

**MINUTES OF THE REGULAR MEETING  
Wednesday, April 19, 2023**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session April 19, 2023, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, Kurt Younghouse, and Phil Cochran. Board Member Megan Baskerville attended electronically in a voting role. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering (electronically); J.D. Malone, Director of Maintenance; Ashley Bailey, Director of Compliance and Innovation; Hailey Beals, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included Diane Grossenheider, of Black & Veatch, Andrea Bretl, of Clark Dietz and staff members Tishia Greve, and Tim Gorden.

**13223** Mr. Younghouse moved that the items on the Consent Agenda including Minutes of the Regular Meeting March 22, 2023 and Special Meeting April 5, 2023; Payroll and Checks including travel expense reimbursements as submitted; Resolution R23-02 – Creating Decennial Committee on Local Government Efficiency; Resolution R23-03 – Review of Closed Session Minutes; Setting the Regularly Scheduled Meeting Dates for FY 2023-24; Retain MCK auditors for audit of FY 2022-23 and Pretreatment Permit for H&M Trucking and that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the Closed Session Minutes not opened by Resolution 23-03 shall not be made public without additional board approval. Motion seconded by Mr. Jacobsen. **Trustee Smallwood, Younghouse, Jacobsen, Baskerville and Cochran voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. The Sanitary District started the plant school tours with DPS District 61. Mr. Newton explained that property values increased more than we were expecting, so the Property Tax rate would be lower than expected. The result is that the total cost of Sanitary District services for an average residential customer will only increase by \$.21. Mr. Newton had a meeting with Tammy D. Schneider from the Macon County Emergency Management Agency (MCEMA). The MCEMA is updating the emergency mitigation plan. Mr. Newton reviewed the Preliminary Performance Benchmark Report. The Sanitary District received no violations of the NPDES permit, and no workers compensation claims, which is the first time in a long time. There were a few collection systems violations which lowered the overall score.

Mr. Miller presented the Engineering Report that was included in the packet. Mr. Miller explained that the Sanitary District is at a finishing range with the digester complex, to get digester #3 back into operation. Mr. Miller stated he hoped to have an agreement at the next board meeting regarding the negotiations involving the Administration Complex with Burns and McDonnell. Mr. Miller discussed the collections system master plan. Mr. Miller explained that there is a lower price per foot for sewer Precleaning and televising as a direct result of the easement clearing done by the Sewer Cleaning Crew.

Mr. Malone reviewed the Maintenance Report that was included in the packet. The maintenance department completed 551 work orders last month. Mr. Malone presented pictures of the Damon pump station incident. Mr. Malone praised the Sewer Cleaning Crew for the great job they completed with the easement clearing. Mr. Malone also praised Jamie Oliver, Kyle Stewart, Kelsey Ashcraft, and Alan Ferriell for the great job they did with the 210 MCC Panel and Touchscreen project. Mr. Malone stated that the disinfection prep will be

up and going prior to disinfection season. Mr. Malone stated that the Sanitary District has a great group of laborers right now.

Ms. Bailey presented the Operations and Compliance Reports included in the packet. Ms. Bailey stated that the Sanitary District opened Chemical Bids on April 5, 2023. Ms. Bailey congratulated Brandi Rosenberger and Raven Durbin on passing their Class 3 certification test and Chuck Roberts for passing his Class 4 test. Ms. Bailey, Keith Richard, Tim Gorden, Brent Deardorff, and Austin Gruber attended the Illinois Water Environmental Association Conference. Ms. Bailey reported that there was digester gas found in the attic space of the digester lids and Mr. Malone and Mr. Miller provided additional commentary. Ms. Bailey stated that the lab completed their 4<sup>th</sup> and final round of biomonitoring. The Sanitary District received Waste Hauler Permit applications from Alpha Drains and Smith Septic. Ms. Bailey praised Austin Gruber for hitting the ground running and completing inspections, and completing the Annual Pretreatment Report a month early. Diane Grossenheider of Black & Veatch discussed the Nutrient Program.

- 13224** Mr. Jacobsen moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outlined in Sec 2c-2, collective bargaining and/or salary schedule for 1 or more groups of employees. Motion seconded by Mr. Cochran. **Motion carried unanimously.**
- 13225** Mr. Jacobsen moved that the Professional Services Proposal from DCC Marketing in the amount of \$8,200 per month for 12 months be accepted and that a purchase order be issued. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**
- 13226** Mr. Younghouse moved that Ordinance No. 23-02, User Charge Ordinance, be passed and that the President and Clerk be authorized and directed to sign said ordinance and that the Executive Director publish said ordinance. Motion seconded by Mr. Cochran. **Motion carried unanimously.**
- 13227** Mr. Jacobsen moved that Ordinance No. 23-03, Re-Appropriation Ordinance, be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Cochran. **Motion carried unanimously.**
- 13228** Mr. Younghouse moved that the Sanitary District of Decatur enter into a professional services agreement with Telescan Inc. for the 2023 Sewer PreCleaning and Televising Project in the amount of \$81,038.93 and that the president and clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Cochran. **Motion carried unanimously.**
- 13229** Mr. Jacobsen moved that the Sanitary District of Decatur enter into a professional services agreement with Dixon Engineering for the 2023 Water Tower Painting Project in the amount of \$26,350.00 pending final agreement on contractual language based on attorney review and that the president and clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Cochran. **Motion carried unanimously.**
- 13230** Mr. Jacobsen moved that purchase orders be issued to the lowest responsive, responsible bidders for plant chemicals for FY 2023/2024 as follows: \*Kemira Water Solutions Inc., ferrous chloride, \$0.876 per pound; \*Alexander Chemical, Sodium Bisulfite, \$23.90 per 100 lbs.; \*Hawkins Inc., sodium hypochlorite, \$1.63 per gallon; \*Brandt, 28% liquid urea ammonia nitrate, \$317.00 per ton; \*Evergreen FS, Gasoline and Diesel Fuel Cost per Gallon

above OPIS Rack Rate \$0.214 and that the Executive Director be authorized and directed to issue said purchase orders. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

**13231** Mr. Jacobsen moved that the board adjourn. Motion seconded by Mr. Cochran. **Motion carried unanimously.**

The meeting adjourned at 7:15 pm.

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Clerk