

## **Maintenance Monthly Activity Report January 2026**

### **Overall**

We are preparing the preventive maintenance program for the new administrative workforce center by assigning equipment numbers, developing tag lists, and creating PM plans before systems come online. As equipment is commissioned, maintenance staff will be trained on the required procedures to ensure readiness.

We completed our migration from Beehive 1.0 to Asset Management 2.0 in late January. The transition presented some challenges, but we have been able to work through most of them. The system is functional, and staff training has been completed. Thank you to Blake Dotson for helping with one-on-one staff training and the overall implementation.

Maintenance completed 690 work orders in January. Staff did a great job in dealing with the snow, ice, and extremely cold temperatures.

The 15-yard dewatering container was delivered in late January. The roll-off trailer should be delivered before our board meeting in February. Construction and testing have been completed, and the delivery firm has picked up the trailer for delivery. As soon as the equipment arrives, we will begin the process of pumping all the contents out of primary digester #2.

EL Pruitt provided the sole quote for replacing the existing loadout stand piping. Their proposal totals \$25,380 and covers full removal of the current ductile iron pipe and installation of new 316 stainless steel piping. The replacement will be custom-fabricated and upsized from 6 inches to 8 inches to support improved flow rates and long-term reliability.

We had another meeting with Slate about the possibility of adding their electric vehicles to our fleet. They have made good progress with Sourcewell in the creation of a joint purchasing contract. They are also in active negotiations with the State of Illinois for a contract to be added to the state bid list. Slate will have vehicles for demonstration purposes at the NTEA Work Truck Show in Indianapolis (March 10-13). We plan to attend to see the vehicles in person.

We have a meeting scheduled with General Energy on 2/27 at 1 PM. This should give us an update as to where we stand on our Ameren Interconnection Agreement and allow us a chance to provide our feedback on the 90% drawings.

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### **Information Systems and I&C Monthly Activity**

- Working with MIS, Engineering, and Contractors to bring the Admin Workforce Center online.
- Meeting with suppliers on a building-wide cell phone extender for improved coverage in the Admin Workforce Center.
- Installing switches, patch panels, Ethernet cable, and fiber optics in the Admin Workforce Center.
- PM and Corrective Work Orders
- Removed VFDs (Variable Frequency Drives) on grit pumps 1 and 4.
- Quarterly float testing at all outside lift stations.
- We are labeling all light switches and receptacles with breaker/circuit locations around the plant.
- Staff received training on the troubleshooting and programming of the lighting system in the Admin Workforce Center.

### **Mechanical Maintenance Monthly Activity**

The mechanical maintenance group has completed or is working on the following:

- Preventive Maintenance Work Orders
- Cleared snow and ice from building entrances and roads.
- Removed the old grit rakes from the 006 building. The equipment has been out of service since the west headworks project was completed.
- Maintenance and Buildings & Grounds staff have been working diligently on our easement maintenance for the 2026 Televising Plan. Staff should have all work completed by the end of February. Before and after pictures will be included in the February report.

### **M.I.S. Department Monthly Update**

- Network Administration, Helpdesk, Troubleshooting, and Repair
  - Ongoing network and user administration.
  - Installed Access Points (Aps) and all network equipment in the Admin Workforce Center.
  - Helped staff with Beehive 2.0 migration and Microsoft setup.

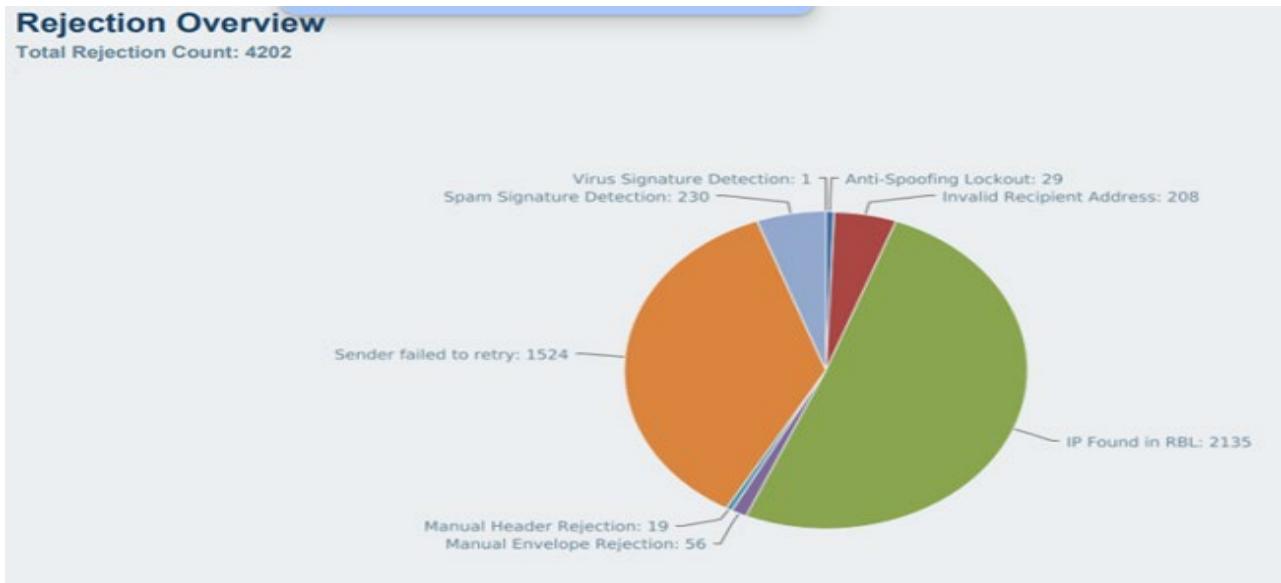
## Maintenance Monthly Activity Report January 2026

### Table of Email Statistics

#### Email Statistics

Month-Year	Total Inbound Email	Rejections (includes viruses & spam)	Legit Inbound Email	% Rejections	Total Outbound Email	Total Internal Email
Feb - 2025	62,182	55,520	6,662	89.29 %	1,452	6,044
Mar - 2025	65,440	59,221	6,219	90.5 %	1,523	7,259
Apr - 2025	57,494	50,248	7,246	87.4 %	1,883	8,919
May - 2025	13,170	5,766	7,404	43.78 %	2,036	10,222
June - 2025	10,441	3,804	6,637	36.43 %	1,738	8,143
July - 2025	11,717	4,402	7,315	37.57 %	1,962	8,914
Aug - 2025	11,593	4,558	7,035	39.32 %	2,145	9,388
Sep - 2025	12,038	4,988	7,050	41.44 %	1,838	8,145
Oct - 2025	14,161	6,708	7,453	47.37 %	2,214	8,149
Nov - 2025	10,716	4,281	6,435	39.95 %	1,904	7,026
Dec - 2025	12,221	4,352	7,869	35.61 %	2,034	8,876
Jan - 2026	11,688	4,202	7,486	35.95 %	2,112	7,402
Total	292,861	208,050	84,811		22,841	98,487
Mean	24,405.08	17,337.5	7,067.58	52.05 %	1,903.42	8,207.25

### Email Rejection Overview Chart



If you have any questions or would like additional information about the maintenance department and our activities, feel free to contact me.  
Thank you,  
James Malone, CPMM  
Phone: (217) 462-9402