

MINUTES OF THE REGULAR MEETING
Wednesday, July 19, 2023

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session July 19, 2023, at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the board meeting were board members Dan Smallwood, Rob Jacobsen, Kurt Younghouse, Megan Baskerville and Phil Cochran. Staff present at the meeting were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Ashley Bailey, Director of Compliance & Innovation; Hailey Beals, Administrative Office Coordinator and Ed Flynn, General Counsel for the District. The audience included Diane Grossenheider (electronically) and Steve Arant (electronically) with Black & Veatch, and staff member Tishia Greve.

13250 Mr. Jacobsen moved that the items on the Consent Agenda including Minutes of the Regular Meeting of June 21, 2023 which was continued to June 22, 2023 and Public Hearing on June 22, 2023; Payroll and Checks including travel expense reimbursements as submitted and Pretreatment Permit for Industrial & Custom Powder Coating be approved and that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Younghouse. **Trustee Smallwood, Baskerville, Younghouse, Jacobsen and Cochran voted Aye, and the motion passed.**

Mr. Newton reviewed the Executive Director's Report that was included in the packet. Mr. Newton attended a presentation on the Sangamon River by the Friends of the Lincoln Trail Homestead State Park and discussed the watershed group with their president Melody Arnold. Mr. Newton was interviewed by WAND about the SDD Plastic-Free month promotion. The District is providing cotton shopping bags to the first 100 residents who pledge to go plastic-free for 30 days. The interview will "drop" on Thursday at a time to be determined. Mr. Newton will be out of the office and not have any available communication from July 24 – 28. Mr. Newton shared that DCC Marketing took photos of the District staff for the website.

Mr. Miller presented the Engineering Report that was included in the packet. Mr. Miller informed the Board that the District was now working with Architectural Expressions (AEX) for design of the Administration Building. Black & Veatch could be a resource for designing the lab portion of the building as AEX does not have inhouse experience with wastewater treatment laboratories. Mr. Newton stated there are also specialty firms that design labs exclusively as a potential resource if needed. Mr. Miller stated that he has been in a lot of meetings regarding intergovernmental activity.

Mr. Malone reviewed the Maintenance Report that was included in the packet. Mr. Malone announced that Dave Sleeth, the I&C supervisor is retiring effective Friday. Mr. Sleeth has been with the District for 31 years, and he is the picture of starting out at the bottom, and ending up in a management position. Dave Sleeth will be missed, as he has a wealth of knowledge, and Mr. Malone really appreciates all his years of service. The maintenance group completed 567 work orders last month, with a heavy concentration on the clarifiers. Mr. Malone pointed out the extreme influx of rejected emails, but stated that it's a good thing that our software blocks out the attacks. Congratulations to Lance Smith for completing phase 2 of the Maintenance Training Program. Mr. Malone explained that the front gate was hit again, on June 27, causing an additional \$14,000 worth of damage. The individual has insurance, so a claim has been filed. Mr. Malone praised the response from

the District staff due to the massive storm on June 29, and elaborated on the damage that occurred and overtime costs.

Ms. Bailey presented the Compliance and Innovation Report included in the packet. Ms. Bailey declared that disinfection is going well, and we had a lot of fluctuations from ammonia and nitrates coming in. With the drought and heavy flow, it has been a challenge for our Operations department. Ms. Bailey stated that Home City Ice had an ammonia leak, which came to us, and is the cause of the smell. The Sanitary District lab is unable to test or sample this area, since Home City Ice isn't an permit holder. Ms. Bailey noted the end of the executive order with ADM. Ms. Bailey gave an update on the Nutrient Program.

13251 Ms. Baskerville moved that Resolution R23-04 Middle Sangamon River Watershed Group Bylaws be passed and that the Board President be authorized and directed to sign the Resolution pending final Attorney review. Motion seconded by Mr. Cochran. **Motion carried unanimously.**

13252 Mr. Cochran moved that the Sanitary District of Decatur enter into a Professional Services Agreement with Clark Dietz Engineers for the 2023 Collection System Master Plan Updates in the amount of \$97,260.00 and that the president and clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Younghouse. **Motion carried unanimously.**

13253 Mr. Jacobsen moved that the Sanitary District of Decatur approve change order #2 with Christy Foltz for the 20ADM50- Front Gate, Fence, and Road Repairs Project decreasing the contract amount by \$2,053.77 to a new contract price of \$629,993.23 and that the executive director be authorized and directed to execute said change order. **Motion carried unanimously.**

13254 Ms. Baskerville moved that the Sanitary District of Decatur approve change order #1 with Neumann Company for the 20ENG15—Water Tower Painting Project increasing the contract amount by \$64,856.77 to a new price of \$262,056.77 and that the executive director be authorized and directed to execute said change order. Motion seconded by Mr. Cochran. **Motion carried unanimously.**

13255 Mr. Younghouse moved that the Sanitary District of Decatur enter into an agreement with Dunn Company, the lowest responsive responsible bidder, for the 22ENG09 Seal Coating and Roads Repair project in the amount of \$196,365.00 and that the president and clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Jacobsen seconded the motion. **Motion carried unanimously.**

13256 Mr. Younghouse moved that the board adjourn. Motion seconded by Mr. Cochran. **Motion carried unanimously.**

The meeting adjourned at 6:51 pm.

Clerk