

## MINUTES OF THE REGULAR MEETING, WEDNESDAY, JANUARY 17, 2018

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session January 17, 2018 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Billy Tyus, Jim Gresham, Rob Jacobsen, and Phil Cochran (electronically in a non-voting capacity). Also present were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Christy Luka, Administrative Coordinator; and Ed Flynn, General Counsel for the District. The audience included Steve Myers from the Farnsworth Group and staff member Marla Durst.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

**12902** Mr. Gresham moved that the items on the Consent Agenda including minutes of the regular meeting December 20, 2017; Payroll and Checks including travel expense reimbursements as submitted; Pretreatment Permit – St. Mary's Hospital and Mueller Company Plant #4 and that the regular February Meeting be rescheduled to February 28, 2018 be accepted, approved, set, and issued; that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Tyus. Trustees Tyus, Gresham, Smallwood, and Jacobsen voted Aye. Trustee Cochran was absent and the motion passed.

Mr. Newton reviewed the Executive Director's report that was included in the packet. The Labor Management meeting discussed lead man operator assignment. This will be temporary until the new Director is hired. The lead man must have a class 1 license, but does not need to have an Operator 1 classification. Absence and tardiness rules were brought up for feedback. Snow removal was a debated topic. J.D. and Greg are going to meet with the operators about handling this snow removal situation. Thanks to Marla Durst for getting out the W2s early.

Mr. Miller presented the Engineering Director's Report included in the packet. The 2017 SE 36" Interceptor project funding was approved by IEPA. Mr. Miller has sent a notice of award to SAK Construction. The West Headworks Improvement project is looking like mid February for bids. The Wildwood Sewer Repair design should be almost finished to be bid out soon. Mr. Miller had a meeting with the Public Works at the City and CMT about upsizing some of their sewers.

Mr. Malone reviewed the Maintenance Report included in the packet. 1,152 work orders were completed last month. Replacing mag tubes at Larkdale and Finley Creek Pump Stations are completed. Vehicle replacement plans are being scheduled for 2018. The two gators for use in-plant have been working wonderfully and have been beneficial. The gators are easy to work on and have low fuel consumption. Currently the seals in the Digester's gear boxes are being replaced. All departments have been working through dealing with the cold. Thank you to all departments for your hard work during this tough time. Mr. Malone is working on a new budget and setting priorities for the next year.

Mr. Newton presented the Technical Director's Report by reviewing the Operations and Pretreatment Report included in the packet. Interviews for the Director of Operations

position will be starting next week. The three candidates have an Operator 1 license. They all have experience being the head of departments and are currently in similar roles. Mr. Newton provided pretreatment updates for Tate and Lyle and DMH.

**12903** Mr. Jacobsen moved that closed session minutes from meetings held 03/14/16, 06/15/16, 12/14/16, 03/15/17, and 10/18/17 be made public and all verbatim recordings of these meetings held before June 15, 2016 be destroyed. Any verbatim recordings of meetings held after June 15, 2016 shall be destroyed eighteen months after the meeting date. In addition closed sessions held 10/20/10, 11/17/10, 12/15/10, 12/18/13, 03/19/14, 06/16/15, 07/15/15, 10/21/15, 01/18/17, 02/15/17, 09/20/17, and 11/15/17 shall not be made public without additional board approval. Motion seconded by Mr. Tyus. Motion carried unanimously.

There was no Attorney Report.

There were no comments from the Public.

**12904** Mr. Gresham moved that the board adjourn. Motion seconded by Mr. Tyus. Motion carried unanimously.

The board adjourned at 6:12 pm.

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Clerk