

CHECK DISBURSEMENT REPORT FOR SANITARY DISTRICT OF DECATUR

GENERAL ACCOUNT CHECK DATE 2/21/24 - 3/19/24

S125 ACCOUNT CHECK DATE 2/1/24 - 2/29/24

Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/21/2024	GEN	79609	BOB RIDINGS INC	2024 FORD MAVERICK XL CREW CAB, FWD, ECOBOOST	25-04.00-601026-21MNT01	26,043.00
02/28/2024	GEN	113(E)	DEARBORN LIFE INSURANCE COMPANY	LIFE INSURANCE PREMIUM	10-00.00-200625	233.75
02/28/2024	GEN	113(E)	DEARBORN LIFE INSURANCE COMPANY	LIFE INSURANCE PREMIUM	10-00.00-501050	16.04
						249.79
02/28/2024	GEN	79615	MILES CHEVROLET	NEW 2024 CHEVROLET EQUINOX AWD	25-04.00-601026-21MNT01	28,973.00
02/28/2024	GEN	79616	OAKWOOD SCREEN PRINTING LLC	SUMMER T-SHIRTS	10-00.00-502067	2,091.00
02/28/2024	GEN	79618	BLUE CROSS BLUE SHIELD OF IL	HEALTH INSURANCE PREMIUMS FOR RETIREES AND EMPLOYER PORTION	10-00.00-200608	60,540.23
02/28/2024	GEN	79618	BLUE CROSS BLUE SHIELD OF IL	HEALTH INSURANCE PREMIUMS FOR RETIREES AND EMPLOYER PORTION	10-00.00-501050	12,718.07
						73,258.30
03/06/2024	GEN	79619	AT&T	TELEPHONE SERVICE	10-00.00-503020	148.67
03/06/2024	GEN	79620	CITY OF DECATUR	WATER SERVICE FOR PUMP STATIONS	14-05.10-503050	136.62
03/06/2024	GEN	79621	COMCAST CABLE	INTERNET SERVICE	10-00.00-503020	1,064.95
03/06/2024	GEN	79622	DIRECT ENERGY	ELECTRIC SERVICE FOR PUMP STATIONS	14-05.10-503040	3,000.40
03/06/2024	GEN	79623	LANDMARK AUTOMOTIVE GROUP	2024 FORD TRANSIT VAN - T150 - STATE BID	25-04.00-601026-21MNT01	53,021.00
03/06/2024	GEN	79624	USIC RECEIVABLES, LLC	SEWER LOCATING SERVICE FEE	11-02.00-503280	8,260.07
03/06/2024	GEN	79625	WM CORPORATE SERVICES, INC	REFUSE	14-05.00-503080	213.86
03/13/2024	GEN	114(E)	IL ENVIRONMENTAL PROTECTION AGENCY	PRINCIPAL AND INTEREST ON LOAN L17-5456 - SOUTH SHORES SEWER LINING	50-10.00-512056	192,848.16
03/13/2024	GEN	114(E)	IL ENVIRONMENTAL PROTECTION AGENCY	PRINCIPAL AND INTEREST ON LOAN L17-5456 - SOUTH SHORES SEWER LINING	50-11.00-512056	54,504.23
						247,352.39
03/13/2024	GEN	115(E)	TREASURER STATE OF ILLINOIS	PRINCIPAL AND INTEREST ON LOAN L17 5195 EAST SIDE SEPARATION	50-10.00-512051	52,275.98
03/13/2024	GEN	115(E)	TREASURER STATE OF ILLINOIS	PRINCIPAL AND INTEREST ON LOAN L17 5195 EAST SIDE SEPARATION	50-11.00-512051	15,776.73
						68,052.71
03/19/2024	GEN	79627	AIRWELD INC	CYLINDER RENTALS FOR LABORATORY AND MAINTENANCE DEPARTMENT	12-04.04-502068	46.40
03/19/2024	GEN	79627	AIRWELD INC	CYLINDER RENTALS FOR LABORATORY AND MAINTENANCE DEPARTMENT	14-03.00-502100	34.80
						81.20
03/19/2024	GEN	79628	ALTORFER INC	TRACK LOADER & MULCHER (PO EW0129-10) NORTHEAST LINE CLEARING 1 MONTH	12-14.00-503120	8,512.00
03/19/2024	GEN	79629	AMAZON CAPITAL SERVICES, INC	BOOKS FOR J. D. MALONE / UPS BATTERIES FOR VINCENT MCCAULEY (JM0212-01)	12-04.04-504120	48.28
03/19/2024	GEN	79629	AMAZON CAPITAL SERVICES, INC	CENTER CAPS FOR FORD TRANSIT VANS (JM0301-01)	12-07.00-502050	187.78
03/19/2024	GEN	79629	AMAZON CAPITAL SERVICES, INC	BOOKS FOR J. D. MALONE / UPS BATTERIES FOR VINCENT MCCAULEY (JM0212-01)	12-07.00-502062	215.86
03/19/2024	GEN	79629	AMAZON CAPITAL SERVICES, INC	FEBREZE PLUG AIR FRESHENER REFILL (JM0304-01)	12-14.14-502080	12.94
03/19/2024	GEN	79629	AMAZON CAPITAL SERVICES, INC	RETURN - REPLACEMENT PRINTER FOR CHRISTINA'S OFFICE (JM1219-01)	25-00.00-601016-23MIS01	(52.21)
						412.65
03/19/2024	GEN	79630	AMEREN IL	GAS SERVICE FOR PLANT	14-05.00-503010	4,791.90
03/19/2024	GEN	79630	AMEREN IL	GAS SERVICE FOR GENERATOR AT ELLENDALE PUMP STATION	14-05.10-503010	23.88
03/19/2024	GEN	79630	AMEREN IL	ELECTRIC SERVICE FOR PUMP STATIONS	14-05.10-503040	3,232.05

