

MINUTES OF THE REGULAR MEETING, WEDNESDAY, DECEMBER 14, 2016

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session December 14, 2016 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Phil Cochran, Jim Gresham, Billy Tyus, and Rob Jacobsen. Also present were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; Steve Nightingale, Director of Compliance; J.D. Malone, Director of Maintenance; Christy Luka, Administrative Coordinator; and Ed Flynn, General Counsel for the District. The audience included Allison Petty from the Herald & Review and Terry Boyer from Donohue and Associates; and staff members Sheri Hagen, Marla Durst, and Cathy Layette.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

There were no Public Comments

- 12829** Mr. Gresham moved that the items on the Consent Agenda including minutes from the Regular Meeting of November 16, 2016; payroll and checks including travel expense reimbursements as submitted and Annexation Ordinance No 16-07 – 3718 E Mound Road; be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Jacobsen. Trustees Tyus, Gresham, Smallwood, Cochran and Jacobsen voted Aye and the motion passed.

Mr. Newton reviewed the Executive Director's report that was included in the packet. The Labor Management Meeting, which had met on Tuesday, was the best meeting so far as per Mr. Smallwood. Mr. Newton introduced our new Human Resources Coordinator, Sheri Hagen. The new rates for health insurance with Blue Cross and Blue Shield of Illinois raised only about 7%. The Utility Management Conference is coming in February. This will be focused on running a water/wastewater facility. Property Tax Verification is currently underway by Jared Harris. He is able to overlay several maps to see a better view of what properties are in the District and make sure all information is correct.

Mr. Miller presented the Engineering Director's Report included in the packet. Spring projects are currently being looked at to get ready for the bidding process. All outstanding issues with the mixers on the Digester Project are resolved and all infiltration appears to be stopped. The 210 building concrete steps have been replaced.

Mr. Malone reviewed the Maintenance Report included in the packet. Maintenance has completed 860 work orders last month. The effluent flow monitoring meter has been having issues and only works for a week then gets coated in algae. Mr. Malone contacted Hach to being in a meter that is easier to clean and maintain. We are currently getting bids on this machine. The East Interceptor bids for the anti-climb fencing are in. Finley Creek MCC Center's low bidder is Anderson Electric. King-Lar was the lowest bidder for the 325 building heater. The Effluent pumps are reprogrammed and rewired for maintenance. The pump is pumping between 8-35 ½ million gallons a day. Each day this pump runs, it saves us about \$35 compared to the older fixed output pumps.

Mr. Nightingale presented the Technical Director's Report by reviewing the Operations and Pretreatment Report included in the packet. USEPA requested more extensive aquatic toxicity test causing the cost to increase from \$9,400 to about \$15,000. Land application has finished up applying 42.6 million gallons. This is an increase from last year's 33.2 million gallons. Our goal for this year was 40 million. The operators who helped out with this land application process did a wonderful job. Also the energy savings are still looking great.

There was no Attorney Report

- 12830** Mr. Jacobsen moved that the Sanitary District of Decatur approve Change Order #1 to the 2016 Sewer Cleaning and CCTV contract with TeleScan, Inc., decreasing the contract amount by (9,861.11) to a new contract amount of \$104,683.04 and that the Executive Director be authorized and directed to execute said Change Order. Motion seconded by Mr. Gresham. Motion carried unanimously.
- 12831** Mr. Tyus moved that the Sanitary District of Decatur accept Change Order #4 to the Sludge Thickening System Replacement Project with Christy Foltz Construction, decreasing the contract amount by (\$74,675.00) to a new contract amount of \$4,567,271.67 and increasing the contract time by 92 days; and that the Executive Director be authorized and directed to approve said Change Order. Motion seconded by Mr. Cochran. Motion carried unanimously.
- 12832** Mr. Gresham moved that the Sanitary District of Decatur accept Change Order #1 to the 2015 Effluent Pump Replacement Project with Burdick Plumbing and Heating, increasing the contract amount by \$34,523.00 to a new contract amount of \$453,330.00 and increasing the contract time by 279 days; and that the Executive Director be authorized and directed to approve said Change Order. Motion seconded by Mr. Jacobsen. Motion carried unanimously.
- 12833** Mr. Cochran moved that the Sanitary District of Decatur enter into a Professional Services Agreement with Donohue and Associates for the 2017 West Headwords Improvements Design in the actual cost, not to exceed amount of \$542,600.00; and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Jacobsen. Motion carried unanimously.
- 12834** Mr. Gresham moved that the Ordinance No. 16-04, Tax Levy for FY 2017-18, be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Cochran. Motion carried with 4 Ayes and Mr. Tyus voting no.
- 12835** Mr. Jacobsen moved that the Sanitary District of Decatur enter into the Professional Services Agreement with Oregon State University for Aquatox Lab Testing Services, as outlined in the contract agreement in the fixed cost, not to exceed amount of \$15,120.00; and that the President and Clerk be authorized and directed to execute said contract. Motion seconded by Mr. Cochran. Motion carried unanimously.

12836 Mr. Jacobsen moved that the board go into closed session for the purpose of discussing matters that are statutory exceptions to the requirements of the Open Meetings Act as outlined in: Sec 2c - 1, the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body. Motion seconded by Mr. Gresham. Motion carried unanimously.

There were no Public Comments.

There were no Trustee Comments.

12837 Mr. Jacobsen moved that the board adjourn. Motion seconded by Mr. Tyus. Motion carried unanimously.

The board adjourned at 7:05 pm.

Clerk