

MINUTES OF THE PUBLIC HEARING, WEDNESDAY, APRIL 24, 2013

The Board of Trustees of the Sanitary District of Decatur, Illinois conducted a Public Hearing on April 24, 2013 at 5:31 pm at the District's office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Rob Jacobsen, Lee Slider and Jim Gresham. Also present were Monte Cherry, Executive Director; Tim Kluge, Technical Director; Don Miller, Project Manager, Kent Newton, Director of Administration and Ed Flynn, General Counsel for the District; The audience included Chuck Hunsinger of BGM and staff member Tim Gorden.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

Mr. Newton provided an overview of the purpose of the Public Hearing and an outline of the Budget and Appropriation Ordinance. Mr. Newton also reported that no members of the public had contacted him prior to the hearing.

There were no public comments.

Mr. Gresham inquired about how much more the appropriation was than the budget. Mr. Newton responded that Appropriation was approximately \$5,000,000 higher than the budget to allow for unanticipated capital projects or emergency repairs or situations.

12546 Mr. Jacobsen moved that the board adjourn. Motion seconded by Mr. Slider. Motion carried unanimously.

The hearing adjourned at 5:35 pm.

Clerk

MINUTES OF THE REGULAR MEETING, WEDNESDAY, APRIL 24, 2013

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session April 24, 2013 at 5:35 pm at the District's office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Dana Miller, Rob Jacobsen Lee Slider and Jim Gresham. Ms. Miller arrived at 5:36 pm. Also present were Monte Cherry, Executive Director; Tim Kluge, Technical Director; Don Miller, Project Manager, Kent Newton, Director of Administration and Ed Flynn, General Counsel for the District; The audience included Chuck Hunsinger of BGM and staff member Tim Gorden. Additional attendees arrived at 6:30 pm including Erick Hubbard, Attorney for the District, Cheryl Quant and Ron Grider Tom Ramob from the Argenta Sanitary District; and James Jankowicz Attorney for the Argenta Sanitary District .

Mr. Smallwood called the meeting to order.

There were no public comments.

12547 Mr. Gresham moved that the items on the Consent Agenda including minutes from the Regular Meeting, March 20, 2013; payroll and checks as submitted; Regularly Scheduled Meeting dates for fiscal year 2013-14, Retention of Auditors for FY 2012-13 be accepted, approved, set, and issued, that the President, Clerk, Executive Director and Director of Administration be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Slider. Motion carried unanimously.

Mr. Cherry reviewed the Executive Director's report that was included in the packet.

Mr. Cherry provided an update of the City of Decatur plan for notification regarding the summer adjustment. Mr. Cherry described updates to the Performance Management Benchmark report. Mr. Cherry also informed the Board of the District's storm management response and recognized the staff's effort to keep backups and overflows to a minimum.

Mr. Miller presented the Engineering Director's Report included in the packet.

Mr. Miller informed the Board of the storm water flow restriction at the South Shores Bridge project site.

Mr. Miller presented a Contract Award for Board consideration.

12548 Mr. Slider moved that the Sanitary District of Decatur award Top Quality Roofing, the lowest responsive, responsible bidder the 2013 Roof Replacement and Rehab contract in the amount of \$70,295.00; and that the President and Clerk be authorized and directed to execute said contract. Motion seconded by Ms. Miller. Mr. Smallwood asked about the cost savings to the District for procuring the materials separately from the installation costs. Mr. Miller responded that contractors may be able to match the joint purchasing price but would include a markup for their administrative costs. Motion carried unanimously.

Mr. Kluge presented the Technical Director's Report by reviewing the Operations and Pretreatment Report included in the packet.

Mr. Gresham inquired about the disinfection start date. Mr. Kluge clarified that the disinfection season is May 1 through October 1 and went on to inform the Board that IEPA was currently reviewing the Bacteria Water Quality Standards that require disinfection including an evaluation of discontinuing the seasonal exemption.

Mr. Smallwood inquired about feedback on the one operator shift procedure. Mr. Kluge responded that Operations Manager, Greg Pyles has reported that operators have not offer much feedback or help with developing the procedure even though several opportunities for input have been provided

Mr. Kluge presented a Contract Award for Board consideration

12549 Mr. Jacobsen moved that purchase orders be issued to the lowest responsive, responsible bidders for plant chemicals and fuel for FY 2013/2014 as follows:* Kemira Chemical Company, ferrous chloride, \$0.3456 per pound;*Evergreen FS, gasoline and diesel fuel, \$0.135 above rack price;*Harcross Chemical Company, hydrogen peroxide, \$0.244 per pound;*SNF Polydyne, Inc., sludge dewatering polymer, \$1.10 per pound, and subsequent low bidders if the polymer is found unsatisfactory in performance;* Hydrite Chemical Company, sodium bisulfite, \$12.50 per 100 pounds;* Vertex Chemical Company, sodium hypochlorite, \$0.729 per gallon;*Van Horn Inc., liquid ammonia fertilizer, \$400.00 per ton, and that the Director of Administration be authorized and directed to issue said purchase orders. Motion seconded by Ms. Miller. Motion carried unanimously.

Mr. Newton reviewed the Director of Administration Report included in the packet.

Mr. Newton informed the Board that he had received updated loan agreements for the Wyckles Forcemain project after the April Agenda was set and needed to sign and return the documents before the next scheduled Board Meeting. The Board concurred with Mr. Newton signing the documents and presenting them as part of the May consent agenda.

Mr. Newton also reminded the Board that the Annual meeting was scheduled for May 22, 2013, and that the Trustees should consider if they were interested in changing leadership roles before the meeting.

Mr. Newton presented four items for Board consideration.

12550 Mr. Gresham moved that Ordinance No. 13-03, Re-Appropriation Ordinance, be passed, and that the President and Clerk be authorized and directed to sign said Ordinance. Motion seconded by Ms. Miller. Motion carried unanimously.

Mr. Cherry explained that the total budget for the 2012-2013 performance incentive was established before the District knew that several employees would be retiring before August of 2012. Mr. Cherry then reviewed the performance benchmarks. The Board discussed the appropriate level to set the performance incentive.

12551 Mr. Gresham moved that the 2012-13 performance incentive for non-bargaining unit employees be set at 95 percent of the budgeted amount per employee and paid on the next pay date. Motion seconded by Mr. Slider. Motion carried unanimously.

12552 Mr. Gresham moved that Ordinance No. 13-04, Appropriation Ordinance, be passed, and that the President and Clerk be authorized and directed to sign said Ordinance and that the Director of Administration publish said Ordinance. Motion seconded by Mr. Slider. Motion carried unanimously.

12553 Mr. Gresham moved that the salaries and wages for non-bargaining unit employees be set as presented effective May 1, 2013. Motion seconded by Mr. Slider. Motion carried unanimously.

12554 Mr. Jacobsen moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outlined in Sec 2c-11, Litigation. Motion seconded by Mr. Slider. Motion carried unanimously.

The Board Returned to open session at 8:15 pm

Mr. Flynn congratulated Mr. Slider and Ms. Miller on being reappointed to the Board of Trustees.

Mr. Slider thanked Mr. Flynn and Mr. Hubbard for all of their work concerning the litigation involved with the Argenta Sewer Project.

12555 Mr. Jacobsen moved that the board adjourn. Motion seconded by Ms. Miller. Motion carried unanimously.

The board adjourned at 8:18 pm.

Clerk