03/19/2024	GEN	79645	CROWN EQUIPMENT CORPORATION	RH020601 PM FOR CROWN FORKTRUCK 099-79-102	12-04.04-503095	105.00
03/19/2024	GEN	79646	CUSTOM SERVICE CRANE	CRANE RENTAL TO PULL EFFLUENT PUMP #4 MOTOR	12-04.04-503120	937.40
03/19/2024	GEN	79647	DCC MARKETING, LLC	PROFESSIONAL SERVICES - COMMUNITY OUTREACH	60-02.00-503280	8,200.00
03/19/2024	GEN	79648	DECATUR BOLT CO	RH022901 TOOLROOM SUPPLIES BOLTS AND NUTS	12-04.04-502290	505.21
03/19/2024	GEN	79649	DIRECT ENERGY	ELECTRIC SERVICE FOR PLANT	14-05.00-503040	65,590.28
03/19/2024	GEN	79649	DIRECT ENERGY	ELECTRIC SERVICE FOR PUMP STATIONS	14-05.10-503040	23,842.18
						89,432.46
03/19/2024	GEN	79650	DONNELLY AUTOMOTIVE MACHINE	RH022603 TOOLROOM SUPPLIES AIR FILTER AND WINDSHEILD WIPERS	12-04.04-502050	107.94
03/19/2024	GEN	79650	DONNELLY AUTOMOTIVE MACHINE	099-16-01 NEW BATTERY FOR SULLAIR AIR COMPRESSOR (BD0227-01)	12-04.04-502068	194.14
						302.08
03/19/2024	GEN	79651	DYNAGRAPHICS	UPDATED PUMP STATION SIGNS W/ NEW PHONE # AND LOGO	12-14.10-502810	1,481.32
03/19/2024	GEN	79652	EVERGREEN FS	FUEL FOR DISTRICT VEHICLES AND WYCKLES LAND APPLICATION	12-04.04-502140	3,954.43
03/19/2024	GEN	79653	FARNSWORTH GROUP	FERMENTATION REACTOR PILOT PROJECT ENGINEERING	60-02.00-503280-22CMP17	44,105.00
03/19/2024	GEN	79654	FEATHERSTUN GAUMER POSTLEWAIT	GENERAL LEGAL EXPENSE	10-00.00-504200	2,928.25
03/19/2024	GEN	79655	FISHER SCIENTIFIC	TEMPERATURE PROBE FOR HOTPLATE	14-03.00-502100	2,312.16
03/19/2024	GEN	79656	GARVER FEEDS	GRASS SEED FOR N.E STEVEN CREEK LINE REPAIR	20-00.00-600010-23COL51	320.00
03/19/2024	GEN	79657	GE DIGITAL LLC	ADDING TWO ICLIENT LICENSES TO THE PLANTWIDE SCADA UPGRADE	25-00.00-601016-23MIS02	7,654.87
03/19/2024	GEN	79658	GRAINGER	RH030105 TOOLROOM SUPPLIES TRASH BAGS, FIRE EXTINGUISHERS AND PRESSURE GAGES	10-00.08-502073	180.93
03/19/2024	GEN	79658	GRAINGER	RH021501 TOOLROOM SUPPLIES BOLTS, BOOTS,BAND SAW BLADES, GLOVES AND SPRAY PAINT	10-00.08-502074	107.07
03/19/2024	GEN	79658	GRAINGER	3 WAY VALVES FOR GRIT CLASSIFIER WATER / AIR	12-04.04-502061	681.48
03/19/2024	GEN	79658	GRAINGER	RH021501 TOOLROOM SUPPLIES BOLTS, BOOTS,BAND SAW BLADES, GLOVES AND SPRAY PAINT	12-04.04-502065	163.31
03/19/2024	GEN	79658	GRAINGER	RH021501 TOOLROOM SUPPLIES BOLTS, BOOTS,BAND SAW BLADES, GLOVES AND SPRAY PAINT	12-04.04-502067	36.48
03/19/2024	GEN	79658	GRAINGER	ORDER#1506738551 TOOLROOM SUPPLIES CONTACT CEMENT AND REPLACEMENT FILTER CARTRIDGE	12-04.04-502068	531.84
03/19/2024	GEN	79658	GRAINGER	RH022303 TOOLROOM SUPPLIES SCREW DRIVERS,SUMP PUMPS,SOCKET SET, GAGES, QUICK LINKS AND FIRE EXTINGUIS	12-04.04-502210	1,203.06
03/19/2024	GEN	79658	GRAINGER	ORDER#1506738551 TOOLROOM SUPPLIES CONTACT CEMENT AND REPLACEMENT FILTER CARTRIDGE	12-04.04-502270	408.30
03/19/2024	GEN	79658	GRAINGER	RH021501 TOOLROOM SUPPLIES BOLTS, BOOTS,BAND SAW BLADES, GLOVES AND SPRAY PAINT	12-04.04-502290	34.23
03/19/2024	GEN	79658	GRAINGER	REPLACE OUTPUT FILTER ON GRIT PUMP #3 AT THE 217 BUILDING (PO# JO011824-1)	12-07.00-502062	464.35
03/19/2024	GEN	79658	GRAINGER	REPLACEMENT HEATER FOR FINLEY CREEK (PO# JO030624-1)	12-07.10-502810	1,656.35
03/19/2024	GEN	79658	GRAINGER	RH021501 TOOLROOM SUPPLIES BOLTS, BOOTS,BAND SAW BLADES, GLOVES AND SPRAY PAINT	12-14.00-502160	44.00
03/19/2024	GEN	79658	GRAINGER	RH030105 TOOLROOM SUPPLIES TRASH BAGS, FIRE EXTINGUISHERS AND PRESSURE GAGES	12-14.14-502069	86.80
03/19/2024	GEN	79658	GRAINGER	RH030502 TOOLROOM SUPPLIES AIR FILTERS AND PAPER TOWELS	12-14.14-503096	158.24
03/19/2024	GEN	79658	GRAINGER	ICE MACHINE DESCALING SOLUTION	14-03.00-502100	24.58
						5,781.02
03/19/2024	GEN	79659	GROHNE CONCRETE PRODUCTS	LANDSCAPE GRAVEL 045-00-00 (P.O EW0220-02)	12-14.14-502150	251.58
03/19/2024	GEN	79660	HACH COMPANY	AMMONIA VIALS, PIPETTE TIPS, NITRIFICATION INHIBITOR	14-03.00-502100	1,680.13
03/19/2024	GEN	79660	HACH COMPANY	COD VIALS AND POTASSIUM IODIDE	60-03.00-503380-22CMP17	348.18
						2,028.31
03/19/2024	GEN	79661	HERC RENTALS	TRAILER RENTAL EASEMENT CLEARING 729-88-01	12-14.00-503120	2,830.72
03/19/2024	GEN	79662	HSHS MEDICAL GROUP	DRUG SCREEN-ALCOHOL TESTING-AUDIO EXAM AND PHYSICAL FOR NEW EMPLOYEE	10-00.08-501070	268.00

