

**MINUTES OF THE REGULAR MEETING,
WEDNESDAY, JULY 18, 2018**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session July 18, 2018 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Phil Cochran, Dan Smallwood, Rob Jacobsen, Katie Anderson, and Megan Baskerville. Also present were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; Dave Collard, Director of Operations and Compliance; Christy Luka, Administrative Coordinator; and Ed Flynn, General Counsel for the District. The audience included Kevin Myers from Chastain and Associates; Kevin Hannel from the Farnsworth Group; and Terry Boyer from Donohue and Associates; and staff member Marla Durst.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

There were no Public Comments.

Mr. Smallwood turned the meeting over to Mr. Flynn.

Mr. Flynn administered the Oath of Office for Katie Anderson.

Mr. Flynn then called for nomination of Assistant Clerk and Treasurer.

12938 Mr. Jacobsen moved that Megan Baskerville be elected as the Assistant Clerk for the FY 2018/2019 and serve without additional compensation and that Katie Anderson be appointed Treasurer for the FY 2018/2019 and serve without additional compensation. Motion seconded by Mr. Cochran. Motion carried unanimously.

Mr. Flynn yielded to Mr. Smallwood.

12939 Mr. Jacobsen moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outlined in Sec 2c - 11, Litigation. Motion seconded by Mr. Cochran. Motion carried unanimously.

12940 Mr. Cochran moved that the items on the Consent Agenda including minutes of the Public Hearing of June 20, 2018, Regular Meeting minutes June 20, 2018 and Closed Session minutes of June 20,2018; Payroll and Checks including travel expense reimbursements as submitted; and Pretreatment permit renewal for Industrial & Custom Powder Coating, Inc. be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the minutes of the closed session of June 20, 2018 not be made public without additional Board Approval. Motion seconded by Mr. Jacobsen. Trustees Smallwood, Cochran, Jacobsen, Anderson, and Baskerville voted Aye.

Mr. Newton reviewed the Executive Director's report that was included in the packet. WEFTEC conference is in New Orleans in October. Personal conduct policy and nursing mothers in the workplace policy is currently being developed. There have been telephone issues due to old failing copper wire from AT&T. Mr. Malone and Mr. Gist are working on

transferring the phone lines to fiber optic cable. A potential homeowner in the Buckhead Estates that does not have access to sewer service inquired about why the District receives property taxes for these properties. Mr. Newton informed him that property is within District boundaries and therefore subject to the property tax assessment and the District process any waste cleaned out of the septic tank so even though the properties are not directly connected to the treatment plant they still receive services. Mr. Malone met with R.D. McMillen about problems with the contractual cleaning service that have been ongoing since the staffing has changed. There was a discussion about several recent worker injuries.

Mr. Miller presented the Engineering Director's Report included in the packet. Primary Clarifiers P2 Channel will not be coated like the Primary Clarifiers due to the project taking longer than expected and the start of the headworks project. The P2 Channel must work while the West Headworks project begins so the contractor will restore the deteriorated concrete but not install the coating. The SE 36 lining project is ongoing with work currently at Nelson Park area heading towards the St. Mary's Hospital area. The Headworks project was awarded to Plocher. The Roads Rehab project is out for bid.

Mr. Miller reviewed the Maintenance Report included in the packet. The front sign is currently being constructed and will hopefully be installed by next Board Meeting. In the next couple of months, the large aeration tanks will continue to be cleaned.

Mr. Collard presented the Director of Operations Report. Mr. Jeff Holste from IEPA division of water conducted the biennial plant inspection and Mr. Jeff Turner with the IEPA division of land made a site visit to look at the District's grit drying bed operation. Lab non-routine tests are being done by Keith Richard. Mr. Collard commends his work with the universities and community, and putting our facility in a good light.

- 12941** Ms. Anderson moved that the Sanitary District of Decatur enter into a Professional Services Agreement with Donohue and Associates in the actual cost not to exceed amount \$99,890 for the Resource Recovery Master Plan that will update and expand on the 2010 Biosolids Master Plan, and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

There were no Attorney Report, comments from the Public, or Trustee Comments.

- 12942** Mr. Jacobsen moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outlined in Sec 2c - 1, a personnel matter concerning specific employees and Sec 2c - 2, Collective Bargaining and/or Salary Schedule for 1 or more groups of Employees. Motion seconded by Mr. Cochran. Motion carried unanimously.

- 12943** Mr. Jacobsen moved that the board adjourn. Motion seconded by Mr. Cochran. Motion carried unanimously.

The board adjourned at 7:00 pm.