

**MINUTES OF THE REGULAR MEETING
Wednesday, April 21, 2021**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session April 21, 2021 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Megan Baskerville, Rob Jacobsen, Phil Cochran, and electronically, Katie Anderson. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included staff members Latishia Greve and Brian Tish; Michael Livermore with Clark Dietz, Inc.; electronically, Diane Grossenheider with Black & Veatch.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

Staff member, Latishia Greve, expressed her opinion that someone with a science degree be hired for the open position in the Lab Department. Ms. Greve is concerned the department will fail if someone is not hired that has the proper credentials. Staff member, Brian Tish, reiterated the importance of what Latishia was conveying.

13097 Mr. Rob Jacobsen moved that the items on the Consent Agenda including minutes of Regular Meeting on March 17, 2021 and Special Meeting on March 31, 2021; Payroll and Checks, including travel expense reimbursements as submitted; Pretreatment Permit for KAG Specialty Products; Retain Auditors for FY 2020-21; Resolution R21-01 – Review of Closed Session Minutes; Regularly Scheduled Meeting Dates – FY 2021-22 and Permanent Easement Agreements – South Shores Interceptor be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the Closed Session Minutes designated to remain closed shall not be made public without additional board approval. Motion seconded by Ms. Megan Baskerville. **Trustees Cochran, Baskerville, Jacobsen, Anderson, and Smallwood voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Mr. Newton provided the trustees with a final amended budget for 2021-2022 and explained the minor adjustment he had made to it. The Budget and Annual Appropriation Ordinance will be made available to the public starting April 22, 2021. The Appropriation is \$55,125,800 and the Budget is \$38,673,500. There were no suggested changes by the trustees. A capital project was added to the budget in the amount of \$325,000 for the Interceptor Capacity Study of the Damon Lift Station System. Mr. Newton reviewed the preliminary Performance Incentive. There are currently 80 points with the energy efficiency category still unscored. The Dissolved Oxygen settings were increased during the disinfection season to avoid incomplete disinfection and violations of the NPDES permit. This required the increased use of the blowers and electricity usage. The account at First-Mid Bank (formerly: Soy Capital Bank) has been closed.

Mr. Miller presented the Director of Engineering Report included in the packet. There is an anticipating of longer lead times for the delivery of the insulation panels and lid for the Digester Complex Improvements project. The project will take a year to

complete, but the lead time for delivery of the lid is 26 weeks. There are concerns the long lead times for receiving supplies will also be an issue for the Lake Shore Drive PS Replacement project. Additional easements were obtained for the South Shore Sewer Rehab. Bids for the Wyckles Facility Sludge Inlet Repairs and Grit Drying Bed Upgrades were taken this month. A pre-bid meeting for the Roof Rehabilitation Projects was held this last period. The bid was only for the labor. The District would be providing the necessary supplies. Due to the high bids received for the Mini-Split System (HVAC for the 2nd floor of the Administration Building), it was decided to reject the bids and for SDD to do the repairs to the existing system. Mr. Miller would like to have another meeting with the City and Clark Dietz to discuss the Decatur pump station force main system at the northeast corridor.

Mr. Malone reviewed the Director of Maintenance Report included in the packet. There were 1,655 completed work orders for the last month. The replacement Ford F450 has finally arrived. The unit will be outfitted with the needed tools/equipment. A Husqvarna auto-mower has been installed and setup for the administration building lawn. Mr. Malone is considering the possibility of having auto-mowers at various Pump Stations in the future. The 203 washer/compactors will be redesigned to function like the unit in the 013 building. The staff have been working on preparations for the disinfection season.

Mr. Collard presented the Director of Operations Report included in the packet. Cleaning at the Wyckles east lagoon is still ongoing and should be completed in a week or two before the necessary repairs to the lagoon can begin. The IWPC is being attend virtually this week by staff members. Decatur Memorial Hospital (DMH) had made a request for SDD to remove monitoring sampling of point "C" from their monitoring requirements. The request has been evaluated, and the decision has been made to deny the request for various reason. One reason is the hospital is a Categorical Industrial User. That alone would disqualify them for having the monitoring of the point "C" removed. Mr. Flynn also is also in agreement with the District decision to deny the request. Mr. Jacobsen asked why the cost of polymer has gone up so drastically. Mr. Collard said it is related to the cost of petroleum.

- 13098** Mr. Phil Cochran moved that Ordinance No. 21-03, Re-Appropriation Ordinance, be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Ms. Katie Anderson. **Motion carried unanimously.**
- 13099** Mr. Rob Jacobsen moved that the Resolution R21-02 be passed and that the Board President be authorized and directed to sign the Resolution and the Executive Director be authorized and directed to make the transfers. Motion seconded by Ms. Megan Baskerville. **Motion carried unanimously.**
- 13100** Ms. Katie Anderson moved that the Sanitary District of Decatur enter into a contract with Christy-Foltz, Inc., the lowest responsive, responsible bidder, for the 20-19 Wyckles Sludge Inlet Repair Project, establishing a contract amount \$130,263.00; and that the President and Clerk be authorized and directed to execute said contract. Motion seconded by Ms. Rob Jacobsen. **Motion carried unanimously.**
- 13101** Ms. Megan Baskerville moved that the Sanitary District of Decatur enter into a contract with Christy-Foltz, Inc., the lowest responsive, responsible bidder, for the 20-13 Grit Drying Bed Upgrades Project, establishing a contract amount

\$131,422.00; and that the President and Clerk be authorized and directed to execute said contract. Motion seconded by Mr. Phil Cochran. **Motion carried unanimously.**

- 13102** Mr. Rob Jacobsen moved that the purchase orders be issued to the lowest responsive, responsible bidders for plant chemicals for FY 2021/2022 as follows:
- Kemira Water Solutions Inc., ferrous chloride, \$0.70 per pound;
 - SNF-Polydyne, liquid polymer flocculant, for the following 3-year period; \$1.30 per pound in 2021, \$1.35 per pound in 2022, \$1.40 per pound in 2023;
 - Olin, sodium hypochlorite, \$0.746 per gallon;
 - Evergreen FS, 28% liquid urea ammonia nitrate, \$236.25 per ton;
- and that the Executive Director be authorized and directed to issue said purchase orders. Motion seconded by Mr. Phil Cochran. **Motion carried unanimously.**

In the audience, Michael Livermore with Clark Dietz, Inc., introduced himself and thanked the District for giving them an opportunity to work with the District on the Lake Shore Drive project.

Mr. Cochran encouraged the District to get out on the market soon to find a replacement employee for the vacant position in the engineering department to help observe the large number of capital projects that will be taking place over the next year. Ms. Baskerville mentioned the Nature Conservancy is releasing an Illinois climate assessment. It has the hydrologic and rainfall estimates until 2050, and it might come into play with the District as it is looking into its capacity capabilities.

- 13103** Mr. Rob Jacobsen moved that the board adjourn. Motion seconded by Mr. Phil Cochran. **Motion carried unanimously.**

The meeting adjourned at 6:33 pm.

Clerk