03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	10-00.00-501080	197.04
03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	10-00.08-501080	3.73
03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	10-00.09-501080	11.19
03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	11-02.00-501080	146.06
03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	12-04.04-501080	1,721.66
03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	12-07.00-501080	693.02
03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	12-14.00-501080	1,094.53
03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	12-14.14-501080	284.66
03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	14-03.00-501080	430.10
03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	14-05.00-501080	1,364.27
03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	14-05.14-501080	182.11
03/19/2024	GEN	79663	ILLINOIS PUBLIC RISK FUND	WORKERS' COMPENSATION INSURANCE	14-06.00-501080	87.63
						6,216.00
03/19/2024	GEN	79664	IMCO UTILITY SUPPLY	259-39-11 REPLACEMENT CHECK VALVE FOR PUMP 11 (BD0205-01)	12-04.04-502210	4,302.03
03/19/2024	GEN	79664	IMCO UTILITY SUPPLY	8" CHECK VALVE & 10X8" REDUCER 813-03-02 (P.O EW0220-01)	12-14.10-502810	3,018.32
						7,320.35
03/19/2024	GEN	79665	INDUSTRIAL PROCESS EQUIP GROUP	REPLACEMENT MIXER FOR 007 (ML0130-1)	12-04.04-502230	3,975.00
03/19/2024	GEN	79666	INDUSTRIAL RUBBER	NEW HOSES FOR SUMP PUMPS 117-00-00	12-04.04-502061	2,351.87
03/19/2024	GEN	79667	J OROS ENVIRONMENTAL INC	J OROS RETAINAGE PAYOUT	10-00.00-200720	10,000.77
03/19/2024	GEN	79668	J STREET TECHNOLOGY INC	ANNUAL LAB LIMS SOFTWARE MAINTENANCE	14-03.09-503142	3,380.00
03/19/2024	GEN	79669	JARVIS BOILER & WELDING	REPAIRS TO HEAT EXCHANGER #3 / DIGESTER BUILDING	12-04.04-503093	3,250.00
03/19/2024	GEN	79670	JCG MIDWEST, INC	VACTOR HOSE USED TO SUCK OUT GRIT CLASSIFIERS (BD0227-02)	12-04.04-502061	150.00
03/19/2024	GEN	79671	KEMIRA WATER SOLUTIONS	FERROUS CHLORIDE	14-05.00-502041	4,769.87
03/19/2024	GEN	79672	KENNYS ACE HARDWARE	FAUCET HOSE	10-00.08-502073	17.99
03/19/2024	GEN	79672	KENNYS ACE HARDWARE	ANCHOR SPIKE & LANDSCAPING FABRIC 966-00-00 (PO EW0202-02)	12-14.14-502150	15.17
						33.16
03/19/2024	GEN	79673	KENT NEWTON	REIMBURSEMENT FOR FLIGHT	10-00.00-504091	335.96
03/19/2024	GEN	79674	KIRBY RISK ELECTRICAL SUPPLY	MONTHLY PURCHASE ORDER FOR GREASE PACK REFILLS FOR RDT BUILDING	12-04.04-502140	1,348.46
03/19/2024	GEN	79674	KIRBY RISK ELECTRICAL SUPPLY	RESTOCKING RELAYS FOR THE I&C SHOP (PO# JO020624-1)	12-07.00-502062	1,985.54
03/19/2024	GEN	79674	KIRBY RISK ELECTRICAL SUPPLY	RESTOCKING ITEMS IN INVENTORY FOR I&C SHOP (PO# JO01110-1)	12-07.00-502280	2,176.08
03/19/2024	GEN	79674	KIRBY RISK ELECTRICAL SUPPLY	VFD FOR PILOT PLANT	60-02.00-503280-22CMP17	1,849.66
						7,359.74
03/19/2024	GEN	79675	KURENT SAFETY INC	2023 SAFETY AWARD CARHART SS	10-00.08-502071	4,598.80
03/19/2024	GEN	79675	KURENT SAFETY INC	SAFETY SIGNS	10-00.08-502073	134.91
03/19/2024	GEN	79675	KURENT SAFETY INC	RH022301NEW HIRE PERSONAL SUPPLIES BOOTS AND RAIN SUIT	12-04.04-502067	1,073.70
03/19/2024	GEN	79675	KURENT SAFETY INC	RESTOCK SUPPLY TEST GAS FOR LEL METERS (PO# JO0229-1)	12-07.08-502073	483.23
						6,290.64
03/19/2024	GEN	79676	LANDMARK AUTOMOTIVE GROUP	2024 FORD TRANSIT VAN - T150 - STATE BID	25-04.00-601026-22MNT01	53,021.00
03/19/2024	GEN	79677	LOWE'S HOME CENTERS INC	REPLACE THE OILERS OLD TOOL TOTE (BD0209-01)	12-04.04-502065	94.98
03/19/2024	GEN	79677	LOWE'S HOME CENTERS INC	TRUFUEL & RODENT KILLER (P.O EW0219-01)	12-14.14-502150	107.23
						202.21
03/19/2024	GEN	79678	MAGNATROL VALVE CORPORATION	RH020802 REPACEMENT MAGNATROL VALVE	12-04.04-502220	1,031.48

