

## **MINUTES OF THE REGULAR MEETING, TUESDAY, NOVEMBER 20, 2012**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session November 20, 2012 at 5:30 pm at the District's office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Dana Miller, Rob Jacobsen, Jim Gresham and Lee Slider. Also present were Monte Cherry, Executive Director; Tim Kluge, Technical Director; Don Miller, Project Manager, Kent Newton, Director of Administration and Ed Flynn, General Counsel for the District; and District Employees Tim Gorden and Brian Tish were in the audience.

Mr. Smallwood led the group in reciting the Pledge of Allegiance

There were no public comments

**12520** Mr. Jacobsen moved that items on the Consent Agenda including minutes of the regular meeting held on 10/17/2012 and closed meeting held 10/17/12; payroll and checks as submitted; Pretreatment Permits – Decatur Foundry, Inc.; City of Decatur, Department of Water Management; Norfolk Southern Railway Company; and amendment to the Sanitary District of Decatur Cafeteria Plan be accepted, approved and issued, that the President, Clerk, Executive Director and Director of Administration be authorized and directed to take all actions required to execute the items on the consent agenda and that the closed session minutes from 10/17/12 not be made public without additional board approval.. Motion seconded by Mr. Slider. Motion carried unanimously.

Mr. Cherry reviewed the Executive Director's report that was included in the packet.

Mr. Miller began the Engineering Director's Report with a review of both the Construction and Design Reports and the staff reports included in the packet. Mr. Cherry and Mr. Miller informed the Board of an upset contractor who was 10 minutes late for the Power Factor Correction Proposal opening. They will be meeting with this individual about his concerns.

Mr. Miller presented a contract and a professional service agreement for Board consideration.

**12521** Mr. Slider moved that the Sanitary District of Decatur enter into the 2012 Energy Efficiency Improvements Project contract with Williams Brothers Construction, Inc., the lowest responsive, responsible bidder, in the amount of \$1,894,000 with a substantial completion date of 4/15/13 contingent on SDD approval of all subcontractors and that the President and Clerk be authorized and directed to execute said contract. Motion seconded by Mr. Jacobsen. Mr. Miller explained that a proposed subcontractor was not current with their payments to a trade union. Mr. Jacobsen asked about the payback period for the investment. Mr. Miller indicated that the calculations were not complete at this time. Mr. Jacobsen moved to table the motion. Ms Miller seconded that motion. Motion was tabled unanimously.

**12522** Mr. Slider moved that the Sanitary District of Decatur enter into the professional services agreement with Crawford, Murphy and Tilly Engineers, in the not to exceed amount of \$19,000 and the president and clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Gresham. Motion carried unanimously.

Mr. Kluge presented the Technical Director's Report by reviewing the Operations and Pretreatment Report included in the packet.

Mr. Newton reviewed the Director of Administration Report that was included in the packet.

There was no Attorney Report in open session.

**12523** Mr. Slider moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outlined in Sec 2c-11, Litigation. Motion seconded by Ms. Miller. Motion carried unanimously.

The Board Returned to open session at 6:55 pm

Mr. Jacobsen inquired about the safety coordinator position under Trustee comments. Mr. Newton responded that the District had received several resumes from individuals with a variety of safety educations and work experience.

**12524** Mr. Jacobsen moved that the board adjourn. Motion seconded by Ms. Miller. Motion carried unanimously.

The board adjourned at 7:00 pm.

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Clerk