

## **MINUTES OF THE REGULAR MEETING, WEDNESDAY, SEPTEMBER 26, 2018**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session September 26, 2018 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Phil Cochran, Dan Smallwood, Rob Jacobsen and Katie Anderson. Megan Baskerville attended electronically via teleconference and could participate in votes. Also present, were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance and Ed Flynn, General Counsel for the District. The audience included Hope Wheeler from CliftonLarsonAllen, Kevin Hannell from the Farnsworth Group; and staff members Marla Durst, Sam Mattox, Blake Dotson, Roger Dudley, and Jared Harris.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

There were no Public Comments.

**12950** Mr. Jacobsen moved that the items on the Consent Agenda including minutes of the Regular Meeting August 15, 2018 and Closed Session of August 15, 2018; Payroll and Checks including travel expense reimbursements as submitted, Personnel Policy - Nursing Mothers in the Workplace and Capital Asset Policy Update be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the minutes of the closed session of August 15, 2018 not be made public without additional Board Approval. Motion seconded by Mr. Cochran. Trustees Smallwood, Cochran, Jacobsen, Anderson, and Baskerville voted Aye.

Hope Wheeler presented an overview of the District's Audit report for FY 2017-18. The District received a clean unqualified opinion and no Management Letter discussing findings by the auditors was required.

Mr. Newton reviewed the Executive Director's report that was included in the packet. Mr. Newton discussed the unexpected resignation of operator Jeremy Long to take a management position at another treatment plant and the potential impact the departure may have on staffing requirements.

Mr. Miller presented the Engineering Director's Report included in the packet. Mr. Miller also discussed completion of the coating project and the discovery that three gates in the P2 channel need to be replaced. Mr. Miller also discussed some pending non-contiguous service agreements.

Mr. Malone reviewed the Maintenance Report included in the packet. Mr. Malone reported that Ameren had agreed to replace the main power transfer switch and provided an update on what the District is doing to improve incoming telephone service.

Mr. Collard presented the Director of Operations Report. Mr. Collard informed the Board that land application is starting and that all required notices have been distributed and he has addressed all concerns raised by neighbors of the application sites. Mr. Collard discussed

IEPA updates that were presented at the IAWA annual conference. There was a discussion about a request by IEPA to assist a small discharger outside the District's boundaries to get back into compliance with their NPDES permit. Finally, Mr. Collard reported that the District's proposed site specific rule had made it through the first public notice period with no comments from the public.

**12951** Ms. Anderson moved that the Sanitary District of Decatur accept the 2017-2018 Audit report and direct staff to distribute, file and publish the report as needed to comply with all laws, commitments and regulations. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

**12952** Mr. Jacobsen moved that the Sanitary District of Decatur enter into the Professional Services Agreement with Crawford Murphy and Tilly, Inc, Consulting Engineers for the Construction Related Services associated with the 2018 Clarifier Upgrades Project in the not to exceed amount of \$24,000 and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Cochran. Motion carried unanimously.

**12953** Mr. Jacobsen moved that the Sanitary District of Decatur approve the Investment policy update incorporating the new collateralization methods effective immediately and direct District staff to implement the updates and additions. Motion seconded by Ms. Anderson. Motion carried unanimously.

**12954** Mr. Cochran moved that the Board authorize the Sanitary District of Decatur to enter a deposit placement agreement with Hickory Point bank and that the Treasurer, Executive Director and Accounting Manager be authorized and directed to sign said agreement. Motion seconded by Ms. Anderson. Motion carried unanimously.

There were no Attorney Report, comments from the Public or Trustee comments.

**12955** Mr. Jacobsen moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outlined in Sec 2c - 2, Collective Bargaining and/or Salary Schedule for 1 or more groups of Employees. Motion seconded by Ms. Anderson. Motion carried unanimously.

**12956** Ms. Anderson moved that the board adjourn. Motion seconded by Mr. Cochran Motion carried unanimously.

The board adjourned at 6:58 pm.

---

Clerk