03/19/2024	GEN	79679	MATTHEW MCELROY	FOOTWEAR REIMBURSEMENT	10-00.08-502074	69.88
03/19/2024	GEN	79680	MCMASTER-CARR SUPPLY COMPANY	RH022002 TOOLROOM SUPPLIES TUBING, WIRE ROPE AND WIRE ROPE COMPRESSION SLEEVES	12-04.04-502068	222.88
03/19/2024	GEN	79680	MCMASTER-CARR SUPPLY COMPANY	RH021901 TOOLROOM SUPPLIES TUBING	12-04.04-502270	93.47
03/19/2024	GEN	79680	MCMASTER-CARR SUPPLY COMPANY	RH022903 TOOLROOM SUPPLIES REPLACEMENT BOLTS	12-04.04-502290	59.74
						376.09
03/19/2024	GEN	79681	MENARDS	117-00-00 REMOVED OLD BROKEN SHELF IN SUPERVISORS OFFICE (BD0228-01)	12-04.04-502063	48.19
03/19/2024	GEN	79681	MENARDS	013-00-00 MULCH USED TO CLEAN OUT THE WASHER COMPACTOR (BD0226-01)	12-04.04-502200	59.85
03/19/2024	GEN	79681	MENARDS	PARTS TO ADD A NEW RECEPTACLE FOR LAB EQUIPMENT (PO# JO0229-2)	12-07.00-502062	17.77
03/19/2024	GEN	79681	MENARDS	CONCRETE MORTAR COLOR & CONCRETE REPAIR MORTAR 045-00-00 (P.O EW0221-01)	12-14.14-502150	96.52
03/19/2024	GEN	79681	MENARDS	NEW SHELVING UNIT FOR OIL SUPPLIES 117-00-00 (BD0214-01)	25-04.04-601016-21MNT08	559.98
						782.31
03/19/2024	GEN	79682	MORGAN DISTRIBUTING INC	RH021603 TOOLROOM SUPPLIES DEF FLUID	12-04.04-502050	75.20
03/19/2024	GEN	79682	MORGAN DISTRIBUTING INC	117-00-00 STOCK HYDRAULIC OIL (BD0307-02)	12-04.04-502140	1,396.30
						1,471.50
03/19/2024	GEN	79683	MOTION INDUSTRIES INC	045-75-05 REPLACEMENT BELT FOR HVAC UNIT (BD0301-03)	12-04.04-502068	45.54
03/19/2024	GEN	79683	MOTION INDUSTRIES INC	BEARING & SEAL RINGS 801-01-01 (PO EW0219-02)	12-14.10-502810	2,637.83
						2,683.37
03/19/2024	GEN	79684	NRG BUSINESS MARKETING	GAS SERVICE FOR PLANT	14-05.00-503010	7,113.57
03/19/2024	GEN	79685	PARKSON CORPORATION	REPLACEMENT GEARS FOR 013 FINE SCREENS (ML1229-01)	12-04.04-502068	4,153.60
03/19/2024	GEN	79686	PLOCHER CONSTRUCTION COMPANY	PRIMARY CLARIFIER #5 REPLACEMENT	40-00.00-200730	(66,060.00)
03/19/2024	GEN	79686	PLOCHER CONSTRUCTION COMPANY	PRIMARY CLARIFIER #5 REPLACEMENT	40-02.04-601124-22ENG45	639,900.00
						573,840.00
03/19/2024	GEN	79687	POLYDYNE INC	POLYMER-OPERATIONS	14-05.00-502010	13,330.80
03/19/2024	GEN	79688	POLYDYNE INC	POLYMER-OPERATIONS	14-05.00-502010	3,332.70
03/19/2024	GEN	79689	PROFESSIONAL HOUSEKEEPERS	HOUSEKEEPING SERVICE	12-14.14-503096	4,978.53
03/19/2024	GEN	79690	PURITAN SPRINGS	DRINKING WATER FOR ADMINISTRATION AND I&C SHOP	10-00.00-503050	94.70
03/19/2024	GEN	79691	RAIN FOR RENT	FRAC TANK FOR PILOT PLANT	60-02.00-503280-22CMP17	4,839.90
03/19/2024	GEN	79692	SCHIMBERG COMPANY	105-01-01 316 SS Y STRAINER FOR SEAL WATER LINE. (BD0304-01)	12-04.04-502061	1,213.13
03/19/2024	GEN	79692	SCHIMBERG COMPANY	RH020102 PLUMBING SUPPLIES FOR TOOLROOM SUPPLIES	12-04.04-502270	1,884.88
						3,098.01
03/19/2024	GEN	79693	SCHOLZ AND ASSOCIATES	ASSESSMENT AND CONSULTATION FOR NEW HIRE	10-00.00-503280	500.00
03/19/2024	GEN	79694	SCP SCIENCE	HYDROCHLORIC ACID METALS GRADE	14-03.00-502100	316.00
03/19/2024	GEN	79695	SLIGO STEEL	099-79-38 STEEL FOR FABRICATING NEW CAGE AROUND HYDRAULIC COOLER (BD0308-01)	12-04.04-502068	60.00
03/19/2024	GEN	79696	SPEED LUBE	OIL CHANGE ON DISTRICT VEHICLE	12-04.04-503095	73.70
03/19/2024	GEN	79696	SPEED LUBE	OIL CHANGE FOR VARIOUS VEHICLES	12-07.00-503095	59.95
						133.65
03/19/2024	GEN	79697	SPEED LUBE	OIL CHANGE ON VARIOUS VEHICLES	12-04.04-503095	60.95
03/19/2024	GEN	79698	STRIGLOS OFFICE EQUIPMENT	GENERAL OFFICE SUPPLIES	10-00.00-504030	178.43
03/19/2024	GEN	79698	STRIGLOS OFFICE EQUIPMENT	FINE POINT DRY ERASE MARKERS FOR DON	11-02.00-504030	29.80

