

**MINUTES OF THE REGULAR MEETING**  
**Wednesday, December 16, 2020**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session December 16, 2020 at 5:30 pm at the District's Office, 501 Dipper Lane. Present electronically for the board meeting were board members Dan Smallwood, Phil Cochran, Rob Jacobsen, Megan Baskerville and Katie Anderson. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included staff member Latishia Greve and electronically, Cathy Mansur with MCK CPA's Advisors.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

Ms. Cathy Mansur with MCK CPA's Advisors reviewed the results of the audit report completed on the behalf of the Sanitary District. The pension liability of \$2.5 million last year became a net asset of \$1.5 million this year. This swing reduced expenses. Ms. Mansur explained in detail the cash flow statement and the footnotes in the report. Mr. Kent Newton pointed out on the federal audit, SDD staff have taken care of all the deficiencies expect for the first deficiency that will always be there because guidance from the auditors is needed for the reports.

**13081** Mr. Phil Cochran moved that the items on the Consent Agenda including minutes of Regular Meeting on November 18, 2020; Payroll and Checks, including travel expense reimbursements as submitted and 2019-2020 Audit Report be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Megan Baskerville. Mr. Smallwood asked about the check amount paid to Speed Lube. Mr. Newton said, the amount paid was for oil changes for many vehicles. **Trustees Cochran, Baskerville, Jacobsen, Anderson, and Smallwood voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Next month, the board meeting will be held the fourth Wednesday, January 27, 2021. Mr. Newton and Ms. Kelly Carstens participated in BS&A's budget training that will be helpful with preparing the budget for next year. Mr. Newton informed Mr. Smallwood and Mr. Jacobsen that their signatures will be needed for the twelve copies of the Intergovernmental Agreement by Village of Mt. Zion.

Mr. Miller presented the Director of Engineering Report included in the packet. There is quit a bit of bidding activity going on right now. The Digester Complex Improvements project has a bid opening date of December 22, 2020. There are currently six prime bidders for that project. The South Shores Interceptor Rehab project also has six prime bidders. When the facility planning amendment for the Shore Shores project was approved five years ago, the projected cost was \$6.6 million. After the 90% design review, the updated construction came in at \$9 million. Part of the issue of the increase is due to inflation, sewer flow control costs underestimated and sewer cleaning costs underestimated. The Agency has informed the District if the funding amount needs to be increased the funds would be available. Due to the increase in cost for the South Shores project, other projects may be delayed for now. A project that is starting to develop is concrete repair at the Wyckles facility. Mr. Cochran asked if potential bidders

are aware of the estimated cost of a project beforehand. Mr. Miller said bidders are made aware of the estimated cost after the bids have been taken. The projected cost for the design service agreement for the fermenter/selector reactor system is \$199,500. Mr. Miller stated that he believes Black & Veatch will provide the best solution for the District for that project. Mr. Cochran and Mr. Smallwood agreed with that choice.

Mr. Malone reviewed the Director of Maintenance Report included in the packet. There were 823 completed work orders for the month of November. The Ford F450 has been picked up and a purchase order has been issued to Koenig Body to remove the service body from the old F450 and to be installed on the new truck. The goal is to have the new truck in service by the end of the year. The auction has been postponed until January 2021, so additional surplus items could be included in the auction. Winterization has been completed at Wyckles and the disinfection system. I&C has been working with Vincent McCauley, MIS Administrator, with set up for the WIFI for the main plant. Mr. Malone was not able to find a sensor for the electric vehicles that would notify employees if the vehicle is rolling. As an alternative, signage has been placed on the center of the steering wheels of all electric vehicles and gators to remind employees to set the parking brake prior to exiting the vehicle.

Mr. Collard presented the Director of Operations Report included in the packet. The USEPA is in discussions with the IEPA about potential changes to the permit before moving forward with a permit for the District. It does not look like a permit will be issued this month. There was excessive ash build up in the digester heat exchangers. Mr. Collard and Keith Richard, Laboratory Supervisor, are sending a sample off to be analyzed to see what is causing the problem to prevent it from happening in the future. Mr. Collard elaborated more on the concrete project for the lagoon that needs repairs. Mike Irons and Joe Chapman retirement goes into effect at the end of this year. Mr. Collard is thankful for their service to the District. Discussion took place regarding personnel. Mr. Jacobsen asked what is causing nickel numbers to increase. Mr. Collard believes the issue is with a commercial user's pretreatment digesters.

Attorney, Mr. Flynn wished everyone "Happy Holidays". Mr. Jacobsen and Mr. Smallwood followed up with the same sentiment.

**13082** Mr. Jacobsen moved that the board adjourn. Motion seconded by Ms. Anderson.  
**Motion carried unanimously.**

The meeting adjourned at 6:12 pm.

---

Clerk