MINUTES OF THE REGULAR MEETING
Wednesday, April 23, 2025

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session Wednesday April 23, 2025, at 5:33 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, Phil Cochran, Kurt Younghouse, and Megan Baskerville. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Ashley Bailey, Director of Compliance and Innovation; Hailey Beals, Administrative Office Coordinator and Patrick Sullivan, General Counsel for the District. The audience included Andrea Bretl of Clark Dietz, David Deihl of Black & Veatch (electronically), and staff members Tishia Greve and Austin Gruber.

Mr. Smallwood called the meeting to order.

There were no comments from the public.

13352 Ms. Baskerville moved that the items on the Consent Agenda including Minutes of the Regular Meeting and Closed Session of March 19, 2025; Payroll and Checks including travel expense reimbursements as submitted; Resolution R2025-01; Review of closed session minutes, and setting regularly scheduled meeting dates for FY 25-26; and Pretreatment Permit amendment Mueller #4 be approved and that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda, and that the Closed Session Minutes are designated to remain closed shall not be made public until additional Board approval. Motion seconded by Mr. Cochran. **Trustee Smallwood, Jacobsen, Cochran, Younghouse and Baskerville voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. The preliminary performance benchmark score is 92.5 out of 100. The energy benchmark is something we have struggled with in the last 2-3 years. The score doesn't have a way to show the efforts staff put in to control the cost of energy because of the nature of our plant compared to other plants. Mr. Newton asked staff to suggest some additional benchmarks to add. These will be prepared for discussion with the Board in the future. Mr. Newton let the Board know that the tax extension had been finalized. Property values increased by $70M more than anticipated, causing our tax rate to go down. The taxes paid to the District by a homeowner with a median priced home decreased by $4.45 rather than $0.15. Mr. Newton thanked Ashley Bailey and Holly Gulick for the work they put into our celebration of achievements staff event. The event was very well attended, and an opportunity for staff to talk to other departments. Mr. Smallwood attended the event and Mr. Newton thanks the board for providing the resources needed to make us so successful as an organization. Mr. Newton initiated a discussion about creating a naming policy with the potential to name rooms in the new building after retired employees. A policy would to avoid controversary.

Mr. Miller presented the Engineering Report that was included in the packet. Regarding the Administrative Workforce Center, you can see the roof as you drive in, and the project is moving along. There was an issue with the block walls for the storm shelter, and they put a control joint in place. Plocher Construction will be mobilizing for installation on Primary Clarifiers 4 & 6, and we expect Kusters Water to deliver the equipment soon. We anticipate Plocher being on site for the next 7 days. There have been numerous issues new dewatering wells. The contractor is currently strategizing a more efficient and sufficient way to get the wells drilled or "developed".

Mr. Malone reviewed the Maintenance Report that was included in the packet. The maintenance group completed 830 work orders in the last month. With that, there was 1,540.19 working hours and 1,341.6 of those were proactive work, and 198.55 of those being corrective or reactive work. Mr. Malone is going to provide more detail each upcoming month with how our working hours are utilized. The solar RFP had a great response – with 6 contractors showing up for the walk-through; some local which was nice to see. The Ford F750 Dump Truck is in final assembly now, and we should have it by the end of the month (right at 16 months from the date we ordered it). The Ford F550 crane and service body install only received one bid. Mr. Malone purchased a Kushman 800G Utility Vehicle to replace the gators around the plant. They are essentially high-end golf carts, but a third of the price of the gators. Mr. Malone hopes they work out to get around the plant and do everything we need it to do. The valves and check valves are replaced in the 259 building. Our mechanics are able to finally rebuild the pump. They haven't been able to for over twenty years, as we couldn't isolate the pump until this year. Russell Hazelwonder, Rob Taylor, Zach Drum, and Zamani are getting experience rebuilding the pump. We had JJ Keller on site for CDL Training for Sam Mattox and Donnie Reynolds.

Ms. Bailey presented the Compliance and Innovation Report included in the packet. Ms. Bailey let the Board know we did receive our chemical bids, and we opened them on April 4th. We decided to just go with the 1-year contracts this year. Ms. Bailey announced that we officially received the award of "Plant of the Year". Disinfection season is starting up again soon, and we no longer have to utilize the chlorine analyzers, which is great as they are expensive & and have not been reliable. The District has finished up the drafted comments from the NARP review, for our stakeholders. Meetings are continuing for Integrative Planning. Ms. Bailey informed the Board of the compliance issues with Tillamook.

