

MINUTES OF THE REGULAR MEETING
Wednesday, March 20, 2024

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session March 20, 2024, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Megan Baskerville, Rob Jacobsen, and Kurt Younghouse. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Ashley Bailey, Director of Compliance and Innovation; Hailey Beals, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included Andrea Bretl of Clark Dietz, Bentley Green, Todd Archer, and Steve Arant, all of Black & Veatch (electronically), and Wyatt Kliman.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

There were no comments from the public.

13289Mr. Jacobsen moved that the items on the Consent Agenda including Minutes of the Regular Meeting of February 21, 2024 and Special Meeting of March 6, 2024; Payroll and Checks including travel expense reimbursements as submitted; Pretreatment Permit for VAE Nortrak North America; and Personnel Policy Unscheduled Absences and Tardiness be approved and that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Younghouse. **Trustee Smallwood, Baskerville, Jacobsen and Younghouse voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Mr. Newton stated that we are in an interesting position with our budget. Usually, the budget needs 30 days to be reviewed, but with only 28 days until our next meeting, and the fact that Mr. Newton has the budget ready, it will be out for review for 60 days. The budget will be available for public review tomorrow, March 21. Mr. Newton let the Board know there have been some updates in the budget since the March 6 meeting, and the updates are reflected accordingly. Mr. Newton also stated that we are now in the phase of picking out carpet and furniture in the Administrative Office Complex, and there have been many conversations regarding restrooms, and Mr. Newton is open to suggestions regarding design from the Board. Mr. Newton let the Board know we will be having a meeting with Wealth Management in 2 weeks, and that he will be gone next week for spring break.

Mr. Miller presented the Engineering Report that was included in the packet. Mr. Miller stated there are many scenarios we are running with the Fermentation Reactor Pilot, and we are currently in Scenario C. Mr. Miller declared that the Damon Pump Station is out for bid. Mr. Miller also announced that we have requested bids for Primary Clarifiers 5 & 6. Mr. Miller let the Board know that there are 4 or 5 stakes in the ground, and those stakes are roughly where the new Administrative Office Complex will be located. Mr. Miller announced that the design continues regarding the intergovernmental activities with the City's new Brush College lift station.

Mr. Malone reviewed the Maintenance Report that was included in the packet. The maintenance group completed 509 work orders in the last month, with a lot of the focus being on project work and larger jobs. Blake Dotson is doing a great job with his interim Maintenance Supervisor role, and Mark Lindgren has helped clear out old documents in the maintenance library, and also clearing up PM's from the software conversion. He is able to leave his stamp on the District as he prepares for his retirement. Mr. Malone welcomes Mark Cable as our new MIS Coordinator. Mark's doing a great job and he has a lot of work in the

IT Field. Vincent will be remain at the District a little while longer before retirement, which will allow Mr. Cable to get some on-the-job training. Mr. Malone noted that the Board should have noticed the "new" trees in the plant, which were replanted to avoid construction of the new building. Mr. Malone is also pleased that the Buildings and Grounds Crew tried out the new Altoz Slope Mower and it handled up to 30% slopes. Mr. Jacobsen asked if the mower would shut down if it exceeded an incline it could not handle, and Mr. Malone said it would. Mr. Malone stated there will be another Janitorial Walk through tomorrow at 1, since at the first walk through only 2 companies showed up. Mr. Malone stated that most the vehicles are now in, except the F750 Dump Truck and the F550 service truck, and apparently the large trucks are taking longer. That being said, the Equinox and Maverick, along with the 2 Transit Cargo Vans are in, and they just need to get the lettering decaled. Mr. Malone let the Board know that we had on-site Vactor training.

Ms. Bailey presented the Compliance and Innovation Report included in the packet. Ms. Bailey discussed the polymer spill from Primient. The spill really hit the plant hard, and polymer is a very sticky and slippery substance which caused one of our Operators to fall. Everyone took immediate action, and notified the appropriate channels, and luckily the Operator wasn't really hurt. The spill cleanup caused approximately a years' worth of overtime in just 3 days. Any additional costs caused by the spill will be billed to Primient in addition to any fines. Ms. Bailey let the Board know that last week we had the US EPA and the IEPA on-site for the Pretreatment and Compliance inspection, and it went really well. Primient will be coming to meet with us regarding their plan to control the BOD they have been sending us, and they will discuss the polymer spill while they are here. Meanwhile, ADM has been sending lots of oily residue to our newly constructed Lakeshore Drive Lift Station. They have been issued a NOV because the 5 and 15 day responses were not adequate. ADM will be meeting with the District to discuss a more effective strategy to prevent this from happening in the future.

Steve Arant and Todd Archer gave an update on the Nutrient Program.

13290 Ms. Baskerville moved that the Professional Services Proposal from DCC Marketing in the amount of \$8,200 per month for May 1, 2024 – April 30, 2025 be accepted and that a purchase order be issued. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

13291 Mr. Younghouse moved that Ordinance No. 24-02, User Charge Ordinance, be passed and that the President and Clerk be authorized and directed to sign said ordinance and that the Executive Director publish said ordinance.

There was no New Business, Closed Session, Attorney Report, or Public Comments.

13292 Ms. Baskerville moved that the board adjourn. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

The meeting adjourned at 6:38 pm.

The next meeting is scheduled for April 17, 2024, at 5:30 PM.