03/19/2024	GEN	79698	STRIGLOS OFFICE EQUIPMENT	MEMO PAD NOTEBOOKS (BRENT D)	14-05.00-504030	68.00
						276.23
03/19/2024	GEN	79699	SUNBELT RENTALS	JLG RENTAL	12-04.04-503120	2,752.64
03/19/2024	GEN	79700	T-MOBILE	GPS MONTHLY SERVICE FEES ON DISTRICT VEHICLES	12-04.04-503095	416.40
03/19/2024	GEN	79701	TEKLAB INC	125B VOC AND CYANIDE	14-06.00-503070	252.00
03/19/2024	GEN	79702	TENDERLEAF ENTERPRISES, INC	3 TREE REMOVAL	12-14.14-503060	1,800.00
03/19/2024	GEN	79703	THE CINCINNATI INSURANCE COMPANY	ANNUAL INSURANCE POLICY PAYMENT FOR TARGET MARKET AND AUTO	10-00.00-504130	213.00
03/19/2024	GEN	79704	THE HOME DEPOT PRO	RH030104 TOOLROOM SUPPLIES ROLLS OF TOWELS	12-14.14-502080	317.76
03/19/2024	GEN	79705	TIMECLOCK PLUS	TCP HARDWARE SUPPORT AND MAINTENANCE	10-00.09-503142	2,336.35
03/19/2024	GEN	79706	UNIFIRST CORPORATION	UNIFORM RENTAL FOR I&C SHOP	12-07.08-503072	859.24
03/19/2024	GEN	79707	USIC RECEIVABLES, LLC	SEWER LOCATING SERVICE FEE	11-02.00-503280	5,664.69
03/19/2024	GEN	79708	VERIZON WIRELESS	IPAD-INTERNET AND CELL PHONE SERVICE FOR DISTRICT EMPLOYEES-IPAD FOR OPERATIONS	10-00.00-502064	663.71
03/19/2024	GEN	79708	VERIZON WIRELESS	IPAD-INTERNET AND CELL PHONE SERVICE FOR DISTRICT EMPLOYEES-IPAD FOR OPERATIONS	10-00.00-503020	169.10
03/19/2024	GEN	79708	VERIZON WIRELESS	IPAD-INTERNET AND CELL PHONE SERVICE FOR DISTRICT EMPLOYEES-IPAD FOR OPERATIONS	10-00.08-503020	38.44
03/19/2024	GEN	79708	VERIZON WIRELESS	IPAD-INTERNET AND CELL PHONE SERVICE FOR DISTRICT EMPLOYEES-IPAD FOR OPERATIONS	11-02.00-503020	406.26
03/19/2024	GEN	79708	VERIZON WIRELESS	IPAD-INTERNET AND CELL PHONE SERVICE FOR DISTRICT EMPLOYEES-IPAD FOR OPERATIONS	12-04.04-503020	239.85
03/19/2024	GEN	79708	VERIZON WIRELESS	IPAD-INTERNET AND CELL PHONE SERVICE FOR DISTRICT EMPLOYEES-IPAD FOR OPERATIONS	12-07.00-503020	286.25
03/19/2024	GEN	79708	VERIZON WIRELESS	IPAD-INTERNET AND CELL PHONE SERVICE FOR DISTRICT EMPLOYEES-IPAD FOR OPERATIONS	12-14.00-503020	253.17
03/19/2024	GEN	79708	VERIZON WIRELESS	IPAD-INTERNET AND CELL PHONE SERVICE FOR DISTRICT EMPLOYEES-IPAD FOR OPERATIONS	14-03.00-503020	1.97
03/19/2024	GEN	79708	VERIZON WIRELESS	IPAD-INTERNET AND CELL PHONE SERVICE FOR DISTRICT EMPLOYEES-IPAD FOR OPERATIONS	14-05.00-503020	407.99
03/19/2024	GEN	79708	VERIZON WIRELESS	IPAD-INTERNET AND CELL PHONE SERVICE FOR DISTRICT EMPLOYEES-IPAD FOR OPERATIONS	14-06.00-503020	54.83
						2,521.57
03/19/2024	GEN	79709	VERIZON WIRELESS	CDMA CHARGES	14-05.00-503020	452.88
03/19/2024	GEN	79710	VILLAGE OF FORSYTH	WATER SERVICE FOR MCDONALD AVE PUMP STATION	14-05.10-503050	5.92
03/19/2024	GEN	79711	VILLAGE OF MT ZION	WATER SERVICE FOR FINLEY CREEK PUMP STATION	14-05.10-503050	35.36
03/19/2024	GEN	79712	VULCAN CONSTRUCTION MATERIALS	CS8 GRAVEL RESTOCK YARD 000-00-00 (P.O EW1218-01)	12-14.14-502150	417.30
03/19/2024	GEN	79713	VWR INTERNATIONAL	DIGESTION REAGENT FOR TKN	14-03.00-502100	178.94
03/19/2024	GEN	79714	WM CORPORATE SERVICES, INC	REFUSE	14-05.00-503080	5,111.46
			TOTAL - GENERAL ACCOUNT	TOTAL OF 102 CHECKS		2,331,878.11
02/06/2024	S125	1351	KELSEY ASHCRAFT	FLEX PAYABLE	10-00.00-200626	500.00
02/06/2024	S125	1351	KELSEY ASHCRAFT	HEALTH - MEDICAL - LIFE	10-00.00-501050	1,426.31
						1,926.31
02/06/2024	S125	1352	BARDING, DAVID	FLEX PAYABLE	10-00.00-200626	30.00
02/06/2024	S125	1353	BREWNER JR, DONOVAN	FLEX PAYABLE	10-00.00-200626	16.43
02/06/2024	S125	1354	DOTSON, BLAKE A	FLEX PAYABLE	10-00.00-200626	20.00
02/06/2024	S125	1355	TIMOTHY GORDEN	FLEX PAYABLE	10-00.00-200626	4.94