Austin Gruber presented to the Board the steps the District takes when an Industrial User is in violation of their permit.

13353 Mr. Jacobsen moved that Ordinance 25-01, Re-Appropriation Ordinance, be passed and that the President and Clerk be authorized and directed to sign said ordinance and that the Executive Director publish said ordinance. Motion seconded by Ms. Baskerville. Mr. Newton expressed that this ordinance balances out the budget, and that we do not have all the final numbers in – as we will be receiving bills next month for this month. **Motion carried unanimously.**

13354 Mr. Cochran moved that Ordinance No. 2025-03, Budget and Appropriation Ordinance, including salary and wage increases for employees be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

13355 Ms. Baskerville moved that the Professional Services Agreement from DCC Marketing in the amount of $8,200 per month May 1, 2025 – April 30, 2026 be accepted and that a purchase order be issued. Motion seconded by Mr. Jacobsen. Members of the Board expressed their concern regarding if the District is receiving value for what we pay; and staff gave their input regarding the ways the marketing is benefiting the community and the District symbiotically. **Motion carried unanimously.**

13356 Mr. Jacobsen Moved that the Sanitary District of Decatur enter into a professional services agreement with Telescan Inc. for the 2025 Pre-Cleaning Televising and PACP Rating of interceptor sewers outlined in the agreement, in the amount of $81,146.00; and that the president and clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

13357 Mr. Cochran moved that the Sanitary District of Decatur accept Amendment #2 to the Nutrient Program Management professional services agreement with Black and Veatch, incorporating Geosyntec services for the development of a community wide Integrated Work Plan into the Watershed Support Services Task in the adding $76,230.00 to the agreement making the total agreement amount $6,349,060; and that the president and clerk be authorized and directed to execute said amendment. Motion seconded by Mr. Younghouse. Ms. Baskerville asked if we will be reimbursed regarding this matter, or is it to benefit the community. Mr. Newton expressed its more or less to benefit the community. **Motion carried unanimously.**

13358 Mr. Jacobsen moved that the Sanitary District of Decatur accept Change Order #2 to the Lost Bridge Force Main Replacement project contract with Burdick Plumbing decreasing the contract amount by ($83,618) to a new contract price of $2,984,533 with no change in contract time; and that the executive director be authorized and directed to execute said Change Order. Motion seconded by Ms. Baskerville. **Motion carried unanimously.**

13359 Ms. Baskerville moved that the Sanitary District of Decatur issue a purchase order to Drake Scruggs for the purchase of a service body with crane and installation in the amount of $108,321.00 and that the executive director be authorized and directed to execute said purchase order. Motion seconded by Mr. Cochran. **Motion carried unanimously.**

13360 Mr. Younghouse moved that the Sanitary District of Decatur issue a purchase order to Insight Public Sector utilizing Omnia Joint Purchasing Contract 23-6692-03 for the purchase of Audio/Video Conferencing Equipment and accessories for the Administrative Workforce Center in the amount of $77,803.00 – and that the executive director be authorized and directed to execute said purchase order. Motion seconded by Mr. Jacobsen. **Motion carried unanimously.**

13361 Mr. Jacobsen moved that purchase orders be issued to the lowest responsive responsible bidders for plant chemicals for FY 2025/2026 as follows: *PVS Technologies, Inc., Ferrous Chloride, $0.90 per pound; *Hawkins Inc., Sodium Hypochlorite, $1.80 per gallon; *Brandt, 28% Liquid Urea Ammonium Nitrate, $398.00 per ton; and that the executive director be authorized and directed to issue said purchase orders. Motion seconded by Mr. Cochran. **Motion carried unanimously.**

13362 Ms. Baskerville moved that the Sanitary District of Decatur approve a modification of pretreatment permit No. 105 for Tillamook Illinois, LLC, to allow increased Biological Oxygen Demand and Total Suspended Solids daily maximum and monthly average discharge limits based on the increase production capacity and discharge flow. District staff is directed to execute the permit modification immediately. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

There was no Closed Session, or Attorney Report.

Andrea Bretl thanked the Board and expressed that she was happy with the close out of the Lost Bridge Force Main Project.

13363 Ms. Baskerville moved that the board adjourn. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

The meeting adjourned at 7:39 pm.

The next meeting is scheduled for May 21, 2025, at 5:30 PM.

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Clerk