

**MINUTES OF THE REGULAR MEETING
Wednesday, December 15, 2021**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session December 15, 2021, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, and Katie Anderson. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included staff member Brian Tish.

13141 Mr. Jacobsen moved that the items on the Consent Agenda including minutes of the Regular Meeting on November 17, 2021; Payroll and Checks including travel expense reimbursements as submitted; Pretreatment Permits for Stripmasters Services and Graham Welding; Annexation Ordinances A21-02, A21-03 pending receipt of the petition for annexation for Parcels 18-08-32-100-003 and 18-08-21-100-004 and Annexation Ordinance A21-04; and Resolutions R21-05 and R21-06 be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Anderson. **Trustees Jacobsen, Anderson, and Smallwood voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Mr. Newton and Ms. Anderson met with DCC Marketing on December 14. Mr. Newton has signed the agreement with DCC Marketing to oversee the marketing of the District to the public. The District will develop a mission, vision, values and goals statement that best represents the District. Staff have started to discuss the possibility of a changing the District's name. Several other Districts have started to change their names from a Sanitary District to a Water Reclamation District. To address safety concerns the District is taking measures to have the main gate remain closed with very few exceptions (ex. the beginning and end of the first work shift Monday-Friday). Mr. Newton would like to also change the hours the plant would be open to the public from 7am-4pm to 7am-3:30pm to coincide with the gate changes. There were no Board objections to changing the public office hours. The audit and tax levy have been filed with the county.

Mr. Miller presented the Director of Engineering Report included in the packet. The cold joint repair to Digester #4 is completed. Mr. Miller and Mr. Newton met with the president of Christy-Foltz. The bypass operations have started at the Lake Shore Drive Pump Station Replacement project. The proof of bypass performance was done on December 13. Mr. Miller discussed issues that are taking place with the wet well. The South Shores Sewer Rehab project is going very well. There is an issue with a 125' section of sewer along the lake in the Mountain Harbor subdivision that appears to have defects in the liner that will need to be repaired. The Effluent Pump #3 Replacement was advertised December 14. The District received quotes for the demolition of the home on Koshinski Lane. The quotes came in from Byers Construction, JRH Services Inc., and Entler Excavating. Before moving forward with the demolition, the District needs to make sure there isn't an asbestos issue with the material in the home. The District is moving forward with the Administrative Office Master Planning. Six alternative options are being discussed. Mr. Larry Livergood with AEX has been asked to attend the January 2022 board meeting to discuss the

alternatives. Mr. Miller discussed the City/AECOM approach to the reducing I&I in Basins 5 and 6.

Mr. Malone presented the Director of Maintenance Report included in the packet. There were 971 completed work orders for the last month. I&C constructed a new monitoring panel for the Lake Shore Drive Pump Station project. The MCC's will be installed by Bodine (210 MCC) and Anderson (Blower Building MCC). The District received 75 exterior LED wall pack fixtures from the Ameren energy efficiency program. This is a \$30,000 cost savings to the District. The dedicated fiber optic line into the plant is now complete. The maintenance staff completed the work on the Heat Exchanger #4. The Beehive software for the maintenance system is progressing well. Mr. Malone is working on establishing a Sewer Cleaning Lead position and will be posting an interest sheet where employees can come to Mr. Malone or Early West, Collection System Supervisor, if they are interested in the position. Jamey Oliver, Systems Integrator, installed the new Win 911 software and on November 16 it picked to different alarms and sent numerous emails to Mr. Malone and Mr. Oliver.

Mr. Collard presented the Director of Operations Report included in the packet. There was a no discharge CSO for November. The Operations department has had overtime due to the impact from absences related to Covid-19. Keith Richard, Laboratory Supervisor, provided a photograph from the new microscope that offers better clarity of pictures and video. On November 9, the department met with Tate & Lyle for a compliance meeting concerning violation notice 21-007. Tate & Lyle are resolving the issue to the District's level of acceptance. They informed Mr. Collard that their production facilities had been sold to a new company but there would be no changes in management or staff at the Decatur facility. A revised permit will need to be issued because of the name change.

13142 Mr. Jacobsen moved that the Sanitary District of Decatur accept Change Order #1 to the 20-08 Roofing Rehabilitation Project agreement with Top Quality Roofing Company, decreasing the contract amount by (\$5,000.00) to a new contract amount of \$74,680.00; and that the Executive Director be authorized and directed to execute said change order. Motion seconded by Ms. Anderson. **Motion carried unanimously.**

13143 Ms. Anderson moved that the board adjourn. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

The meeting adjourned at 6:18 pm.

Clerk