02/06/2024	S125	1356	IRONS, MICHAEL J	FLEX PAYABLE	10-00.00-200626	20.00
02/06/2024	S125	1357	VINCENT MCCAULEY	FLEX PAYABLE	10-00.00-200626	40.00
02/06/2024	S125	1358	MATTHEW MCELROY	FLEX PAYABLE	10-00.00-200626	31.21
02/06/2024	S125	1359	DONALD REYNOLDS	FLEX PAYABLE	10-00.00-200626	500.00
02/06/2024	S125	1359	DONALD REYNOLDS	HEALTH - MEDICAL - LIFE	10-00.00-501050	3,500.00
						4,000.00
02/06/2024	S125	1360	KEITH RICHARD	FLEX PAYABLE	10-00.00-200626	18.89
02/06/2024	S125	1361	ROLES, STANLEY	FLEX PAYABLE	10-00.00-200626	24.03
02/08/2024	S125	1362	BREWNER JR, DONOVAN	FLEX PAYABLE	10-00.00-200626	3.53
02/08/2024	S125	1363	EDISON COLE	FLEX PAYABLE	10-00.00-200626	6.39
02/08/2024	S125	1364	DAVID CUNNINGHAM	FLEX PAYABLE	10-00.00-200626	10.00
02/08/2024	S125	1365	MATTHEW MCELROY	FLEX PAYABLE	10-00.00-200626	240.00
02/10/2024	S125	1366	BREWNER JR, DONOVAN	FLEX PAYABLE	10-00.00-200626	158.44
02/10/2024	S125	1367	BRUCE, SAMUEL D	FLEX PAYABLE	10-00.00-200626	10.00
02/10/2024	S125	1368	TIMOTHY GORDEN	FLEX PAYABLE	10-00.00-200626	205.85
02/10/2024	S125	1369	VINCENT MCCAULEY	FLEX PAYABLE	10-00.00-200626	50.00
02/10/2024	S125	1370	KEITH RICHARD	FLEX PAYABLE	10-00.00-200626	13.47
02/14/2024	S125	1371	CLARK, RANDY	FLEX PAYABLE	10-00.00-200626	450.00
02/14/2024	S125	1371	CLARK, RANDY	HEALTH - MEDICAL - LIFE	10-00.00-501050	2,203.89
						2,653.89
02/14/2024	S125	1372	BRIAN TISH	FLEX PAYABLE	10-00.00-200626	20.00
02/17/2024	S125	1373	BREWNER JR, DONOVAN	FLEX PAYABLE	10-00.00-200626	2.50
02/17/2024	S125	1374	EDISON COLE	FLEX PAYABLE	10-00.00-200626	22.51
02/17/2024	S125	1375	DOTSON, BLAKE A	FLEX PAYABLE	10-00.00-200626	20.00
02/17/2024	S125	1376	ROB FLEMING	FLEX PAYABLE	10-00.00-200626	18.03
02/17/2024	S125	1377	IRONS, MICHAEL J	FLEX PAYABLE	10-00.00-200626	2.38
02/17/2024	S125	1378	MATTHEW MCELROY	FLEX PAYABLE	10-00.00-200626	4.47
02/17/2024	S125	1379	ROLES, STANLEY	FLEX PAYABLE	10-00.00-200626	88.52
02/17/2024	S125	1380	BRIAN TISH	FLEX PAYABLE	10-00.00-200626	10.00
02/20/2024	S125	1381	BREWNER JR, DONOVAN	FLEX PAYABLE	10-00.00-200626	4.69
02/20/2024	S125	1382	EDISON COLE	FLEX PAYABLE	10-00.00-200626	1.67

