including minutes of the Regular Meeting on October 27, 2021; Payroll and Checks including travel expense reimbursements as submitted; and 2020-2021 Audit Report be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the Closed Session minutes shall not be made public without additional board approval. Motion seconded by Ms. Baskerville. **Trustees Cochran, Baskerville, Jacobsen, Anderson, and Smallwood voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Mr. Newton informed the trustees that Kelly Carstens, SDD's Accounting Supervisor, did most of the work for the financial audit. The District did receive the IAWA salary survey today, and Mr. Newton has started reviewing the analysis. It does indicate the SDD's salary ranges are where they want them to be compared to other comparable agencies (Peoria, Bloomington/Normal, Fox River, Champaign/Urbana). The District did not include the Danville plant because they have only 16 employees compared to 60 employees the District has budgeted. Springfield is also not included with having a 14% more treatment capacity, 21% more employees than the District with a 63% higher payroll. The tax levy has been reduced slightly from what was proposed at the last board meeting. The projection increase for a medium homeowner (\$81,000 home value) will be a 46¢ increase over the year. The taxes are used for debt services, capital improvements, and pension cost only. Mr. Newton has a meeting scheduled with DCC Marketing on November 18. Mr. Cochran requested a copy of the salary survey.

Mr. Miller presented the Director of Engineering Report included in the packet. The District has not received the proposal from Christy-Foltz requesting a time extension for the Digester Complex Improvements. Mr. Miller discussed the pending changes to the interior access hatch infrastructure on Digesters #1, #3, and #4. Regarding the Lake Shore Drive Pump Station Replacement project, the bypass operations have been delayed. There was an issue with the ADM force main that required repairs and was taken care of quickly. The South Shores Sewer Rehab is going smoothly. The main issue has been noise complaints in the Allen Bend area. The District has been in contact with the residents to address their concerns. The contractor should be out of the area

within the next two weeks. Quotes are being taken for the demolition of the house on the Koshinski Lane property. The opinion of the probable construction cost for the design of the fermentation reactor came back much higher than what was expected. Other alternative options will be looked into. Mr. Miller had a conversation with Dr. David Werth of Clemson Engineering, a hydraulic modeling expert, about the Grit Flow Modeling for the East Headworks. A meeting is scheduled for November 18 with the City to discuss where they are at with the I&I reduction and with basin 5 and 6. Mr. Cochran shared his concerns with Christy Foltz timeliness in completing the District's current projects. Mr. Smallwood agreed with the concerns. Ms. Baskerville inquired about being one month behind at awarding the phosphorus removal contract. Mr. Miller is expecting the contract to come back from Black & Veatch within the next week.

Mr. Malone presented the Director of Maintenance Report included in the packet. Early West was selected as the Outside Maintenance Supervisor and will start the position December 1. Tyler Frailey started November 1 as the new I&C technician. There were 1,232 completed work orders for the last month. The District did win the bid for the for the Neuros Blower that was mentioned at the October board meeting. Thornton Welding came back with the lowest bid for the Primary Clarifier #4 repairs. Beehive performed supervisor training on November 12. It consisted of a general introduction to the software. Price Fowler, Beehive representative, was onsite yesterday and today working through the data migration into the new software. The MIS graphs in the board packet will be looking different next month. The District is transitioning from the protectant software Vipre to Ninja. It will allow Vincent McCauley, MIS Administrator, to do more centralized monitoring and provide better protection. Comcast did make the fiber connections at the front gate.

Mr. Collard presented the Director of Operations Report included in the packet. The District was able to get through this year's disinfection season with no violations. Mr. Collard attended the NLRs online conference and discussed highlights from the conference. From what he heard of plants that have gone through the process of nutrient removal, Mr. Collard reiterated to the trustees the importance that the District takes the time allotted to them to work through its own planning/process to remove nutrients that come into the District's plant. Based on a calculation formula from Department of Energy Swift Project, Mr. Collard found that the District plant's kilowatt hour per actual million gallons are beating the national average.

13136Ms. Anderson moved that the Sanitary District of Decatur accept Change Order 01 to the 2020 Digester Improvements agreement with Christy Foltz, Inc. in the amount of \$42,549.39 to a new contract amount of \$3,582,317.39 with no change in contract time; and that the Executive Director be authorized and directed to execute said change order. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**

13137Mr. Cochran moved that the Sanitary District of Decatur accept Change Order 01 to the 2020 Wyckles Facility Sludge Inlet Repairs agreement with Christy Foltz, Inc. in the amount of \$5,117.86 to a new contract amount of \$135,380.86 with no change in contract time; and that the Executive Director be authorized and directed to execute said change order. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

13138Ms. Baskerville moved that the Sanitary District of Decatur accept Change Order 01 to the 2020 Grit Drying Bed Upgrades agreement with Christy Foltz, Inc. decreasing the contract amount of (\$4,136.69) to a new contract amount of \$127,285.31 with no change in contract time; and that the Executive Director be authorized and

directed to execute said change order. Motion seconded by Ms. Anderson. **Motions carried unanimously.**

13139Mr. Cochran moved that the Ordinance No. 21-07, Tax Levy for FY 2022-23, be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**

13140Ms. Anderson moved that the board adjourn. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**

The meeting adjourned at 6:44 pm.

Clerk