

MINUTES OF THE REGULAR MEETING
Wednesday, December 18, 2019

The Board of Trustees of the Sanitary District of Decatur, Illinois met in regular session December 18, 2019 at 5:30 pm at the District's Office, 501 Dipper Lane. Present for the meeting were board members Dan Smallwood, Phil Cochran, Rob Jacobsen, Megan Baskerville and Katie Anderson. Also present, were Kent Newton, Executive Director/CFO; Don Miller, Director of Engineering; J.D. Malone, Director of Maintenance; Dave Collard, Director of Operations and Compliance; Tina Brown, Administrative Office Coordinator; and Ed Flynn, General Counsel for the District. No one from the public was present.

Mr. Smallwood called the meeting to order and led the Pledge of Allegiance.

13028Mr. Jacobsen moved that the items on the Consent Agenda including minutes of the Regular Meeting on November 20, 2019; Payroll and Checks including Plocher Construction Pay Application #16 for the West Headworks project, Training and Travel expense reimbursements as submitted be accepted, approved, set, and issued; that the President, Clerk and Executive Director be authorized and directed to take all actions required to execute the items on the consent agenda. Motion seconded by Ms. Anderson. Trustees Smallwood, Cochran, Jacobsen, Baskerville and Anderson voted Aye and the motion passed.

Mr. Newton reviewed the Executive Director's Report that was included in the packet. With addressing nutrient regulations, SDD will be looking at establishing a fund that will be supported by a user fee increase to pay for studies and short-term planning and construction for future reduced nutrient discharges.

Letters were sent to CLA from Champaign RSM from Springfield, Sikich from Decatur, BKD from Decatur, May Cocagne & King from Decatur, and Lauterbach & Amen from Naperville to attend an Audit RFP meeting today if they had any questions. No one attended the meeting. SDD did receive questions from Sikich. Once answered the responses will be sent to all of the companies mentioned above. McGuire, Yuhas, Huffman & Buckley PC have informed SDD they will not be participating.

Mr. Newton reminded the trustees about the Utility Management Conference that will be held February 25-28, 2020. Mr. Jacobsen is considering attending.

Mr. Miller presented the Director of Engineering Report included in the packet. Updates were provided on the West Headworks Improvements to the screening and grit washing at the treatment facility. Plocher Construction gave a quote of \$33,000 for the repairs to the primary clarifier 01. In January, Mr. Miller will give other companies an opportunity to provide a quote for the same repairs. Mr. Miller will be meeting with The Burdick Company to discuss the Wyckles upgrade project on Friday, December 20. Updates on the fermentation study and ARC Flash study were provided to the trustees. Staff had met with ITG Engineering to discuss the scope of the work needed to be completed at the main treatment plant. An evaluation was done to see what areas of the sewer cleaning project will need heavier cleaning.

Mr. Malone reviewed the Director of Maintenance Report included in the packet. There were 900 work orders completed last month. Mr. Malone provided updates to the mechanical maintenance monthly activities. Issues with a few of Pump Station pumps were resolved. A slideshow was presented to the trustees of updates completed on the disinfection system instrumentation and equipment. A trailer jetter was delivered on December 17.

Mr. Collard presented the Director of Operations Report included in the packet. This is the final year for the contract with Oros & Busch (O & B) with handling the biosolid applications. At the beginning of January, Mr. Collard will be looking into new bids for a new contract. The cause of the "false-positive" fecal test results are on-going. Mr. Keith Richard the District's Lab Supervisor has been running some lab tests concerning the false-positive results by testing with a lactase enzyme product that is purchased over the counter. A slideshow was provided to the trustees of the results of the testing done with the enzyme product.

There was no Attorney Report. It was decided that a closed session was not needed.

There were no Trustee comments.

13029Ms. Anderson moved that the board adjourn. Motion seconded by Mr. Cochran. Motion carried unanimously.

The board adjourned at 6:07 pm.

Clerk