

**MINUTES OF THE REGULAR MEETING,  
WEDNESDAY, NOVEMBER 28, 2018**

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session November 28, 2018 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Phil Cochran, Dan Smallwood, Rob Jacobsen, Katie Anderson and Megan Baskerville. Also present, were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance and Ed Flynn, General Counsel for the District. The audience included, Steve Myers and Zach Knight from the Farnsworth Group and Terry Boyer from Donohue; and staff members Blake Dotson, John Mitsdarffer and Latishia Greve.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

- 12962** Mr. Jacobsen moved that the items on the Consent Agenda including minutes of the Regular Meeting October 17, 2018 and Closed Session of October 17, 2018; Payroll and Checks including travel expense reimbursements as submitted, be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda and that the minutes of the closed session of October 17, 2018 not be made public without additional Board Approval. Motion seconded by Ms. Anderson. Trustees Smallwood, Cochran, Jacobsen, Anderson, and Baskerville voted Aye.

Mr. Newton reviewed the Executive Director's report that was included in the packet. Mr. Newton also discussed the upcoming Agricultural Watershed Institute dinner, the utility management conference in March, proposed updates to the procurement policy and the progress of the Site Specific Rule for nickel.

Mr. Miller presented the Engineering Director's Report included in the packet. Mr. Miller discussed the property condition assessment being conducted by Architectural Expressions, and the Biosolids report being done by Donohue.

Mr. Malone reviewed the Maintenance Report included in the packet. Mr. Malone provided additional details about the condition of the Safety truck and the need for replacement. This was included in the 2018 budget; however, these vehicles are very expensive. Mr. Malone is trying to use an existing semi with a new service body to provide the best value for the District.

Mr. Collard presented the Director of Operations Report. Mr. Collard and Mr. Malone discussed the circumstances of the Sanitary Sewer Overflow at the Findley Creek Pump Station with the Board. Mr. Jacobsen asked about an electronic heartbeat signal to verify that the equipment was processing information. Mr. Malone responded that the District was working on a way to monitor pump starts and trigger an alarm if there was not an increase and that he would investigate an electronic heartbeat.

- 12963** Mr. Cochran moved that Sanitary District of Decatur approve Change Order #02 to the contract with SAK Construction for the 2017 SE36 inch Sewer Rehabilitation project, decreasing the contract amount by (\$21,571.50) to a new contract price of \$1,179,613.50 with no change in contract time, and that the Executive Director be authorized and directed to execute said change order. Motion seconded by Mr. Jacobsen. Motion carried unanimously.
- 12964** Ms. Anderson moved that the Sanitary District of Decatur accept change order #01 to the contract with Dunn Company for Division B work of the 2018 Roads Rehabilitation Project decreasing the contract amount by (\$5,770.40) to a new contract price of \$85,455.10, with no change in contract time; and that the Executive Director be authorized and directed to execute said change order. Motion seconded by Mr. Jacobsen. There was discussion about the nature of the individual line items included in the consolidated change order relating to communication with the Board about the reason for the change order earlier in the process. Motion carried unanimously.
- 12965** Mr. Jacobsen moved that the Sanitary District of Decatur accept change order #01 to the contract with Luka Company for the Wildwood Sewer Repairs Project decreasing the contract amount by (\$12,477.60) to a new contract price of \$141,236.40, with no change in contract time; and that the Executive Director be authorized and directed to execute said change order. Motion seconded by Mr. Cochran. Motion carried unanimously.
- 12966** Ms. Anderson moved that the Sanitary District of Decatur enter into a contract with Plocher Construction, the lowest responsive, responsible bidder, for the Clarifier Upgrades Project in the not to exceed amount of \$1,085,000. -- and that the President and Clerk be authorized and directed to execute said agreement. Motion seconded by Mr. Cochran. There was discussion about the anticipated results of rebidding the work and determined that in this situation rebidding would not provide improved results. Mr. Motion carried unanimously.
- 12967** Mr. Jacobsen moved that the Sanitary District of Decatur accept change order #01 to the contract with Plocher Construction for the Clarifier Upgrades Project decreasing the contract amount by (\$12,000.00) to a new contract price of \$1,073,000.00, with no change in contract time; and that the Executive Director be authorized and directed to execute said change order. Motion seconded by Mr. Cochran. Motion carried unanimously.

There was no Attorney Report.

During trustee comments, Mr. Jacobsen inquired about the employee injury. Mr. Newton described the situation and there was discussion about the injury being avoidable.

As a public comment, Blake Dotson provided a comment about the usefulness and need for a reliable crane truck for both safety response and maintenance work that requires lifting material.

- 12968** Mr. Jacobsen moved that the board adjourn. Motion seconded by Mr. Cochran Motion carried unanimously.

The board adjourned at 6:55 pm.