

**MINUTES OF THE REGULAR MEETING
Wednesday, May 20, 2020**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session May 20, 2020 at 5:30 pm at the District's Office, 501 Dipper Lane. The following board members were present electronically for the meeting: Dan Smallwood, Rob Jacobsen, Megan Baskerville, Katie Anderson, and Phil Cochran. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Ed Flynn, General Counsel for the District; and electronically, Tina Brown, Administrative Office Coordinator. The audience included staff member Latisha Greve.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

Mr. Smallwood turned the meeting over to Mr. Flynn. Mr. Flynn swore in Trustees Mr. Jacobsen and Mr. Smallwood for their terms of office.

Mr. Flynn then called for nomination of officers.

13051 Mr. Jacobsen moved that the following officers be elected for FY 20/21 and serve without additional compensation.

President	Dan Smallwood
Vice President	Phil Cochran
Clerk	Rob Jacobsen
Asst. Clerks	Megan Baskerville and Kelly Carstens
Treasurer	Katie Anderson

Motion seconded by Ms. Baskerville. Trustees Cochran, Baskerville, Jacobsen, Anderson, and Smallwood voted Aye, and the motion passed.

Mr. Flynn turned the meeting over to President Smallwood.

13052 Mr. Cochran moved that the salaries for the Trustees of the Sanitary District of Decatur for FY 20/21 be set at \$6,000.00 per year and the President, Vice President, Clerk and Treasurer serve without additional compensation. Motion seconded by Ms. Anderson. Motion carried unanimously.

13053 Mr. Cochran moved that Mr. Flynn be retained as general counsel for the Sanitary District of Decatur for FY 20/21 and his compensation be set at \$240.00 per hour. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

There were no public comments.

13054 Ms. Baskerville moved that the items on the Consent Agenda including minutes of the Public Hearing and Regular Meeting on April 22, 2020; Payroll and Checks, Training and Travel expense reimbursements as submitted and Pretreatment Permit Amendments for voestalpine Nortrak and Norfolk Southern Railway Company be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Anderson. Trustees Cochran, Baskerville, Jacobsen, Anderson, and Smallwood voted Aye, and the motion passed.

Mr. Newton reviewed the Executive Director's report that was included in the packet. Mr. Newton discussed Amendment 1 to House Bill 395 that has been proposed to create a group to review water rates for Public Utilities (all water, wastewater, and stormwater). Mr. Newton said he would keep the trustees up to date on any developments involving the potential amendment. Mr. Cochran asked if there was a motive for amendment. No motive has been made clear to the District. Training for the new financial software is on track to begin at the District. It will be conducted remotely. The budget as of April 30, 2020 year end, indicated a positive fund balance for all the funds for the first time in at least 20 years. Adjustments were made to the Overall Performance Benchmark that was discussed at last months board meeting. Under the Infrastructure Stability – Collection System Integrity a maximum score of 15 is to be award for 2019/2020. There were no violations for that category.

Mr. Miller presented the Director of Engineering Report included in the packet. One bid (\$419,361 which exceeds the budget for this upcoming year) was provided to the District for the Sewer Cleaning Project. The monolithic box structure had a large amount of grit that was anticipated to need to be removed when the bid documents were prepared. Since receiving the bid, heavy rains that have diminished a substantial amount of the grit. The staff recommended rejecting the bid and rebid this project without including the cleaning of the box structure. Repairs to the Primary Clarifier #1 have been completed. Of the proposals received for the Lake Shore Pump Station Rebuild, the top-ranking firms in score order were:

1. Clark Dietz Engineers
2. Donohue and Associates
3. Crawford Murphy and Tilly Engineers

The District has selected Clark Dietz Engineers for the Sewer Cleaning Project. If negotiations fail to provide a satisfactory agreement, the next step would be to enter negotiations with the second most qualified firm. Open quotes were held on Tuesday, May 19, 2020 for the Primary Sludge Line Replacement. Quotes were received from two firms. The District is considering all options for the repair before making a final decision. Mr. Miller discussed the option for applying for a State of Illinois grant for the South Shores Interceptor Lining Project. Mr. Flynn indicated the District should seek professional guidance before applying for the grant and process to implement it. Mr. Smallwood will contact someone he knows who could be helpful with giving guidance with the grant process.

Mr. Malone reviewed the Director of Maintenance Report included in the packet. Mr. Malone provided pictures and informed what has been done with varies projects around the plant (325 building, Clarifier #9, and the temporary sludge line). There were 887 work orders for the month. Mr. Malone is considering replacing some of the plant trucks with electric vehicles (2-3 units). They are a good alternative to gas vehicles and would save the District money. Mr. Malone will provide more details at the next board meeting.

Mr. Collard presented the Director of Operations Report included in the packet. The bid for the land application of biosolids came in lower than last year. Mr. Collard discussed the issue that occurred at the manhole near Maynard Street & Bering Street due to the heavy rain. Questions were brought up about the Canadian National Railroad total phenols limit and Fuyao Glass updated permit.

13055 Mr. Cochran moved that the 2019-2020 performance incentive for non-bargaining unit employees be set at [95] percent of the budgeted amount and be paid on the first practical pay date. Motion seconded by Ms. Anderson. Motion carried unanimously.

13056 Mr. Jacobsen moved that the Sanitary District of Decatur enter into a three year contract, with the option for an additional two years at the Director's discretion, with J. Oros Environmental for land application of biosolids at the bid price of 0.029 per gallon for years one through three and optional fourth and fifth year for the same price of 0.029 per gallon. Motion seconded by Ms. Baskerville. Motion carried unanimously.

Mr. Flynn gave kudos to Mr. Newton for the positive Fund Balance Report. The plan is to have an in-person meeting for the next board meeting. If any trustee, prefers to call-in, they may still do so.

No comments from the Public.

Mr. Smallwood said we are fortunate to have the board members we have in place for the District. He appreciates everyone represented. A lot of good questions and points were brought up during the meeting. Mr. Newton seconded the comments made by Mr. Smallwood.

13057 Ms. Anderson moved that the board adjourn. Motion seconded by Mr. Cochran. Motion carried unanimously.

The meeting adjourned at 7:10 pm.

Clerk