

**MINUTES OF THE REGULAR MEETING**  
**Wednesday, February 19, 2020**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session February 19, 2020 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Rob Jacobsen, Megan Baskerville, and Katie Anderson. Also present, were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator; and Ed Flynn, General Counsel for the District. The audience included Kevin Hannel with Farnsworth and staff member Latisha Greve. Trustee Phil Cochran was absent.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

There were no Public Comments.

Mr. Miller presented a slideshow to the trustees regarding the Annexation Ordinances.

**13035**Ms. Baskerville moved that the items on the Consent Agenda including minutes of the Regular Meeting on January 22, 2020; Payroll and Checks, Training and Travel expense reimbursements as submitted; Annexation Ordinances 2020-01, 2020-02 and 2020-03 and a powerline easement for Ameren be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Anderson. Trustees Smallwood, Jacobsen, Baskerville and Anderson voted Aye and the motion passed.

Mr. Newton reviewed the Executive Director's report that was included in the packet. A meeting will be held tomorrow, February 20, with Randy Hellmann to discuss the Maintenance On-Call procedures and implementation of new laws. The discussions IEPA over the permit renewal are ongoing.

Mr. Newton plans to have a budget plan ready to distribute on Monday, February 24. A budget study session meeting has been set for March 4 at 5:30 pm at SDD with the trustees. The main black/white copier will be replaced with a colored copier through Sourcewell and will cost under \$10,000. The service contract rate will remain the same. The software meeting with BS&A went very well. Staff member, Ms. Kelly Carsten, Accounting Supervisor, did a great job with gathering the necessary information needed for the meeting.

Mr. Miller presented the Director of Engineering Report included in the packet. The project is in the final stages of completion. The Wyckles project should be finished up by the next board meeting. The Phase 2 report for the Administrative Office Master Plan from Architectural Expressions (AEX) has been reviewed by staff. A meeting is scheduled to review the draft with AEX. Industrial Technology Group (ITG) was awarded a professional services agreement to update the main treatment plant ARC FLASH STUDY. E.L. Pruitt Co. will be conducting the installation of the RAS Pump Station valves. Upcoming projects mentioned were the Sewer Cleaning Project and the Lake Shore Pump Station Rebuild. SDD staff are preparing an RFP for engineering services to design a new pump station for Lake Shore.

Mr. Malone reviewed the Director of Maintenance Report included in the packet. There were 1,066 work orders for January. A purchase order was issued for SDD Logo decals for some of the vehicles. The new Hotsy power washer has been installed and is doing a great job with cleaning the rotary drum thickeners. Mr. Malone is seeking a replacement for the 2006 F450 service body truck. Ordering of the replacement has been placed on hold until the state of Illinois approves the bid for heavy duty trucks. Mr. Malone is looking into pricing for a new electric forklift for the inventory area. The I & C shop employees will be receiving customized training onsite the week of March 2-6 by Allen Bradley.

Mr. Collard presented the Director of Operations Report included in the packet. Bill Cunningham, Laboratory Technician, has worked at SDD for 30 years this month. He has been an exemplary employee. IEPA is working on rule changes related to PFAS based on recommendation of the Illinois Pollution Control Board. Those changes may affect the SDD's biosolids program which would require there to be additional testing that would be costly (around \$1,000 for each test). Mr. Collard provided the information requested by trustee Jacobson regarding the energy efficiency of SDD compared to other sanitary districts in the area. Mr. Collard's findings were that SDD is doing very well (average monthly efficiency 800-900 KWH/MG compared to the other districts he received feedback from with an average of 1,000 KWH/MG).

There was no Attorney Report or comments from the Public or Trustees.

**13036** Mr. Jacobsen moved that the board go into a closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outline in: Sec 2c – 2, Collective Bargaining and/or Salary Schedule for 1 or more groups of employees and Sec 2c – 11, Litigation. Motion seconded by Ms. Anderson. Motion carried unanimously.

**13037** Ms. Anderson moved that the board adjourn. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

The meeting adjourned at 7:45 pm.

---

Clerk