

**MINUTES OF THE REGULAR MEETING,
WEDNESDAY, DECEMBER 20, 2017**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session December 20, 2017 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Billy Tyus, Jim Gresham, Rob Jacobsen, and Phil Cochran. Also present were Kent Newton, Executive Director/CFO; J.D. Malone, Director of Maintenance; Christy Luka, Administrative Coordinator; and Ed Flynn, General Counsel for the District. The audience included Steve Myers from the Farnsworth Group.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

Mr. Smallwood indicated that the agenda was being rearranged to move the Departmental Reports to after Old and New Business so all Trustees could vote on the Tax Levy.

- 12895** Mr. Gresham moved that the items on the Consent Agenda including minutes of the regular meeting November 15, 2017, Closed Session November 15, 2017, and Closed Session October 18, 2017; Payroll and Checks including travel expense reimbursements as submitted; and personnel policy updates for Accumulated Sick Leave and Employee Assistance Program policies be accepted, approved, set, and issued; that the President, Clerk, and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Mr. Tyus. Trustees Tyus, Gresham, Smallwood, Jacobsen, and Cochran voted Aye and the motion passed.

Steve Myers from Farnsworth Group wished everyone a Merry Christmas.

- 12896** Mr. Jacobsen moved that the Board adopt Ordinance No. 17-03: Borrow Funds – IEPA Revolving Loan Fund, SE 36" Sewer Rehab and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Cochran. Motion carried unanimously.

Mr. Newton explained that the property tax levy was being reduced to match the capital expense and debt expense projections for the District. He also explained that the property tax levy is not used for operating expenses which are mainly funded by user fees.

- 12897** Mr. Tyus moved that the Ordinance No. 17-04, Tax Levy for FY 2018-19, be passed and that the President and Clerk be authorized and directed to sign said ordinance. Motion seconded by Mr. Cochran. Motion carried unanimously.

- 12898** Mr. Gresham moved that the Sanitary District of Decatur accept the settlement agreement and release of all claims with Leander Construction, Inc. as presented and that the Executive Director be authorized and directed to execute said agreement. Motion seconded by Mr. Jacobsen. Motion carried unanimously.

- 12899** Mr. Cochran moved that the Sanitary District of Decatur approve Resolution R17-11, a resolution amending the policy prohibition of Sexual Harassment, be passed and that the President and Clerk be authorized and directed to sign said resolution. Motion seconded by Mr. Tyus. Motion carried unanimously.

12900 Mr. Jacobsen moved that the Sanitary District of Decatur enter into the Professional Services Agreement with Crawford Murphy and Tilly, Inc., Consulting Engineers for the Design Services associated with clarifier base slab structural conversion in the not to exceed amount of \$49,840.00 and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Tyus. Motion carried unanimously.

Mr. Newton reviewed the Executive Director's report that was included in the packet. The Christmas Luncheon was today and was catered by Macon Resources. The Director of Operations position has been posted. Charles Jarvis has announced his retirement in June. Mr. Newton will try to have this position posted before he retires so the replacement will be able to work together. The Conflict Conference is the same week as the Board Meeting in February; therefore the February Board Meeting will be moved to February 28th. The budget calendar has been proposed and Mr. Newton will work with the staff soon.

Mr. Malone presented the Engineering Director's Report included in the packet. The 2017 Primary Clarifier's failed coatings probable cause is that the material used to rebuild the concrete dried too quickly. This project will be restarted in the spring. The 2017 SE 36' Interceptor project will be up and running after the IEPA revolving loan papers are finalized and approved. The Headworks meeting went well and Mr. Miller was able to attend.

Mr. Malone reviewed the Maintenance Report included in the packet. 856 work orders were completed last month. Aumann Auction had 23 items sold and ended on December 11th. The total amount received from the auction was \$96,800. All auction items have been picked up. Land Application ended on November 28th. There were a few small issues with the dredge. It will be brought over to the plant and stored for winter after being rewired. All nitrification aeration basins were completed. Center drives are rebuilt by Mike Sears. Faries Park MCC is complete with no issues. Flow tubes were replaced at three pump stations by Burdick.

Mr. Newton presented the Technical Director's Report by reviewing the Operations and Pretreatment Report included in the packet. The Site Specific Rule was filed by the deadline. The District has a budget of \$180,000 for environmental attorneys for the year and \$171,000 has been used so far. Land Application applied 29 million gallons – the goal was 30 million gallons. J.D., operations, and maintenance watched and made sure that solids stayed around 5% for the entire season. This made a huge difference. Prairie Farms is still having issues that Chuck is working on.

There was no Attorney Report. Mr. Flynn wished everyone a Merry Christmas.

There were no comments from the Public.

Rob Jacobsen wished a Merry Christmas to everyone.

12901 Mr. Cochran moved that the board adjourn. Motion seconded by Mr. Gresham. Motion carried unanimously.

The board adjourned at 6:23 pm.

Clerk