

MINUTES OF THE REGULAR MEETING, WEDNESDAY, MARCH 20, 2013

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session March 20, 2013 at 5:34 pm at the District's office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Dana Miller, Rob Jacobsen and Jim Gresham. Lee Slider participated via teleconference in a non-voting capacity. Also present were Monte Cherry, Executive Director; Tim Kluge, Technical Director; Don Miller, Project Manager, Kent Newton, Director of Administration and Ed Flynn, General Counsel for the District; The audience included Chuck Hunsinger of BGM and staff members Tim Gorden and Brian Tish.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

There were no public comments.

12540 Mr. Gresham moved that items on the Consent Agenda including minutes from the Regular Meeting, February 20, 2013 and Special Meeting, March 5, 2013; payroll and checks as submitted; Pretreatment Permit - Decatur Conference Center and Hotel, a Public Hearing on the 2013-14 Budget be held on April 24, 2013 at 5:30PM and the Regular Board Meeting for April be rescheduled for April 24, 2013 immediately following the Public Hearing, be accepted, approved, set, and issued, that the President, Clerk, Executive Director and Director of Administration be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Miller. Motion carried unanimously.

Mr. Cherry reviewed the Executive Director's report that was included in the packet.

Mr. Cherry asked the Board to consider the Performance Management Benchmark report for assigning the performance incentive next month and to provide feedback for setting the benchmarks for 2013-14.

Mr. Miller presented the Engineering Director's Report included in the packet. Mr. Smallwood commented on how the bidding environment seemed to be changing considering the recent bid openings. Mr. Jacobsen inquired about biogas credits.

Mr. Miller presented a change order and a Profession Service Agreement amendment for board consideration.

12541 Mr. Jacobsen moved that the Sanitary District of Decatur approve final change order #1 to the 2011 Primary Clarifiers #1 & #2 project contract to Joseph J Henderson and Son, Inc, increasing the contract amount by \$15,753 dollars to an adjusted contract amount of \$780,753; and increasing the contract time 14 calendar days; and that the Executive Director be authorized and directed to execute said change order. Motion seconded by Mr. Gresham. Motion carried unanimously.

12542 Mr. Gresham moved That the Sanitary District of Decatur accept Amendment #1 to the professional services agreement for Design and Construction Services for the 2012 Energy Efficiency project with Clark Dietz Engineers increasing the actual cost not to exceed amount from \$194,505 to \$226,205; and that the president and clerk be authorized and directed to accept said amendment. Motion seconded by Ms. Miller. Mr. Smallwood inquired if other contractors were consulted to provide these services. Mr. Miller responded that no other contractors were consulted because this was an addition to the current project that Clark Dietz was already working on. Motion carried unanimously.

Mr. Kluge presented the Technical Director's Report by reviewing the Operations and Pretreatment Report included in the packet.

Mr. Kluge presented a Contract Amendment for Board consideration

12543 Mr. Jacobsen moved that the Sanitary District of Decatur approve an amendment to the existing contract with J&B Waste Applications, Inc. for South Sludge Lagoons Biosolids Processing extending the contract completion date to December 31, 2014 with no other changes to the contract, and that the President and Clerk be authorized and directed to execute said amendment. Motion seconded by Ms. Miller. Motion carried unanimously.

Mr. Newton reviewed the Director of Administration Report included in the packet.

Mr. Newton informed the Board of an opportunity to refinance some of the District's older debt using the same maturity schedule at a lower interest rate that could save the District \$100,000.

Mr. Newton presented an Ordinance for Board consideration.

12544 Mr. Jacobsen moved that Ordinance No. 13-02, User Charge Ordinance, be passed, and that the President and Clerk be authorized and directed to sign said Ordinance and that the Director of Administration publish said Ordinance. Motion seconded by Ms. Miller. Motion carried unanimously.

Mr. Flynn presented the Board with an outline for a joint meeting with the Argenta Sanitary District and Village of Argenta. Mr. Flynn suggested that the District arrange a meeting with the staff from the City of Decatur to discuss the City's pending USEPA compliance order and improving communication concerning billing services provided by the City.

There were no comments from the public or Trustees and no Closed Session.

12545 Mr. Jacobsen moved that the board adjourn. Motion seconded by Mr. Gresham. Motion carried unanimously.

The board adjourned at 6:45 pm.

Clerk