02/20/2024	S125	1383	MATTHEW MCELROY	FLEX PAYABLE	10-00.00-200626	36.27	
02/24/2024	S125	1384	DOTSON, BLAKE A	FLEX PAYABLE	10-00.00-200626	10.00	
02/24/2024	S125	1385	DONALD B MILLER	FLEX PAYABLE	10-00.00-200626	4.75	
02/24/2024	S125	1386	KEITH RICHARD	FLEX PAYABLE	10-00.00-200626	20.00	
02/24/2024	S125	1387	BRIAN TISH	FLEX PAYABLE	10-00.00-200626	20.00	
02/27/2024	S125	1388	BREWNER JR, DONOVAN	FLEX PAYABLE	10-00.00-200626	12.33	
02/27/2024	S125	1389	EDISON COLE	FLEX PAYABLE	10-00.00-200626	3.45	
02/27/2024	S125	1390	DAVID CUNNINGHAM	FLEX PAYABLE	10-00.00-200626	10.00	
02/28/2024	S125	45(E)	FLEXIBLE BENEFIT SERVICE LLC	FLEX/HRA/COBRA ADMIN FEES	10-00.00-501050	1,186.08	
TOTAL - SECTION 125 ACCOUNT				TOTAL OF 41 CHECKS		10,981.03	
						TOTAL ALL CHECKS	2,342,859.14

CREDIT CARD CHARGES FOR FEBRUARY 3 - MARCH 4, 2024

Date	DESCRIPTION	AMOUNT	G/L ACCT-SUB-ACCT
2/21/24	Postage	\$375.47	10-00.00-504010
2/23/24	Monthly Postage Software Fee	\$19.99	10-00.00-504010
		\$395.46	10-00.00-504010 Total
2/29/24	Glass for Framing the Lake Shore Pump Station Award	\$42.00	10-00.00-504030
		\$42.00	10-00.00-504030 Total
2/13/24	Utility Management Conference Transportation Shuttle	\$69.00	10-00.00-504091
2/17/24	Utility Management Conference Transportation Uber Kent	\$44.90	10-00.00-504091
2/17/24	Utility Management Conference Transportation Airport Parking Kent	\$78.00	10-00.00-504091
		\$191.90	10-00.00-504091 Total
2/17/24	Utility Management Conference Lodging Kent	\$896.00	10-00.00-504092
		\$896.00	10-00.00-504092 Total
2/13/24	Utility Management Conference Meal for Kent	\$16.67	10-00.00-504093
2/13/24	Utility Management Conference Meal for Kent	\$29.32	10-00.00-504093
2/13/24	Utility Management Conference Snack for Kent	\$4.00	10-00.00-504093
2/15/24	Utility Management Conference Meal for Kent	\$19.55	10-00.00-504093
2/15/24	Utility Management Conference Meal for Kent	\$12.84	10-00.00-504093
2/15/24	Utility Management Conference Meal for Kent	\$4.89	10-00.00-504093
2/16/24	Utility Management Conference Snack for Kent	\$9.00	10-00.00-504093
2/16/24	Utility Management Conference Meal for Kent	\$11.21	10-00.00-504093
2/16/24	Utility Management Conference Meal for Kent	\$31.50	10-00.00-504093
2/17/24	Utility Management Conference Meal for Kent	\$19.25	10-00.00-504093
		\$158.23	10-00.00-504093 Total
2/7/24	IL Government Finance Officers Association Dues Renewal for Kelly & Kent	\$600.00	10-00.00-504110
2/9/24	Government Finance Officers Association Renewal Fee for Kent	\$160.00	10-00.00-504110
		\$760.00	10-00.00-504110 Total
2/5/24	Gembroidery - Lettering on Chainsaw Vests for Sewer Cleaning Crew	\$144.36	10-00.08-502074
		\$144.36	10-00.08-502074 Total
2/4/24	Remote PC Renewal	\$299.50	10-00.09-503142
		\$299.50	10-00.09-503142 Total
2/17/24	Business Cards for Kevin	\$28.66	11-02.00-504060
		\$28.66	11-02.00-504060 Total
2/21/24	Amazon Vehicle Supplies - HVACSTAR filler Cap	\$12.80	12-04.04-502050
		\$12.80	12-04.04-502050 Total
2/21/24	Amazon Plumbing Supplies -E-Z Flush Retrofit Kit	\$1,684.44	12-04.04-502270
		\$1,684.44	12-04.04-502270 Total
2/26/24	Pizza for Employees	\$88.52	12-04.04-504093
2/27/24	Donuts for Employees	\$69.62	12-04.04-504093
		\$158.14	12-04.04-504093 Total
3/1/24	Janitorial Supplies - Febreeze Air & Dawn Dishsoap	\$9.83	12-14.14-502080
		\$9.83	12-14.14-502080 Total
2/28/24	Smart Sights Modem for WIN 911 Upgrade	\$830.00	25-00.00-601016-23MIS02
		\$830.00	25-00.00-601016-23MIS02 Total
		\$5,611.32	Grand Total

