

MINUTES OF THE REGULAR MEETING
Wednesday, July 15, 2020

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session July 15, 2020 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood and Katie Anderson; electronically, Rob Jacobson and Megan Baskerville. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Tina Brown, Administrative Office Coordinator; Ed Flynn, General Counsel for the District; and electronically Dave Collard, Director of Operations and Compliance. The audience included staff member Latishia Greve.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

There were no public comments.

13064 Ms. Anderson moved that the items on the Consent Agenda including minutes of Regular Meeting on June 17, 2020; Payroll and Checks, including travel expense reimbursements as submitted and Pretreatment Permit Amendment for KAG Specialty Products Group and Tate & Lyle be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Baskerville. **Trustees Baskerville, Jacobsen, Anderson, and Smallwood voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. The District is still working on the financial reports from the new software. Once they are completed, Mr. Newton will send them to the trustees to review. The District entered into an agreement with Comcast who will provide telephone service and upgrade the District's current internet access. This will allow the District to utilize more Cloud base servers. There would be a savings of \$24,000 over the next three years. A meeting was held with IEPA this month. Mr. Newton expressed that the meeting went well, and another meeting is to follow. Mr. Newton said the District will begin researching project delivery options for consultants to comply with the pending nutrient reduction requirements. There were two incidences involving employees backing up trucks. The District has policies in place that would have prevented the incidences if the policies had been followed.

Mr. Miller presented the Director of Engineering Report included in the packet. The Primary Sludge Line Replacement was mobilized by the contractor, and it was found that the pipe leading to the building looked perfectly fine. The replacement pipe will be tied into that existing pipe. By the middle of next week, the line should be back in service if everything goes well. The Sewer Cleaning Project will be advertised for bid by the end of this month. The total of 8,700 LF instead of 12,000 LF sewer segments will be needed for the project. A kickoff meeting for the South Shores Interceptor Rehab project was held July 6, 2020. Ameren has requested for an additional easement that is adjacent to the Damon Force Main.

Mr. Malone reviewed the Director of Maintenance Report included in the packet. There were 1,027 completed work orders for the month of June. Maintenance employees have all transitioned back into working on site. Procedures are still in place to comply with the CDC guidelines. Mr. Malone purchased two larger replacement pumps for the McKinley Avenue CSO Facility, and they should arrive in two weeks. A VFD (Variable

Frequency Drive) has been temporarily installed at the Lake Shore Pump Station. A MCC (Motor Control Center) has been installed at the 043 building. Mr. Malone also provided updates on the maintenance work being done on the clarifiers. The Pump Station Inspector position will be posted soon. There are a few internal employees who are interested in applying for that position.

Mr. Collard presented the Director of Operations Report included in the packet. The transition with moving Raven Durbin as an Operator is going well. A verbal notice was issued to Advanced Disposal for exceeding their boron limit. The District was slightly off on the Plant Operating energy use graphs. Mr. Collard provided possible reasons. Mr. Jacobsen stated the District needs to find out exactly what is causing the problem, so it can be corrected.

13065 Ms. Anderson moved that the Sanitary District of Decatur enter into a professional services agreement with Clark Dietz Engineers for the 2020 Lake Shore Drive Pump Station Replacement Project in the actual cost not to exceed amount of \$214,130.00; and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

Mr. Flynn gave an update on the status of Nortrak obtaining District property next to their property. A survey of the District property has been completed, and it consists of 1/10th of an acre. Once Nortrak provides Mr. Flynn with a check, he will hand over the deed to the property to them. Mr. Flynn also informed the board about a situation involving property that the District obtained 10 years ago. Mr. Flynn is taking the necessary measures to resolve that.

No comments from the public.

Mr. Jacobsen reiterated the importance of finding the exact cause to the Operations efficiency with running the plant.

13066 Ms. Anderson moved that the board adjourn. Motion seconded by Mr. Smallwood. **Motion carried unanimously.**

The meeting adjourned at 6:13 pm.

Clerk