

**MINUTES OF THE REGULAR MEETING  
Wednesday, November 18, 2020**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session October 21, 2020 at 5:30 pm at the District's Office, 501 Dipper Lane. Present electronically for the board meeting were board members Dan Smallwood, Phil Cochran, Rob Jacobsen, Megan Baskerville and Katie Anderson. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included staff member Todd Speckman and Latishia Greve.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

Todd Speckman informed the board that staff members Tom McGarry and Wes Littrell have been doing an outstanding job, and it would be great for them to receive a bump up in pay. Mr. Speckman also thanked the board and Kent for keeping everyone COVID-19 safe.

**13078** Mr. Jacobsen moved that the items on the Consent Agenda including minutes of Regular Meeting on October 21, 2020; Payroll and Checks, including travel expense reimbursements as submitted; Resolution R20-05 Authorization to sign Loan Documents – 2020 South Shores Interceptor Rehabilitation; and Resolution 20-06 Intergovernmental Agreement – Rt. 121 Tax Increment Financing District II be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Baskerville. **Trustees Cochran, Baskerville, Jacobsen, Anderson, and Smallwood voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Plant employees are working onsite with as much social distancing as possible and some administrative staff are working from home in compliance with Tier 3 guidelines. The Operations department has been hit the hardest with employees being out due to COVID-19 reasons, and additional overtime is being given to help with the workload. Microsoft Teams will be utilized for online board meetings. Meeting guidelines for public input at public meetings whether in person or online will be sent to trustees for review. Busey Bank is working with the District to provide a different collateralized deposit arrangement for money the District has on deposited with the bank. The proposed property tax for residence will have less of an impact on taxpayers than what was previously mentioned due to the expiration of a TIF district in Mt Zion.

Mr. Miller presented the Director of Engineering Report included in the packet. Mr. Miller provided updates to projects that are currently ongoing. Due to the change in weather, the Roads and Concrete project will resume in the spring 2021. Otto Baum is onsite for the Masonry project. The Digester #3 Floating Cover Replacement project was advertised this week. Pre-bids for the project will be December 1, 2020 followed by opening bids on December 15, 2020.

Mr. Malone reviewed the Director of Maintenance Report included in the packet. There were 1,384 completed work orders for the month of October. Mr. Malone reiterated how well new employees, Tom McGarry and Wes Littrell are doing as well as David Cunningham. To help with the migration efforts, each employee in the maintenance department is assigned a cluster of buildings to minimize social contact as much as possible. Mr. Malone met with Mike and Evan Hall with Mike Hall Auctions. They will oversee the entire process for auctioning off the Districts surplus assets. The auction will be conducted online. Mr. Malone provided updated pictures of the progress made in the 203 building and the North Storm Maintenance project. Mr. Malone and Jamey Oliver are finalizing the layouts for the blower building, Larkdale Pump Station and 210 MCC's. Mr. Jacobsen asked if the new electric vehicles make a "beep" sound if the vehicle starts rolling. Mr. Malone informed Mr. Jacobsen that the new electric vehicles do not have that feature, however, he would check to see if it is something that could be added to the vehicles.

Mr. Collard presented the Director of Operations Report included in the packet. Dakota Bledsaw has passed the internal exam. Dakota has been a great addition to the Operations group. There was an issue with fecal coliform testing toward the end of the disinfection season due to concurrent growth of an unrelated bacteria on the sample plates. Mr. Collard and Keith Richard will be working together to seek out better ways to handle potential concurrent growth in future disinfection seasons. The biosolids project is going very well. Discussions took place regarding how phosphorus levels are affected by rain and a study should be done to gain a better understanding.

**13079** Ms. Anderson moved that the Ordinance No. 20-04, Tax Levy for FY 2021-22, be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Cochran. **Motion carried unanimously.**

Ms. Anderson appreciates Don Miller for crossing off dates on his Engineering Report as project assignment are being completed and for the Microsoft Teams and better audio for conducting meetings remotely.

**13080** Ms. Anderson moved that the board adjourn. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

The meeting adjourned at 6:05 pm.

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Clerk