POLICY MEMORANDUM

DATE: October 14, 1983

REVISED: ~~January 15, 2018~~ March 20, 2024

SUBJECT: Unscheduled Absence and Tardiness - All Hourly Personnel

Employees are expected to report to work as scheduled, on time and prepared to start work on time. Employees also are expected to remain at work for their entire work schedule. Unscheduled late arrival, early departure or other absences from scheduled hours are disruptive and must be avoided. The purpose of this policy is to promote the efficient operation of the District and minimize unscheduled absences.

Absence

- A. Employees may be granted pay for time away from work for which a person is excused. These absences shall include situations such as sick leave, attendance at certain funerals and jury duty.
- B. Employees must request permission for absence from their immediate supervisor as far in advance as possible. Call in notification of sick leave must be made before the start of the work shift.
- C. Excused absence without pay shall be for time away from work for which a person is excused but for which he shall not be paid because they do not qualify for paid time off. Such absence must be arranged for at least one day in advance.

A statement* from a doctor may be required for sickness

*The statement must give the specific date or dates and state that on that day or days you were unable to work. It is the employee's responsibility to provide proper verification and by doing so, will protect their sick leave benefits. Without proper verification, the absence will be considered unexcused without pay.

- D. Unexcused absence without pay shall be for time away from work for which an employee is not excused and for which the employee shall not be paid. This type of absence shall include situations such as those for which insufficient advance notice is given.
- E. Unexcused absences at a rate of two or more per a twelve (12) month period will be considered excessive. The District may warn the employee after the first unexcused absence, however the failure to warn the employee does not prevent the District from beginning discipline on the second unexcused absence within a twelve (12) month period.

The twelve (12) month period is a rolling twelve months that begins with the first absence.

- F. In general, up to a total of five (5) days, forty (40) hours excused sick leave per 12-month period may be taken without doctor verification. However, a doctor's statement* may be required for any sick leave as proof of sickness.
- G. Sick leave in excess of three (3) consecutive work days must be verified by a doctor.

*The statement must give the specific date or dates and state that on that day or days you were unable to work. It is the employee's responsibility to provide proper verification and by doing so, will protect their sick leave benefits. Without proper verification, the absence will be considered unexcused without pay.

- H. An established a pattern of absences, such as consistently calling off on Mondays or Fridays or unscheduled early departures may trigger discipline.
- I. Sick leave may not be used prior to accrual in any circumstance. The District awards its employees with sufficient vacation, holidays, floating holidays, personal days and sick days throughout the year. It is the employee's responsibility to manage the time appropriately.

Tardiness

- A. Tardiness is not being clocked in and ready to work when your regularly scheduled shift is scheduled to begin. i.e. If the shift begins at 7:00, 7:01 is tardy.
- B. Excessive tardiness may lead to disciplinary action.
- C. Tardiness will be considered excessive-when an employee is tardy on the fourth occasion in a twelve (12) month period. The District may warn the employee on the third tardy occasion, however the failure to warn the employee does not prevent the District from beginning discipline on the fourth tardy occurrence.

The twelve (12) month period is a rolling twelve (12) months that begins with the first occurrence.

- D. Time clock adjustments may only be made to record accurate arrival and departure times and require the approval of the employee's Supervisor or Department Head or the Executive Director.

D.E. Tardiness due to Extreme Weather

Employees are expected to be safe while traveling to work and factor road conditions into their commute time to avoid tardiness. Because weather is not always predictable, the Executive Director can declare a severe weather event.

During a severe weather event, tardiness will not count towards excessive tardiness as defined above. In addition, employees who are less than two hours late to work will be given the option of working extended time on the same day or another day during the same payroll week to cover the loss of paid time due to tardiness. Any hours worked outside the employee's regular shift length or time because of selecting this option will be paid at straight time.

The severe weather event determination will not be made in advance of the event and will not be communicated to employees before the event occurs.

Absences and tardiness due to qualifying reasons under state or federal law will not be counted against an employee's attendance record. Medical documentation within the guidelines of the law may be required in these instances.